Holy Trinity Church Advisory Board Meeting

April 15, 2025 – 7:00pm

AGENDA

In the Church in Meeting Room A @ 140 Brooke St.

Board Package: http://www.holytrinity-thornhill.ca/advisory-board/

We are a vibrant, welcoming Christian community flourishing in God's love through fellowship, outreach, worship and spiritual growth, in an atmosphere of compassion and mutual respect. Good things are happening here.

Time	Items of Business	Action (Initials)
7:00	(a) Welcome (b) Opening Prayer & Devotional - Hazel (c) Agenda Approval	Devotional for next meeting: _____
7:15	Minutes of Previous Meeting (a) Corrections (b) Approval (c) Matters arising:	Corrections:
7:30	(a) Rummage Sale: Leanda, Bonnie (b) Photo Directory – Bonnie Kennedy	
8:00	(a) Churchwardens' Report (d) Incumbent's Report (e) Committees & Ministry Areas (a) The ACW	
8:30	Adjournment & Closing Prayer *Next Meeting: May 20 in Meeting Room A*	

Future Meeting Dates: In church unless otherwise notified

May 20	June 17	October 21	December 16
	September 16	November 18	January 20

Protocol

- No surprises for leaders at the Board meeting.
- Don't contradict or criticize others to the parish.
- When differences arise, commit to pray, interact and find resolution in healthy ways, and to keep such discussions confidential as much as possible.
- Take time to share your respective visions for the church's ministry, with freedom to disagree and interact in love, without feeling defensive.
- When an offense, either real or perceived, is experienced, deal with it immediately, one to one.
- Have 1 conversation at a time – when meeting virtually stay on unmute
- Actively listen, rather than waiting to speak.
- Once you've spoken wait to be recognized until everyone has had the opportunity to speak before speaking again.

Advisory Board Minutes

Holy Trinity Church

18 March, 2025

Present Cathy Bauman, Jean Bryant, Cassandra Culpepper, Neda Dalir, Hillary Brown, Susan Hogeboom, Hazel Ogilvie, Bonnie Kennedy, Leanda Kirwan, Sharon McNelles, Malcolm Shiner, Glenville Simpson, Bro Reg Crenshaw, Rev. Maria Ling. **Regrets** Ed Bauman, Marlee Tolhurst.

Welcome The meeting was called to order at 7.06 by Cassandra, who welcomed the new warden, Jean Bryant. Rev Maria led us in a prayer, and Susan Hogeboom gave the devotional. Hazel volunteered to do the devotional for the next meeting.

Elections Sharon was nominated for Secretary, and Malcolm was nominated for Chairman. Seeing no other nominations, these two were declared elected. Malcolm assumed the Chair.

Purpose, Duties, and Protocols of the Board. Malcolm briefly reviewed these matters, highlighting the following:

*The Constitution and By-Laws of the Board need updating to better reflect our current circumstances.

*Canon 17 states our purpose as “to act in an advisory capacity to the Incumbent and church Wardens”. We make recommendations but we do not make policy decisions.

*We provide leadership for certain parish projects such as a Rummage Sale.

*Read the protocol column down the right side of the agenda. It provides common sense pointers on behaviour in committee.

*Consider your position on this Board as a personal Ministry.

Retired members. The chair thanked the following for their service as past members of this Board-Pat Burton, Linda Robertson, Osaro Aigbebe, Nancy Cutler, and Jacqui Getfield.

Minutes For meeting of Jan 21, 2025 No corrections were made -the minutes were therefore approved as presented.

Wardens' Report Cassandra spoke to the financial report and noted that we were some $27,000 expenses over income YTD. She mentioned that the Corporation has been considering 5 key areas-Seniors, Children/Youth, Technology, Liturgy and Outreach/Mission. The first two will be led respectively by Nancy and Cassandra. We are awaiting a quote on security cameras. The Cemetery Committee has reported a compromised server, and work is currently underway to retrieve data .

Incumbent's Report Rev. Maria reported that the job for custodian has been posted- interest has already been shown. The first lenten session of "Soup and Study" had 11 attendees. There will be a "Lay Liturgical Refresher day" for the York Central Deanery on May 10th, 9.30-12.00 at HTC. Registration forms are available, and Canon Laura Walton will speak. There has been no interest in the job posting for a nurse. There was some discussion as to whether we needed a nurse, or whether more pastoral care would be preferable.

Bro Reg mentioned that plans were underway for "Fresh Start" as detailed by him in church last Sunday.

Other Business. * From Vestry- The Social Justice motion will be handled by Rebecca. *The new Legacy Fund still needs volunteers to help Eric Preston in writing Guidelines. Malcolm will volunteer and will discuss with Eric next steps. *Leanda spoke to the Rummage Sale – date, May 3- will be household wares as well as clothing.-Goods can be brought in sometime around mid-April. It was noted that getting a certificate of insurance to go on the Township signs which advertise the Sale has been a frustrating and lengthy process.

* Bonnie noted that the response to the new photo directory has been very good. There are still 2 more days planned for later in May.

* Susan will investigate costs for magnetic nametags.

Next Meeting April 15 at 7.00- in person at HTC. All future meetings will be in person unless otherwise noted. Meeting adjourned at 8.30 with the Doxology.