
Holy Trinity Church

Vestry Report 2025

Prepared for the Vestry meeting of February 22 2026



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HTC Code of Conduct



We seek to create a Christian environment that is welcoming, respectful, and safe for each and every member of our community. In worship, ministry, service, or as an employee, we are all protected by the human rights enshrined in the laws of this country and by our Christian values of fairness, decency and love.

This Code of Conduct applies to all Holy Trinity Thornhill staff, clergy, and parishioners. Everyone is expected to read, accept and abide by the provisions of the Code to:

- Treat others as we want to be treated, understanding that all individuals are unique and have different needs.
- Listen actively and communicate (verbally and non-verbally) courteously and respectfully.
- Support a safe, positive, healthy and respectful community free of violence and all forms of harassment, bullying and discrimination.
- Be nonjudgmental toward others and behave in a manner free from bias, false assumptions and stereotypes.
- View all work undertaken by volunteers and employees as valued and worthy of honesty and respect.
- Not make disparaging comments about others, whether direct or veiled, in their presence or with others.

Demeaning, discriminatory, or harassing behaviour and speech will not be tolerated. We each have a moral obligation to speak up if we hear words or witness actions that are discriminatory, unkind, or disrespectful.

WE ARE A VIBRANT,
WELCOMING
CHRISTIAN
COMMUNITY
FLOURISHING IN GOD'S
LOVE THROUGH
FELLOWSHIP,
OUTREACH, WORSHIP
AND SPIRITUAL
GROWTH, IN AN
ATMOSPHERE OF
COMPASSION AND
MUTUAL RESPECT.

WE ASK OURSELVES,
"DO MY WORDS AND
ACTIONS REFLECT THE
LOVE OF GOD?"

The College of Bishops Pastoral Letter to Vestries, 2025



Diocese of Toronto
Anglican Church of Canada

To the clergy, churchwardens, and parishioners of the Diocese of Toronto:

Beloved Siblings in Christ,

“...be renewed in the spirit ...” – Ephesians 4:23

In this Season of Spiritual Renewal, the Diocese of Toronto is exhibiting a burgeoning health and vitality that inspires us daily. To God be the glory! As your bishops, as we travel around to visit our parishes, we have witnessed the Holy Spirit engaging in marvelous ways with people, groups and ministries right across this Diocese – from Mississauga to Minden, from Cobourg to Collingwood. The Season of Spiritual Renewal, this invitation to spiritual growth, has been enthusiastically received in so many ways, including the sharing of prayer resources, participation in online workshops, and our bishops’ Advent study online. We are also looking forward to *#LiveLent: God’s Story, Our Story*, a daily Lenten resource with a helpful guide for small group use.

We are excited that the next phase in this Season of Spiritual Renewal is called “Lift Up Our Hearts.” Over the coming year, large worship services will take place across the Diocese on five Saturday afternoons at 2 p.m. Each celebration of the Eucharist will feature excellent music, moving testimony, and preachers from within our own Diocese, each with their own unique approach to spiritual renewal. We hope you will plan to join us for one or more of these marvelous gatherings. Come on your own, bring a friend, or hire a bus! We will see you there:

- **March 22 – St. James Cathedral** (preacher: the Rev. Molly Finlay)
- **March 29 – Trinity Church, Streetsville** (preacher: the Rev. Canon Stephanie Douglas)
- **May 31 – All Saints, Whitby** (preacher: the Rev. Gerlyn Henry)
- **September 27 – St. James, Orillia** (preacher: the Rev. Dr. Rob Hurkmans)
- **October 25 – St. Paul’s, Bloor Street** (preacher: the Rev. Dr. Alvarado Adderley)

The call to spiritual renewal, however, was just the first of 20 Calls articulated in the Cast the Net strategic vision adopted by Synod and this Diocese in 2023. Over the coming year, you will hear us repeatedly emphasising the need for each congregation to review and consider all of the 20 Calls and then choose which two or three your parish will focus on. As you gather today for Vestry, this could be the perfect opportunity to start considering the question. A small group – the Netminders – has prepared resources to help you, which you can find on the [Cast the Net web page](#). While it’s important to remember that no congregation could possibly answer all 20 Calls, we strongly believe that each congregation can consider two or three. Leading up to our diocesan Synod in November, we hope that every parish will be able to identify which of the Calls they are living into.

We are pleased to welcome our new Executive Director, Varun Balendra ODT. A familiar face around the Diocese, Varun has served in many volunteer capacities over the years, and we look forward to working together in this new capacity. By the time of our diocesan Synod on Friday, Nov. 7 and Saturday, Nov. 8, we expect that we will be introducing a new Secretary of Synod and a new full-time Diversity, Equity and Inclusion Advisor, whose primary focus areas will be supporting the work of the Anti-Bias, Anti-Racism (ABAR) and other DEI training, and supporting individuals and parishes to grow, build community, educate and engage.

Some other new faces at Synod may include guests from the Diocese of Brasilia. This past June, at the Cathedral Church of the Resurrection in the city of Brasilia, the two diocesan bishops of Brasilia and Toronto signed the covenant that brings our two dioceses into a companion relationship. Since the signing of our agreement, a small representative group from each diocese has been meeting monthly – in both Portuguese and English – to pray together and to plan events. For example, clergy from both dioceses will gather online for a joint study day on liberation theology on March 25. In the fall, a youth delegation from Brasilia will join our own youth at the Re-Charge youth retreat at Muskoka Woods camp. And we anticipate sending a delegation from Toronto to Brasilia in 2026. We have even developed a shared logo for our relationship that combines elements of each of our own logos: our Diocese of Toronto dove springing from their Ipe Tree. You can expect to hear more about this companion partnership as we enter into the second year of it.

Closer to home, the partnerships within our own Diocese continue to flourish. When we speak of casting the net, we are referring to the supportive, creative and collaborative ministry that occurs in each deanery and regionalization, between parishes and congregations, amongst church neighbours and colleagues. We are grateful to our hardworking and devout clergy and our dedicated lay leaders, especially churchwardens, treasurers, administrators, musicians and the countless church staff and parish volunteers who are Christ's hands and feet of ministry in our communities. We are so grateful for all of your faithful work in our parishes and beyond.

We have embarked on a feasibility study to discern if this is the right time for the Diocese to conduct a major financial campaign. Over the next six months, M&M International, a Toronto-based fundraising firm, will listen to parishes large and small, soliciting feedback on a case for support. It is proposed that if a campaign does go forward, the majority of funds raised will remain in the parishes, with a smaller portion supporting the 20 Calls at the diocesan level. Your feedback and commitment will make the difference as we look into this additional way of working together.

Lastly, we want to encourage each Vestry meeting to consider this year's social justice motion: "Protecting and Expanding Harm Reduction in Ontario." The Church has a role to play in calling on government for responsible actions in caring for our most vulnerable neighbours, to ensure life-saving protections for those experiencing addictions and other challenges. Please consider how your parish can speak up, and out, for those who require advocacy. As we anticipate going to the polls in the coming year – federally and provincially – let us remember our baptismal promises as we cast our ballots, choosing candidates who align with our values. And let us pray for them.

For it is in praying that we are drawn ever deeper into relationship with the Triune God and become more attentive to the will of our Heavenly Creator. In this Season of Spiritual Renewal, we ask every reader of this letter to commit more deeply to a life of prayer, that it may infuse your every day with Grace as you witness to the Love of Christ in your life and to the world.

In your prayers, please pray for all three of us, your College of Bishops, both in your personal daily devotions as well as your parish's weekly intercessions. Know that we are praying for you too, giving thanks for our common life together across our wonderful diocesan family.

Yours faithfully in Christ Jesus,

The Right Rev'd
Andrew J. Asbil
Bishop of Toronto

The Right Rev'd
Riscylla Shaw
Suffragan Bishop of Toronto

The Right Rev'd
Kevin Robertson
Suffragan Bishop of Toronto

Agenda for Annual Vestry 2026

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Test Electronic Voting
4. Approval of Minutes
 - a. Annual Vestry of February 23, 2025
 - b. Special Vestry: Endowment and M.H. Memorial Garden Fund February 23, 2025
 - c. Special Vestry: July 6, 2025
5. Governance and Ministry Reports
 - a. Incumbent
 - b. Churchwardens
 - c. Lay Pastoral Associate
 - d. Director of Music
 - e. Advisory Board
 - f. Lay Members of Synod
 - g. Envelope Secretary
 - h. Liturgy, Worship and Education
 - i. ACW
 - j. Cemetery Committee
 - k. Property and Garden Committees
 - l. Footlights Club
 - m. Outreach and Inreach
 - n. Finance Committee
 - o. Lay Members of Synod
6. Fund Reports
 - a. Endowment and Margaret Harding Memorial Garden Fund Committee
 - b. Eva Rea Millenium Fund Committee
 - c. E.R. Legacy Fund Committee
7. Presentation and acceptance of financial statements for 2025
8. Appointment of Auditor for 2026
9. Looking to the Future: Presentation of Budget for 2026
10. Diocesan Social Justice Motion: Safeguarding the Integrity of God's Creation
11. Elections & Appointments
 - a. Appointment of Signing Officers
 - b. Nominating Committee Report: Election and Appointment of Officers for 2026
 - c. Eva Rea Millenium Fund Committee Members
12. Other Business
13. Appreciations and Acknowledgements
14. Closing Prayer and Adjournment

Motions for Annual Vestry 2026

1. Approval of Agenda
 - a. That the agenda for this meeting be approved
2. Appointment of Vestry Clerk
 - a. That Laura Peetoom be appointed to serve as Vestry Clerk
3. Confirmation of Minutes
 - a. Annual Vestry: That the Minutes of the Annual Vestry of February 23, 2025 be approved
 - b. Special Vestry: Endowment and M.H. Mem. Gdn Fund: That the Minutes of the Special Vestry of February 23, 2025 be approved
 - c. Special Vestry: That the Minutes of the Special Vestry of July 6, 2025 be approved
4. Governance, Ministry and Reports
 - a. That the Reports for Administration and Ministry be accepted as presented in the Vestry Report
 - b. That Vestry establish a 200th Anniversary Working Committee to be led by Nancy Cutler, tasked with developing a budget, planning events, and coordinating celebratory activities for the anniversary year 2030, and that the committee report to the Advisory Board and the Corporation monthly
5. Legacy Committee Motions
 - a. That the By-laws of the Eva Rea Legacy fund as presented be adopted by Holy Trinity Church
 - b. That the operation principles and guidelines for undesignated bequests as per Schedule A of the Eva Rea Legacy Fund be adopted as a policy of Holy Trinity Church
6. Financial Statements
 - a. That Vestry receive the Financial Statements dated December 31, 2025
7. Appointment of Auditor
 - a. That the accounting firm of Walsh and Company Professional Corporation be appointed as the auditors of Holy Trinity Church, Thornhill and the Endowment and Margaret Harding Memorial Garden Funds for the year 2025
8. Approval of the Budgets
 - a. That Vestry approve the 2026 Operating Budget as recommended by the Wardens for HTC's ministry
 - b. That Vestry approve the 2026 Capital Budget as recommended by the Wardens for HTC's ministry
9. Diocesan Social Justice Motion
 - a. That we, the parish of Holy Trinity, Thornhill in the Diocese of Toronto, pledge to honour our baptismal commitment to "safeguard the integrity of God's creation" and urge the Government of Canada to honour its commitments to the Paris Accord, 2015 to reduce

greenhouse gas (GHG) emissions by 40-45% below 2005 levels by 2030 and to achieve net-zero emissions by 2050.

10. Elections and Appointments

- a. Signing Officers: That the Wardens, Deputy Wardens, Ed Carter, and Ron Tolhurst be appointed as signing officers for 2026
- b. Nominating Committee Report: That the recommendations of the Nominating Committee be accepted
- c. Eva Rea Legacy Fund Committee: That Dirk Dreiberg, Miriam Irving and Peter Jones be appointed to serve with the Wardens as members of the Committee for 2026

Minutes of Annual and Special Vestries Held in 2025

Annual Vestry: February 23, 2025

The meeting was held in person and using Zoom. There were 52 present in person and 10 on Zoom for a total of 62 parishioners.

1. Opening Prayer: Reverend Maria Ling opened the meeting at 10:52.
2. Approval of Agenda: Moved by Malcolm Shiner, seconded by Pat Burton. CARRIED.
3. Appointment of Vestry Clerk: On a motion by Dianne Rimmer and seconded by Nancy Cutler, Sharon McNelles was appointed Vestry Clerk. CARRIED.
4. Testing of Electronic Voting: Rebecca Jones did a quick test of the electronic voting for the parishioners using Zoom and it was working correctly.
5. Approval of Minutes
 - a. Annual Vestry: That the minutes of the Annual Vestry be approved. Motion by Osaro Aigbede, seconded by Cathy Walker-Pilgrim. CARRIED.
 - b. Special Vestry: That the minutes of the Special Vestry: Endowment and Margaret Harding Memorial Funds minutes of February 25, 2024 be approved. Moved by Ed Carter, seconded by Ruth Staples. CARRIED.
 - c. Special Vestry: Eva Rea Millennium Fund (ERMF) of August 11, 2024 be approved. Moved by Robin Parravano, seconded by John Carrington. CARRIED.
6. Governance and Ministry Reports: That the Reports from Governance and Ministries be accepted as present in the Vestry Report. Moved by Pat Johnson and seconded by Marg Shiner. CARRIED.
7. Funds Report
 - a. That the Eva Rea Millennium Fund (ERMF) be accepted as presented in the Vestry Report.

Discussion: ERMF Donations 2001 to 2024

This item was introduced by Nancy Cutler (Warden) who noted that this presentation was a direct result of the amendments made to the ERMF By-Laws and approved at a Special Vestry in August 2024. She further noted that Holy Trinity owed a debt of thanks to Dianne Rimmer, Gloria Downey and Pat Burton for the work they had performed in the last 5 years to put the records and finances of the ERMF and Committee in order. Vestry applauded the trio for their work.

Dianne Rimmer discussed the financial reports and the Millennium Fund's bylaw approvals from August 2024. She highlighted the fund's substantial funding for church upkeep, renovations, office equipment, audio equipment, parish assistance, pension

funding, the food bank, Christmas Assistance, and more. She also spoke about the creation of a chart for the Eva Rae historical student bursary, spending a total of \$222,428. Then Dianne emphasized the fund's adherence to the requirements outlined in the bylaws and its commitment to helping those in need. Pat Burton provided a comprehensive financial report, detailing the fund's expenditures over the years. The committee increased the bursary amount to keep in line with the continual cost of living increases and higher costs of education. Dianne concluded by stating that the fund still has \$599,453.38 in the bank, despite the deductions covered by the compounded interest in their investments.

The question was asked will the Bursaries stay at \$2,500.00 level. Should there be a set amount of money and divided by the number of youth requesting bursaries. Answer: The amount needs to be flexible as we do not know from year to year how many youth will need the assistance.

On a motion by Hillary Irving-Brown and seconded by Osario Aigbede to accept the reports from the ERMF Committee. CARRIED.

- b. Endowment and Margaret Harding Memorial Garden Funds – Presented by Eric Preston. Five trustees who are elected at a Special Vestry meeting held in the spring administer the Fund within the terms of the Trust Deed and the Trustee Act. The trustees proposed for 2025 are:

Eric Preston	Chair (returning)
Ed Carter	Treasurer (returning)
Jennifer Kennedy	Secretary (returning)
Ruth Staples	Member (returning)
Margaret Shiner	Member (returning)

The Endowment and Margaret Harding Memorial Fund reports strong financial performance, with the endowment fund closing at \$1,162,000 and the garden fund at \$22,500 for 2024. Eric announced that the committee will maintain last year's donation levels for various charities and increase the church's allocation to \$32,000, while also providing \$5,000 to the capital reserve and \$4,425 to the garden committee for walking replacement.

Motion to accept the report by Robin Parravano and seconded by Osario Aigbede. CARRIED

- c. Legacy Fund Establishment and Vestry Approval
Eric Preston presented a report on the performance of the fund and proposed changes to the endowment fund. He suggested changing the trust deed to allow the use of income from the capital for both capital and operating costs, and establishing a new fund called the Legacy Fund. The Legacy Fund would be an internally restricted fund and volunteers are required to form a committee to develop guidelines for its

administration. Dianne raised concerns about the cost of repairing the old boiler system versus replacing it entirely. Eric acknowledged the need capital expenditures and suggested moving money to the capital reserve. The Vestry approved the establishment of the Legacy Fund and the formation of a committee to develop guidelines for its administration. The Vestry also accepted Eric's report.

8. Financial Statements: That the Vestry receive the Financial Statements dated December 31, 2024. On a motion by Cathy Walker-Pilgrim and seconded by Osario Aigbede. CARRIED

9. Appointment of Auditor

That the Accounting Firm of Walsh and Company, Professional Corporation be appointed as the auditors of Holy Trinity Church, Thornhill, the Endowment Fund and the Margaret Harding Memorial Garden Fund for the year 2025. Motion by Ed Carter and seconded by Rebecca Jones. CARRIED.

10. Approval of the Budgets

That Vestry approve the 2025 Operating Budget as recommended by the Wardens for Holy Trinity Church's ministry. Motion by Ed Carter and seconded by Nancy Cutler. CARRIED.

That Vestry approve the 2025 Capital Budget as recommended by the Wardens for Holy Trinity Church's ministry. Motion by Miriam Irving and Malcolm Shiner. CARRIED.

11. Diocesan Social Justice Vestry Motion 2025: Protecting and Expanding Harm Reduction in Ontario: That we, the parish of Holy Trinity, Thornhill, in the Diocese of Toronto, urge the Province of Ontario to reverse the planned closure of safe consumption sites in Ontario, and to lift the ban on the creation of new sites, in order to expand life-saving harm reduction services to Ontarians. The Parish is encouraged to write letters urging Ontario province to reverse planned closures of safe consumption sites. Motion by Rebecca Jones and seconded by Hillary Irving-Brown. CARRIED.

12. Elections and Appointments

- a. Signing Officers: That the Wardens, Dave Bezant, Ed Carter and Ron Tolhurst be appointed as signing officers for 2025. CARRIED.
- b. Nominating Committee Report: That the recommendations of the Nominating Committee be accepted. CARRIED.

Elected

Peoples' Warden: Jean Bryant

Synod Members: Ed Baumann, Cathy Baumann Synod Alternate: Leanda Kirwan

Advisory Board: Susan Hogeboom, Hazel Ogilvie, Malcolm Shiner, Glenville Simpson

ACW President: Marlee Tolhurst

Archivist: Linda Robertson

Envelope Secretary: Cathy Walker-Pilgrim
Parochial Tribunal: Ed and Cathy Baumann

Appointed

Rector's Warden: Cassandra Culpepper
Advisory Board: Bonnie Kennedy, Neda Dalir, Hillary Irving-Brown

It was noted that if any parishioner wished to serve in any capacity, they should speak to Reverend Maria.

- c. Motion for Eva Rea Millennium Fund Committee membership moved by Ed Carter and seconded by Miriam Irving. CARRIED. That Dirk Drieberg, Miriam Irving and Enid Corbett be appointed to serve with the Wardens as members of the ERMF Committee for 2025 for terms of 3 years, 2 years and 1 year, respectively.

13. Other Business

"Cast The Net" (A Diocesan Initiative): The Wardens noted that the Diocese has asked all Parishes to select one or two of the Calls from "Cast the Net." Holy Trinity's Corporation has selected the following:

Theme 2 (Inspiring Faith in Action) Call 4: Recognize and act on opportunities to participate in God's healing work in the world.

Theme 3 (Re-imagining Ministry) Call 11: Understanding the changing needs of lay leaders in congregations and support them in work.

We will make an effort and supply leadership.

14. Appreciation & Acknowledgements

Rev'd Maria noted that with the move to only two Wardens for 25/26, Osaro Aigbede and Jacque Getfield will not be wardens this year but will still continue in different leadership roles to be finalized and communicated in the next few months. As well, Nancy Cutler will be stepping down as Rector's Warden after years of service. Due to timing constraints, the three will be thanked in a more fulsome way at a later date to be announced.

Closing prayer at 12:49

Special Vestry: Endowment & Margaret Harding Memorial Garden Funds

1. Opening Prayer: Reverend Maria Ling opened the meeting at 12:50
2. Approval of Agenda. Motion: That the agenda as presented be approved. Motion by Maria Ling and seconded by Malcolm Shiner. CARRIED.
3. Appointment of Vestry Clerk. Motion: That Sharon McNelles be appointed as Vestry Clerk. Moved by Eric Preston and seconded by Marg Shiner. CARRIED.
4. Amendments to the Trust Deed.
 - a. Motion: That Special Vestry amend Article 2.1.2 of the Endowment Fund Trust Deed to add the phrase “Upkeep may include operating and capital costs.”
 - b. That Special Vestry amend Article 8.4 of the Endowment Fund Trust Deed to allow any unallocated net income to be contributed to the existing Endowment Fund, the new fund or other Holy Trinity Church fund whose purpose is consistent with the purpose of the Endowment Fund. Motion by Eric Preston and seconded by Ed Carter. CARRIED.
 - c. Recommendations for Disbursements for the funds. Motion by Eric Preston and seconded by Pat Burton. CARRIED.
 - d. Nomination for Trustees 2025. Motion: That the list of nomination be approved as presented.

Eric Preston (returning)
Edward Carter (returning)
Jennifer Kennedy (returning)
Ruth Staples (returning)
Margaret Shiner (returning)

Moved by: Osario Aigbede and seconded by Nancy Cutler. CARRIED.

Closing Prayer by Reverend Maria Ling as 12:55

Special Vestry: July 6 2025

The meeting was in-person and also on Zoom. Total in-person: 33. Total on Zoom: 12

1. Opening Prayer: Rev'd. Maria Ling
2. Approval of Agenda: Motion: That the agenda as presented be approved. Motion by Malcolm Shiner and seconded by Jean Dilcock. CARRIED.
3. Appointment of Vestry Clerk: Motion: That Sharon McNelles be appointed as Vestry Clerk. Motion: by Dianne Rimmer and seconded by Gloria Downey.
4. Statement of Purpose for the Vestry: To elect a People's Warden and a Deputy Warden to fill the vacancy left by the resignation of the People's Warden elected at the Vestry on February 23, 2025.
5. Election of the People's Warden and the Deputy People's Warden. Motion: That Susan Hogeboom be elected as People's Warden and Leanda Kirwan be elected as Deputy Warden for the remainder of the term 2025-2026. Motion: by Pat Johnson and seconded by Gloria Downey. All in favour. CARRIED.
6. Adjournment. Motion by Ed Carter and seconded by Ron Tolhurst.

Closing prayer by Rev'd Maria Ling.

— END ALL MINUTES 2025 —

Governance and Ministry Reports

Incumbent Priest

The Rev'd Maria Ling

Let me begin by giving God glory, praise and honour for my first full year as Incumbent of Holy Trinity Church, Thornhill. It has been 12 months of getting to know the people of the parish, their hopes and fears, and listening for the leading of the Holy Spirit as to the spiritual journey this community of faith is to go on.

My desire is to see “every parishioner a minister” where each member of this Body of Christ experiences God’s work of transformation and become disciples/apprentices of Jesus Christ. Working with Brother Reginald Crenshaw, we emphasised spiritual formation, Christian nurture, discipleship and stewardship. We put increased focus on building a strong community of faith where each one would express their personal faith in outward acts of worship, service and social justice — of living out their baptismal covenant.

Bible and book studies were organised, workshops and spiritual conversations were held (Let’s Plan a Funeral, One Way to Pray, Reading Aloud/Allowed, Coffee and Conversation, etc). A Lenten Soup and Study was led by Jonathan Kang, the Lay Pastoral Associate at St Timothy’s North Toronto; an Advent Study was held by Zoom and led by me. Br Reg began and continues his course “The Bible” and we have seen growth taking place because of this ongoing learning and engagement.

Pastoral care continues with hospital and home (communion) visits, and a monthly service of Holy Communion at Glynnwood Retirement Residence with some of the residents now helping to lead the prayers and do the readings as well. We have a faithful team who exercise their ministry and they are Delores Thomas, Ruth Staples, Hazel Ogilvie, Linda Robertson and Carol Matson, the latter two being residents at Glynnwood.

I continue with my involvement with diocesan committees (Momentum Working Group, Liturgy and Life Committee, Bishop’s Collaborative on Right Relations) and am committed to attending our monthly Clericus and participating in deanery activities, such as being part of the sub-group that organised the York Central Deanery Lay Liturgical Refresher Day held at Holy Trinity Thornhill on May 10, 2025.

Church and School are working on renewing and strengthening our ties. I spoke at Holy Trinity School’s Founder’s Day Chapel (November 14) and chaplains, Head of School, teachers, staff, students and parents led and participated in the Holy Trinity School’s Founders’ Day service and coffee hour at HTC on November 16, 2025.

HTC participated in the Thornhill Ministerial Lenten services and I was the preacher at Thornhill Baptist Church. Our choir members, led by Rachel Yoon, also joined in the combined choir events with the most recent being the CAP (Christmas Assistance Programme) Christmas Concert held at Thornhill United Church. Our ecumenical relations are an important part of shared ministry in this area.

I am thankful for preaching and officiating support, especially when I am away. The following clergy and laity have been a Godsend: the Rev’d Canon Stephen Crowther (Hon. Assistant), the Rev’d Canon Peter Walker, the Rev’d Ajith Varghese, the Rev’d Leigh Kern, Simon Davis, Lim, Swee Hong and our very own

Br Reginald Crenshaw and John Carrington. Thanks also to Music Director Rachel Yoon for those times when she's given more than musical leadership. She has preached on hymns, led a cantata and given leadership with special musical services both in the past and in the coming year.

I have been supported by the Corporation and staff and many whose names I will not list here but who I hope know I have counted on for their wisdom, advice, input and practical help. As your priest and pastor, I do not lead and serve alone; I cannot. Thank you.

My hope as we continue to journey onward is to help equip more people for the work of ministry, to ground them in the Scriptures and establish them firmly in carrying out the ministries God has prepared for them to do. There will be a call to come together for corporate prayer through the year. In light of this, I am encouraging more to move into ministry leadership roles. As much as we need church "executives" we also need church "ministers," for we are all needed parts of the Body of Christ here at 140 Brooke Street, Thornhill.

I believe we at HTC are called to be a place of rest and reconciliation, a place to encounter the deep mystery of God and a place where together we can heal and bring healing to the many who are dis-membered and need re-membering.

Real transformation is always possible, no matter how broken a situation may appear. It does not happen quickly or easily. It requires patience, consistency, faith, and courage. It requires leading by example and trusting that God is working, even when progress is hidden.

— Rev'd Dr. Khalif Akil Smith Sr.

Humbly submitted by the Rev'd Maria Ling, Incumbent

ADMINISTRATIVE MATTERS

- **Wardens for 2025:** At Vestry, Cassandra Culpepper was appointed to the office of Rector’s Warden and Jean Bryant, People’s Warden, respectively. Due to the resignation of the People’s Warden, a Special Vestry was held on July 6, 2025, to fill the vacancy and elect a Deputy Warden. These positions were filled by Susan Hogeboom, People’s Warden and Leanda Kirwan, Deputy People’s Warden. Susan Hogeboom submitted her resignation during the month of November due to personal commitments. The portfolios are as follows:

CASSANDRA CULPEPPER	LEANDA KIRWAN
<ol style="list-style-type: none"> 1. Finances & Finance Committee (Shared) 2. Personnel (Shared) 3. Eva Rea (Shared) 4. TNSK/Rental Agreements 5. Digital HTC 6. Technical Systems 7. Children/Youth/Family Ministry 8. Christian Education 9. Cemetery 10. Grounds/Property 11. ACW 12. Outreach/Community Linkages 	<ol style="list-style-type: none"> 1. Eva Rea (Shared) 2. Personnel (Shared) 3. Finances & Finance Committee (Shared) 4. Welcome/ Hospitality 5. Area & Synod Office 6. Insurance Risk 7. Greening Initiative 8. Counters 9. Healing/Health & Wellness 10. Footlights

- **Secretary:** Cathy Walker-Pilgrim was re-appointed to serve as secretary to the Corporation.
- **Treasurer:** We are pleased that Edward Carter will continue as treasurer for HTC.
- **Bookkeeper:** We are also pleased that Jessie Barbour will continue as bookkeeper for HTC.
- **Diocesan Workshop:** This spring, some of our members attended the Fresh Start workshop, designed to help congregations with new incumbents to orient us in a new direction together.
- **Vestry Minutes:** The draft minutes of the Vestry meeting held in 2025 were reviewed by the Advisory Board and will be confirmed at the next Vestry meeting in 2026.

FINANCES

- **Financial Statements:** The statements for the period ended December 31, 2025, were reviewed:
 - Income for the year totalled \$532,547, compared to budget of \$435,500.
 - Expenses were \$494,911, compared to \$509,500.
 - Surplus of \$37,636 compared to a budgeted deficit of \$74,000.
- **Legacy Fund:** A Legacy Fund committee was formed to discuss the creation of a legacy fund. After much deliberation, the committee agreed that it would be in the best interest of HTC to amend the Eva Rea Millennium Fund to include the aspects for the legacy fund rather than creating an additional fund. As a result, a suggestion was made to change the name of Eva Rea Millennium Fund to Eva Rea Legacy Fund.

PERSONNEL

- **Incumbent:** Reverend Maria Ling celebrated her first anniversary on August 26, 2025. Reverend Maria has taken the approach of empowering the members of HTC and has reached out and will continue to reach out to parishioners, encouraging them to lend their talents.
- **Custodian:** Jholima Ramirez joined our HTC team as our Custodian in March 2025, supporting Reverend Maria Ling, Br Reg and the Wardens, not to mention the full Parish.
- **Parish Administrator:** Laura Peetoom, our Office Administrator, joined the HTC team as a full-time employee on January 1, 2026, and will continue supporting Reverend Maria Ling, Br Reg and the Wardens, not to mention the full Parish.
- **Lay Pastor:** In addition to his liturgical role, Br Reginald Crenshaw assists the Wardens and Rev'd Maria with Spiritual Formation and Christian Education, and theological issues of social justice and Christian living.

LITURGY

- **Weekly Services:** Services are held weekly at 8am and 10am.
- **Special Services**
 - Vestry Sunday saw a service at 9am followed by a hybrid Vestry meeting in the church.
 - A Special Vestry Service was held on July 6, 2025, to fill the vacancy of People's Warden and elect a Deputy People's Warden.

REIMAGINING HOLY TRINITY

2021's "Reimagining Holy Trinity" process identified four priorities in working out our mission as a *vibrant, welcoming, Christian community – with an atmosphere of compassion and mutual respect*. A number of activities in the past year align with two of these priorities.

1. Adopt Technology for All Our Events

- a. We have continued to work on the report from "Starport Managed Services" to update and make our computer/internet/Wi-Fi secure. In addition, HTC applied for and successfully obtained an Ontario Anti-Hate Security & Prevention Grant to put toward security cameras for the property. We submitted a similar application for the 2026 grant to continue the installation of security cameras.
- b. Security Cameras were installed outside the external entrances as well as at the southwest corner of the auditorium.

2. Outreach into the Community

a. Out of the Cold:

- i. This year, connections continued with Revera-Glynwood, who were interested in providing some assistance in terms of gift bags etc. as well as providing some support to the Richmond Hill Community Foodbank.
- ii. The Shelter will continue on Sunday evenings. As a result of a request initiated with York Region, we are making plans to continue the basic shelter program as we have done the last few years into May and June. HTC's involvement (volunteers, lunches, shelter shop) would run from mid-October

to the end of April as always.

- b. **Rummage Sale:** On May 3, Holy Trinity once again held a rummage sale (guided by Leanda Kirwan and Bonnie Kennedy), somewhat smaller than those held before the COVID years, focused mainly on clothing with some jewelry and china. It appeared to be well appreciated by those who left with bags of purchases, and for HTC, it was a success with a total of approximately \$4,900 after expenses. The Advisory Board agreed to divide the money evenly among the following charitable organizations: Jessie's Centre, Eva's Initiatives, Sandgate Shelter, Moreland's, and HTC.
- c. **Eva Rea Millennium Fund:** This year, the ERMF Committee awarded 16 bursaries.
- d. **Backpack Tags:** On September 7, backpack tags were blessed and distributed to children of all ages, both parishioners and the Thornhill Nursery & Kindergarten School students. This was a successful exercise leading to an additional 90 backpack tags being blessed for distribution to students at Holy Trinity School and surrounding schools.

OTHER PROJECTS

- **Photo Directory:** Photo sessions were held on February 25 and 26 as well as April 28 and 29.
- **Understanding the Bible:** In the spring, Br Reg commenced a series of Bible classes which looked at understanding the Bible and the approach each preacher took to deliver the message. After a break for the summer, the Bible sessions restarted in the fall and currently continues.
- **Cabaret:** On October 24 and 25, the Footlights Club presented *The Waltz of The Walkers* and *What's Bluetooth, Anyway?* The show also featured Rachel Yoon and Romesh Athaide, a soloist who presented musical items. The show was a resounding success, realizing a profit of \$2,925.23.
- **Festival of Christmas:** On November 22, ACW held its annual Festival of Christmas; it was a success, raising over \$11,000.

PROPERTY

- **Floors:** During the summer, Jholima stripped and waxed the floors.
- **Eaves:** In the fall, the auditorium eavestrough was cleaned; however, during the cleaning, the trough became separated from the building and was repaired.
- **South Entrance Door:** The auditorium's south door entrance was painted in August.

RENTALS

- **General Rentals** – there is a slow but steady increase in the number of groups or organizations interested in discussing rentals of our available space.

During the 2024 Vestry, Rev'd Maria shared her vision about bringing a coordinated program focus to our community activities, founded in or surrounded by Christian intergenerational discipleship and faith formation, a vision that included inviting people who are not members of the Corporation to lead some of these initiatives. These initiatives included the JOY (Just Older Youth) Ministry, Welcome Ministry and Children, Youth and Family Ministry.

1. **Joy Ministry:** Focused on fostering pastoral care, connection, and engagement within the parish through coordinated outreach, hospitality, and community-building initiatives. The ministry continues to evolve as a work in progress, reflecting an intentional effort to expand services, strengthen systems, and respond to emerging parish needs. This Ministry encompasses the **Prayer Shawl Ministry**, the **Card Ministry**, and initiatives supporting **Greeters and Sidespeople**, all of which contribute to welcoming, caring for, and maintaining contact with parishioners. Administrative support has included the completion of an updated parish list and the development of a confidential database to track volunteer outreach calls. Educational initiatives have also been coordinated, including presentations on digital scams in partnership with community and police services. *(Coordinated by Nancy Cutler)*
2. **Welcome Ministry:** Create a warm, respectful, and supportive environment where all worshippers and visitors and especially seniors feel welcomed, valued, and spiritually at home. This Ministry's aim is to strengthen fellowship and pastoral care through simple, consistent connections that reduce isolation and foster a strong sense of belonging. The Ministry's plans for 2026 include senior-friendly hospitality through trained greeters and comfort volunteers, a light-touch follow-up system for newcomers and absent members, and quarterly fellowship gatherings accessible to seniors. Intergenerational engagement will be encouraged through companionship and transportation support, enhancing participation and community life across the parish. *(Coordinated by Osaro Aigbede)*
3. **Children, Youth & Family Ministry:** As we continue our efforts to develop the spirituality of our children and youth, we have compiled a detailed strategic plan. As part of the first stage of the plan, a call has been made for teachers, volunteers, and mentors. Preparation work will continue during the winter. Although there have been some setbacks, youth meeting commenced in January following the 10:00 a.m. church service.

THANKS

- We are thankful to all who continue to support our ministry at HTC, to all volunteers and the staff; we can never take their contribution for granted and, in fact, could not operate without them.
- They include, among others:
 - Ron Tolhurst and the Property Committee
 - Finance Committee (Ed Carter, Enid Corbett, Murray Hogeboom & Ron Tolhurst as Chair)
 - Advisory Board (Malcolm Shiner as Chair)
 - ACW with particular thanks to Marlee Tolhurst as President and Ruth Staples as Past President
 - Peter Paterson for his devoted attendance to all of the day-to-day details of keeping the church open
 - JOY Ministry (Marilyn, Eleanor, Ruth, Bonnie, Osaro, Miranda, Thumeka and Nancy as Coordinator)
 - Welcome Ministry (Osaro as Coordinator)
 - Children, Youth & Family Ministry (Leanda, Hazel, Ehsan, Neda, Diamond, and Cassandra)
 - Special thanks to our online chapel volunteers, namely Rebecca Jones, Gabriel, Diamond and Jaden Aigbede, Jacob Nand, Achebe and Léandra Culpepper and Ed Carter.

- Our Staff & Clergy: Jholima Ramirez, Rachel Yoon, Jessie Barbour and Laura Peetoom, Brother Reginald Crenshaw and Reverend Maria Ling.

— Cassandra Culpepper and Leanda Kirwan

Lay Pastoral Associate

“But seek the welfare of the city where I have sent you into exile, and pray to the Lord on its behalf, for in its welfare you will find your welfare.” (Jeremiah 29:7)

As we enter the season of Epiphany and then journey with Jesus into the desert, let us be reminded of our deep commitment and obligation to our baptismal promises: that is, to love God and our neighbour. This commitment can empower us to see God more fully in our neighbour and to see God fully in ourselves. It means being at home with oneself. Creating a space for ourselves and others, as Henri Nouwen reminds us,

requires hard concentration and articulate work.... Indeed, more often than not, rivalry and competition, desire for power and immediate results, impatience and frustration and, most of all, plain fear make their forceful demands and tend to fill every possible empty corner of our life. Empty space tends to create fear. As long as our minds, hearts and hands are occupied, we can avoid confronting the painful questions to which we never gave much attention and that we do not want to surface. — Henri J.M.Nouwen: henrinouwen.org

Radical hospitality is our ministry of presence in Thornhill. As hosts, we give people “freedom to come and go on [their] own terms and [do] not claim [them] for [our] own needs.” (Nouwen) Only in a free space can re-creation take place and new life be found. We are trying to do this by redefining how we are to be present in Thornhill.

We are working to help our parishioners discover the spiritual dynamic. We have begun this process by helping them develop worship experiences that are vehicles to express their own emerging spiritual consciousness. We have a course on learning to read and understand the Bible and see it as the inclusive document that it is. We in the class are beginning to see and experience a liberating God in scripture.

For the first time in a long time we will have confirmation at Holy Trinity. It is scheduled for April 19. Six adolescents will be going through a mentoring process to prepare for the sacrament, each accompanied by a more experienced adult Christian. This will be a significant learning process for both our youth and the adult mentors with whom they will establish a relationship of prayer, support and learning together.

Also, I will again begin developing discussions in diversity, race and inclusion. Also, some parishioners have requested programs dealing with the history of the Anglican communion and the Anglican approach to liturgy. My goal is to work on these areas after Easter.

Blessings,

Br Reginald Crenshaw, O.H.C.

Director of Music

As 2025 wraps up and we plan for the new year, I give thanks to God for his grace and care throughout the year. I am also very grateful for the support from the staff, choir members and many others who helped the music ministry in 2025 at HTC.

Thanks to our dedicated choir members, we had about six to ten singers who provided musical leadership for the 10:00 am service every Sunday from September to mid-June. Choir rehearsals are held on Thursdays, 7:30 to 9:00 pm; presently, we have 11 members plus five more singers who occasionally join us for special services. New members are always welcome to join the choir.

In addition to the Sunday services, the choir sang at the Maundy Thursday service on April 17 and Christmas Eve service (8:00 pm). Also, four members from our choir attended the Thornhill ecumenical service and sang in the mass choir at St. Luke's Catholic Church on April 6. On November 22, three members participated in the combined choir of Thornhill churches for the Christmas Assistance Program fundraising concert "Joy of Christmas."

In the spring, we had an Easter song service and the choir presented three songs on April 27. Special thanks to Hazel Ogilvie who played the organ. On December 21, we had a wonderful Christmas cantata service. The choir presented *The Ballad of Bethlehem* by Pepper Choplin; five extra singers (two guests and three from our congregation) joined the choir for the cantata. Special thanks to Leanda Kirwan for reading the narration and Cassandra Culpepper for playing the tambourine. After the cantata service, the choir Christmas lunch was held at the auditorium for special fellowship time.

Abraham Millington shared his talent and music to enrich the worship services on January 5, January 19, March 23, April 20, and May 4. Also, Claire Park presented special music on her violin during the services on April 20, July 6, September 14, and October 26. On October 5, Nathan Hiltz played a beautiful guitar solo for the service.

Besides the Sunday services, I played for Holy Week services, Blue Christmas Service and four funeral services. On October 24 & 25, I enjoyed playing the piano to support the Footlights Club's Cabaret.

I look forward to continuing the music ministry in 2026 and pray for God's guidance.

— Rachel Yoon

Advisory Board

The Advisory Board is comprised of the wardens, the incumbent, Br Reg and a cross-section of parishioners, some elected, some appointed at Vestry. There are about 18 to 20 members and they serve for three years.

The Board meets monthly (except Feb, July, August and December). Its purpose is to offer advice and support to the wardens and the Incumbent and to Vestry. Occasionally members of the Board will spearhead a particular initiative, such as the rummage sale and photo directory, the creation of name tags and the coffee hour schedule.

This year the membership included Ed Baumann, Cathy Baumann, Hillary Brown, Jean Bryant, Ed Carter, Cassandra Culpepper, Neda Dalir, Susan Hogeboom, Leanda Kirwan, Hazel Ogilvie, Bonnie Kennedy, Sharon McNelles, Glenville Simpson, Br Reg, Rev'd Maria, Marlee Tolhurst, and Malcolm Shiner. At our first meeting in March, Sharon McNelles was elected Secretary, and Malcolm Shiner was elected Chair.

Business of the Board

What follows is an overview of matters dealt with by the Board this year. Most, if not all, of these matters will be addressed in more detail elsewhere in this Vestry Report.

- Support for the establishment of a Legacy Fund Committee whose job will be to develop guidelines for a new fund which will provide greater access to capital and more flexibility to meet current needs.
- Establishment of a committee to revise the constitution and by-laws of the Advisory Board.
- Consideration of options to provide more pastoral care instead of continuing to search for a nurse.
- Support and involvement in "Fresh Start" day.
- Providing leadership for initiatives such as the rummage sale, the photo directory, new name tags, and an "Ice-Cream Sundae" to recognize the contribution of the choir.
- Discussion of priorities for the Advisory Board such as technological improvements, liturgical arts, families and kids, seniors, and missional activity.
- Receiving reports from such groups as the ACW, the Footlights Club, and OOTC organizers about their successful ventures, such as The Festival of Christmas, Cabaret '25 and the weekly shelter program.
- Receiving monthly reports from the incumbent, the wardens, the treasurer and Br Reg.
- Inviting guest speakers from various organizations within HTC, such as the Cemetery Committee, Property Committee, and Finance Committee, to share what they are doing with us.
- Reviewing and approving the Eva Rea Legacy Fund Report and the revised constitution and by-laws of the Advisory Board. (See Appendix B)
- Consideration of what a youth ministry would/could look like.
- Receiving a report from our lay delegates to Synod.
- An update from Rev'd Maria on focus areas for future growth, such as training new leaders, learning to pray, study the scriptures, worship, bearing witness, giving generously of our time and talent, and learning to care for God's creation. "We are all ministers; leaders could be mentors."

Undoubtedly there will be items this report fails to address, but the above gives a good sense of what goes on at the Board. Particular thanks to all those members who offered to provide leadership and support for the various initiatives that add so much to our community, and particular thanks to those members who have served out their three-year terms: Hazel Ogilvie, Bonnie Kennedy, Susan Hogeboom, Sharon McNelles, Glenville Simpson and Malcolm Shiner. Especial thanks to Rev'd Maria who has sailed through her first year at Holy Trinity, meeting her challenges head-on with humour, persuasion, caring and persistence.

Motions re Advisory Board By-law and Constitution Revisions

The 2026 revised Advisory Board Constitution and By-Laws (see Appendix B) have been prepared by a Committee composed of Pat Burton, Enid Corbett, and Malcolm Shiner. Procedure for such amendments is as follows:

Amendments to the Constitution shall be by Vestry. Such amendments to have been discussed and agreed to by the Advisory Board at its meeting immediately preceding the meeting of Vestry.

Amendments to the By-Laws and Rules of Order of the Advisory Board shall be made by the Advisory Board and affirmed by Vestry. Consent by two-thirds majority of the voting members of the Advisory Board is required for any amendment.

These amendments have been discussed and approved by the Advisory Board at its meeting on January 20, 2026.

Motion: That Vestry approve the 2026 version of the Constitution of the Advisory Board.

Motion: That Vestry affirm its support for the 2026 version of the By-Laws of the Advisory Board.

— Malcolm Shiner

Envelope Secretary

The primary responsibilities of the Envelope Secretary are to record the donations received from parishioners; issue contribution statements for envelope/account holders semi-annually; issue tax receipts to all who have contributed over \$10.00 in the previous year.

Pre-Authorized Giving (PAG)

The number of members in the program have nominally decreased in 2025 due to the loss of parishioners, persons who have moved away, left HTC or terminated their accounts.

Year End	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
# of accts	90	84	78	91	90	90	86	76	68	62	60
Total \$ Dec.	12,763	11,908	11,387	12,611	13,353	14,120	13,322	13,069	10,631	10,563	10,680

Weekly (Boxed) Envelopes

Weekly envelope giving remained static from the previous year. Some parishioners are using the e-transfer option to send in their contributions on a regular basis as an alternative to cash/cheques.

General Summary

By the end of 2025, there were:

- 37 active weekly envelope accounts compared to 36 accounts in 2024 and 35 in 2023.
- 60 members active in the PAG program as of December 31, 2025.
- 12 active e-transfer users who contribute monthly/quarterly/semi-annually/annually.

- 17 accounts made general contributions occasionally and special contributions toward memorial flowers, ACW, Out of the Cold, memorial funds and the rector's discretionary fund.
- 17 non-members made contributions to the general fund and other special funds.

— Cathy Walker-Pilgrim

Liturgy, Worship and Education

ALTAR GUILD

The altar/flower guild has twenty-two active members. The dedicated women of the altar guild prepare the sanctuary for regular worship services and for special services, such as baptisms, weddings, funerals, and memorials. No previous experience is required. The members care for the vessels and linens, and order the necessary supplies. We also gather together on the Saturday before Palm Sunday to make palm crosses. The leadership of this group rotates among the four teams every two years.

Thanks to all the members of this group and to the clergy for their support and guidance.

— Bari-Lynne Butters

Flower Committee The Flower Committee is part of the Altar Guild. Currently there are only two of us who alternate arranging the memorial flowers. We also decorate the church for special occasions such as Easter, Thanksgiving and Christmas. We would welcome others to join in this ministry; whether novice or experienced, we can guide you.

— Marilyn Olivares and Christine Bewick

LITURGICAL ASSISTANTS

Lay liturgical assistants include Lectors (readers), Intercessors (leaders of Prayers of the People), Eucharistic Ministers, Crucifers and Servers, serving at both the 8 am and 10 am services. There are approximately 22 parishioners involved in these duties and on any given Sunday there are up to seven participants involved in the services. We read the word of the Lord lections assigned each Sunday, Old Testament, New Testament and Gospel. We also lead the Prayers of the People.

We are a caring group of parishioners who enjoy participating in the service each Sunday. We have 3 new members on our team who have joined us this year. We need volunteers to come forward to be a Server and a Crucifer. Training will be provided. If you are interested, please contact Cassandra Culpepper.

We are grateful for the opportunity to be a part of our services and we look forward to hearing from anyone who may be interested in joining us in our Ministry.

— *Patricia Johnson*

WELCOME TEAM

The Holy Trinity Church Welcome Team (sidespeople and greeters) is comprised of men and women who are attentive to their duties and responsibilities prior to, during and at the conclusion of services

each Sunday. They also assist at special services such as Christmas and Easter. Each team member's interest, time and effort is greatly appreciated.

We welcome and encourage new members to join our Welcome Team. Sidespeople and greeters have an important role in meeting and working with fellow parishioners and in welcoming newcomers and visitors into our Holy Trinity Church family.

— *Peter Paterson*

ONLINE CHAPEL

The Online Chapel is entering its sixth year at Holy Trinity Thornhill. Originally called the Virtual Chapel, it began in March 2020 during the Covid epidemic and was operated from the homes of Rebecca Jones and Canon Stephen Fields. Today, the Chapel operates from the balcony, using a sophisticated, high-tech setup that brings both:

- the service words and lyrics to the screen for those in the church and online, and
- the online gathering/hybrid experience for those online through Zoom and YouTube.

We are grateful for the ongoing, faithful and patient support of Ed Carter.

2025 Worshippers

In 2025, we welcomed an average of 22 worshippers each Sunday across Zoom and our YouTube livestream (combined). Attendance ranged from a high of 39 in May to a low of 0 on Christmas Eve. On most Sundays, the number of individuals in the Online Chapel is comparable to — and sometimes exceeds — the number of worshippers seated in the pews on the south side of the church. An average of 26 additional worshippers view the recorded service on YouTube later in the week. These numbers do *not* include viewers who watch sermons or music posted separately on the Holy Trinity channel.

Since its beginning, the Chapel has received consistent praise from worshippers. Despite experiencing intermittent technological challenges throughout 2025, our online community has remained understanding, encouraging, and deeply committed to participating in worship. Many send appreciative chat messages weekly. One worshipper shared that, although they are able to attend in person, they participate online every week and would not attend the in-person service as regularly.

2025 Developments

The Chapel's operation relies on two laptops, two cameras, an ATEM switcher (managing cameras and livestream), and various connections. The laptops and ATEM were replaced in 2025.

- **Laptops:**
The previous laptops, originally used elsewhere in the church and donated to the Chapel in 2022, were replaced with two “new-to-HTC” laptops that are Windows 11 compatible and better-sized for the Chapel desk.
- **ATEM Switcher:**
Our original ATEM Mini (purchased in 2022) depended on a free legacy software system that had become increasingly unreliable. The new ATEM has significantly improved the Chapel's performance and stability.

The Chapel continues to rely on the commitment and giftedness of our youth. We are grateful for the capable support of Achebe Culpepper and Léandra Culpepper since 2021, and Gabriel Aigbede since 2023. With Achebe's move to the University of Guelph, we welcomed new crew members in 2025: Jacob Nand, Diamond Aigbede, and Jaden Aigbede. Léandra has graciously continued her involvement, and both Gabriel and Achebe returned in summer 2025 to update the Chapel manual and train the new team.

2026 Planning

In 2026, our focus is to deepen engagement with our online worshippers and ensure they feel welcomed, supported, and included in the worship experience. Through my involvement in the Online Mission and Ministry Working Group at the Diocese, I have learned how other parishes effectively nurture their online congregations.

We plan to:

- survey our online worshippers to learn how we can better support them;
- offer sessions to help with devices and Zoom;
- continue exploring practices that strengthen online participation and community.

— Rebecca Jones

TUESDAY BIBLE STUDY

The Holy Trinity Bible Study Group continued to meet weekly throughout 2025 except for summer and Christmas breaks. The group numbers 8 to 12 per week and this year we have had several new participants from beyond our parish. Our format is to read and discuss the coming Sunday worship passages. Our discussions include some background context for the reading in question, what it may have meant to the people for whom it was written, what it might mean for us today, plus anything else that comes to mind. Our meetings are warm and welcoming, with a view to encouraging everyone to ask questions and offer comment. It never ceases to amaze what new perspectives emerge with this group.

We continue to meet on Zoom each Tuesday afternoon from 1:30 pm to 3:00 pm. Should you be interested or have questions please contact John Carrington.

— John Carrington

ACW

Throughout 2025, the ACW continued to be very active. Ongoing fundraising initiatives included an occasional book sale during coffee hours and the collection of gold and silver for the Treasure Chest. The talented quilters completed a beautiful quilt for the Festival of Christmas in November and have begun work on another for the next Festival.

In November, the Festival of Christmas was again a popular and successful event. The Festival included the raffle, the always-popular bake sale, the Country Store, the Christmas Past Room, the Jewellery

Room and the This 'n' That Room. A delicious light lunch of a chicken salad croissant, green salad and apple crumble was available. Laura Smith, MPP presented the ACW with a certificate recognizing the community benefit.

The above fundraising activities allow us to donate to selected charities supporting women and children and to community programs.

Our ACW has six groups (Alpha, Naomi, Quilters, Rebecca, Ruth and Sarah). These groups continue to meet in person or virtually to enjoy times of fellowship and plan the fund raising events. All women in the parish are ACW members and are welcome to join a group.

At the Ingathering Service January 26, 2025 we were pleased to welcome Mary Asbil as our guest speaker. She spoke of the value of the ACW.

Thank you to the Executive for their support and assistance during the year. Thanks to all the women who have assisted with the various events.

— Marlee Tolhurst

ACW EXECUTIVE - 2025

Past President	Ruth Staples	President	Marlee Tolhurst
Secretary	Anne Thomson	Treasurer	Enid Corbett with Gloria Downey and Mary Kuriyan
Publicity	Jennifer Kennedy and Sharon McNelles		

Auxiliary Positions

Housekeeping & Raffle Co-ordinator	Linda Gould
Calendars	Susan Hogeboom

ACW FINANCIAL SUMMARY FOR 2025

ACW - Holy Trinity Church, Thornhill

Outreach Disbursements - 2025

		December		
		2025		
O	L'Arche Daybreak	400.00		Provides community homes for the handicapped
C	Jessies (rummage \$982)	200.00		Provides help for pregnant youth and young parents (June Caldwell House)
W	Ingles House	400.00		Shelter for women with psychiatric needs whose families can not cope with them
F	Richmond Hill Food Bank	1,500.00		Provides food for needy families
C	Sleeping Children Around the Wor	500.00		Provides bed kits for children around the world
A	TorDioc/ACW Commitment	1,300.00		Diocese Commitment - Council of the North
F	TorDioc/ACW Special Projects	500.00		Special Projects of Diocesan ACW - Food Insecurity
H	Holy Trinity Church	3,000.00		Contribution to Church operations
O	Toronto Urban Native Ministries	500.00		Inner city ministry
C	Eva's Initiatives (rummage \$982)	200.00		Youth shelter
W/C	Flemingdon Park Ministries	600.00		Women and children
W/C	Sandgate Shelter (rummage \$982)	500.00		Women and children's shelter
F	St. Bartholomews Church	500.00		Breakfast program
W/C	Ratanak Foundation	300.00		Rescues young girls - Cambodia
O	Diocese of Arctic	500.00		General purposes
F	Thornhill Christmas Assistance	900.00		Christmas baskets for needy Thornhill families
O	Crosslinks - LOFT	400.00		Housing and Support Services - Street Outreach Van-York Region
O	Bradford House - LOFT	400.00		Housing for seniors with mental challenges
C	Moorelands (rummage \$982)	200.00		Camp for inner city youth
C	SOS Children's Villages	500.00		Creates homes and families for orphans
O	SSJD	500.00		retreats for all
C	The Downsview Youth Covenant	300.00		Supports children and teenagers activities in Jane Finch area
H	Holy Trinity Out of the Cold	1,000.00		homeless men and women
TOTALS		15,100.00		Out of GTA - approximate 20.53%
W: Women	F: Food			
A: ACW	C: Children/Youth			
O: Other	H: Holy Trinity Church			

**HOLY TRINITY CHURCH
 ANGLICAN CHURCH WOMEN
 YEAR END RECEIPTS & DISBURSEMENTS
 December 31 2025**

	Year to date	Dec 31,2025
RECEIPTS		
Ingathering		\$1,647.00
e-transfers		\$150.00
Festival of Christmas 2025		\$7,061.95
Treasure Chest		\$2,805.00
Sales		\$10.00
Books		\$87.50
Calendars		\$160.00
Quilters		\$0.00
Designated Donations		\$0.00
Donations		\$295.00
Miscellaneous		\$0.00
Total Receipts		\$12,216.45
DISBURSEMENTS		
Holy Trinity Church		\$3,000.00
Outreach Donations		\$6,400.00
Designated Outreach		\$0.00
Diocesan ACW		\$1,800.00
Festival of Christmas		\$752.69
Calendars		\$272.65
Quilters		\$476.63
Kitchen Supplies		\$0.00
Coffee, food supplies, receptions		\$91.21
Ingathering		\$300.00
Annual Meeting		\$0.00
Administration		\$0.00
Miscellaneous (memorials, gifts)		\$20.00
Total Disbursements		\$13,113.18
GAIN (LOSS)		(\$896.73)
RAFFLE ACCOUNT		
Income	\$4,270.00	
Expenses	\$380.06	
Outreach Disbursements	\$3,900.00	

**HOLY TRINITY CHURCH
 ANGLICAN CHURCH WOMEN
 YEAR END RECONCILIATION
 December 31, 2025**

Church Account Balance January 1, 2025		\$3,485.20
Receipts	\$12,216.45	
Disbursements	\$13,113.18	
Total ACW Church Account Balance December 31, 2025		<u>\$2,588.47</u>
Designated Funds		
Contingency Fund	<u>\$1,000.00</u>	
Total	<u>\$1,000.00</u>	
Add Outstanding Deposits		
Operating Balance December 31, 2025		<u>\$1,588.47</u>
Account Balance		
Account Balance January 1, 2025		\$ 3,485.20
Gain (Loss) December 31, 2025		(\$896.73)
	Account Balance	<u>\$2,588.47</u>
<hr/>		
ACW Raffle Account Balance January 1, 2025		\$552.86
Income	\$4,270.00	
Expenses	\$380.06	
Outreach Disbursements	\$3,900.00	
ACW Raffle Account Balance December 31, 2025		<u>\$542.80</u>

Enid Corbett

Cemetery Committee

2025 was a relatively quiet year for Holy Trinity Cemetery. There were six interments of cremated remains. One monument and one marker were installed. One transfer of interment rights was facilitated.

On June 8, a memorial service was held in the cemetery to remember all who have died and been interred in our cemetery over the last 195 years. The service was followed by a tour of the cemetery, highlighting graves of historic interest.

Once again, working with the Richmond Hill Legion and the “No Grave Left Alone” program, during the week before Remembrance Day, Cathy Pearson and Cathy Dowker marked the twenty-five veterans’ graves with a poppy, a Canadian flag and a solar light. Poppies were also placed on the plaques in our church for four WW1 soldiers who were killed in action.

During the year, the Cemetery Committee has been diligent in managing and caring for our historic cemetery. Our Spring and Fall cleanup days were well attended. The workers included volunteers and paid workers (mostly students). Each month from May to October, one member of the committee made a weekly visit to the cemetery to collect litter and other debris.

The most interesting project this year was researching for and purchasing a new computer program to digitize our cemetery records. More than 80% of the information has been transferred into the new program with completion expected early in the new year. We will also be able to enter photographs of the monuments/markers with accompanying information.

This fall the transfer of the monies of our Perpetual Care and Maintenance Fund was completed. Due to new BAO (Bereavement Authority of Ontario) regulations, under the Funeral, Burial and Cremation Services Act, 2002, our Fund was transferred from Scotiabank and a Diocesan Consolidated Trust Fund to Comtech Fire Credit Union and Foyston, Gordon & Payne Inc.

We continue to receive inquiries about interment rights for the few remaining burial plots, as well as the single cremation, double cremation and Memory Garden lots. We also responded to the many inquiries about family members who might be buried in our cemetery. Our bi-monthly meetings continue to be held by Zoom.

A big thank you is extended to the Cemetery Committee who have diligently carried out their mandate of caring for our cemetery during the past year. We were pleased to welcome Cassandra Culpepper and Susan Hogeboom (wardens) and Rev Maria to our committee meetings. If you are interested in joining us in the task of keeping our historic cemetery beautiful and safe, please contact any member of the committee.

— Enid Corbett

Committee Members: Hillary Brown, Ed Carter, Enid Corbett (chair), Cassandra Culpepper, Gloria Downey, Susan Hogeboom, Diane Maines (secretary), Ruth Staples, Lois Symons.

Property and Garden Committees

PROPERTY

Many of the upgrades undertaken in 2025 required specialty contractors, including replacing the walkway stone around the urn in the lawn. Maintenance of the boiler pumps and the water meter pressure control were the biggest items. In addition, this year

- Both Auditorium entrances were repainted.
- The eavestroughs were cleaned, and a portion over the Auditorium that had come loose was re-attached.
- Sanctuary lighting upgrades have begun.
- The AED (defibrillator) battery pack was renewed.
- Property Committee volunteers assisted the Garden Committee in cleaning up the churchyard in the fall.

One task, which is roof reshingling, has been deferred for another year, based on photographic inspection of the Reception Room.

Thanks to the parishioners who assisted on various items.

— Ron Tolhurst, Chair

GARDEN

We the Garden Committee maintain the gardens at Holy Trinity Church. In the spring, we plant annuals to fill in the empty spots and to add colour to our gardens. The urns are decorated spring, summer and winter with seasonal plants. Shrubs are replaced as needed.

This summer we found a new bench to accompany the existing bench under the pergola. It was dedicated to those who dedicated much to our gardens in the past, especially Darryl and Gail Thompson. It is rewarding to see many enjoying a restful place to rest and contemplate.

During the summer months, we ask members to sign up for two-week periods to weed and water, and to look out for any problems. Some of our members have had to bow out or take less responsibility due to health issues so we are always looking for new helpers.

— Marilyn Olivares and Ruth Staples

Footlights Club

The Footlights Club was pleased to be able to present “Cabaret ’25” this past October. The production ran for two nights and featured two sketches and a number of musical offerings. One sketch was a repeat of “The Waltz of The Walkers,” which involved five ladies dancing with their walkers. The other, “What’s a Bluetooth Anyway?”, dealt with two elderly ladies visiting a high-tech cottage for a weekend and finding difficulty listening to music, boiling the kettle, and watching TV.

The musical offerings included piano and vocal solos. Refreshments were provided in a cabaret format, featuring the usual delicious nibbles and a wine/soft drink bar. Some 150 were in attendance.

Many thanks to the 30 or so parishioners involved, both onstage, backstage or front of house. The major portion of the proceeds went to local community needs (see below), with the remainder going to the general HTC funds.

— Malcolm Shiner

Holy Trinity Footlights Club Financial Status

Balance Jan 2025	\$583.64
Cabaret Revenue	
Ticket sales	3,375.00
Beverage sales	538.00
Total	\$3,913.00
Cabaret Expenditures	
Refreshment (food) costs	456.96
Beverage costs	207.87
LCBO licence	300.00
Supplies	23.94
Total	\$987.77
Cabaret Profit	\$2,925.23
Disbursements	
It was agreed to disburse \$3,200 , as follows:	
RH Food Bank	\$1,000
OOTC	\$500
Christmas assistance	\$200
HTC general funds	\$1,500
Balance Dec 31 2025	\$308.87

Outreach and Inreach

OUT OF THE COLD

The 2025 Out of the Cold program for York Region includes Sunday evenings at Holy Trinity. The shelter operates from mid-October to mid-June; Holy Trinity volunteers provide on-site support from October to April, with Blue Door operating the shelter during May and June.

In the past year, the shelter has operated at capacity or near capacity, providing shelter for 30 individuals each Sunday night and an additional six when there is a weather alert. Guests are provided with a sleeping pad and blankets, snacks, dinner, breakfast and a packed lunch to take away. Our aim is to be a friendly, welcoming environment for our guests. We are the only shelter in the York Region network that has a free clothing and personal necessities shop, thanks to donations from our congregation and neighbourhood supporters. This year, it moved from the library area to the more spacious Room B, where guests are invited in three at a time and served by volunteers.

Holy Trinity is helping to provide a safe environment for some of the unhoused in York Region. Unfortunately, housing challenges are not decreasing, and the need for the shelter has not diminished. It is our hope that HTC will continue to support this vital outreach program.

— *Hillary Irving-Brown, Miriam Irving, Rebecca Jones*

CHRISTMAS ASSISTANCE PROGRAM

On December 13, the CAP Committee distributed beautifully decorated envelopes of grocery store and Walmart gift cards so that families could purchase the foods and children's gifts that suit their needs. This year we helped 305 adults and children with \$100 each in gift cards. This included 10 families from the Yellow Brick House Women's Shelter. Our donations from all sources at Holy Trinity totaled \$4930. Sincere thanks go out to HTC parishioners for their generous contributions and to the members who volunteered their time to make the deliveries.

— *Linda Gould*

COLDEST NIGHT OF THE YEAR

HTC participated in the Coldest Night of the year in 2025 for the seventh year. This national event is a key fundraising event for our own Blue Door-Out of the Cold program, raising over \$130,000 in 2024. The HTC team raised over \$8,000, the second highest amount raised for Blue Door.

— *Miriam Irving*

RICHMOND HILL COMMUNITY FOOD BANK

There were 38 deliveries of food and personal use items during 2025. In addition, some parishioners provided financial assistance for the purchase of most needed items.

THANK YOU for your contributions and support! MUCH APPRECIATED!

— *Peter Paterson*

REFUGEE SPONSORSHIP

Holy Trinity Church has agreed to co-sponsor the relatives/friends of three young men whom we sponsored from 2022 to 2023. These family members and friends have fled Sudan and Eritrea, are living in Israel but have been refused asylum. In cooperation with our Jewish co-sponsors, CHAI and TRAC, applications have been completed and approved and financial support is on deposit with the church. In addition, we have agreed to work with the Bati family here in Canada to sponsor their brother and six family members who are in grave danger in Ethiopia now, due to their religion and culture. Again, paperwork has been completed, funds are on deposit with HTC and the lengthy waiting period for processing and approvals from Immigration is underway.

— *Hillary Irving-Brown, Cassandra Culpepper and Linda Gould*

JOY MINISTRY

1. In early April, members of the JOY (Just Older Youth) Ministry held their first meeting. It is a Ministry by, of, and for older adults with the goal of enriching the lives of HTC's parishioners through one or more of its activities. At last year's Vestry meeting, Rev'd Maria spoke about bringing a co-ordinated program focus to our community building initiatives, founded in or surrounded by Christian intergenerational discipleship and faith formation. Out of this grew the JOY Ministry.
2. In our first Bulletin to the parish, we noted that we were very much a work in progress and we proudly proclaim this is still the case! This is not because we are standing still but rather because we are trying new approaches, helping to develop new systems and spreading our net. The Prayer Shawl Ministry with Sue Hogeboom and the Card Ministry with Angella Smith are now under our umbrella. We are pleased to be working with Osaro on Greeters and Sidespeople where we have started exploring several different initiatives. Administrative support has included the completion of an updated parish list and the development of a confidential database to track volunteer outreach calls. Finally, with Ed and Rebecca's help, we arranged for several presentations, both on-line and in person, on digital scams, by StarPoint and the York Regional Police (the former being recorded and on our YouTube site and the latter being done jointly with Glynnwood where we arranged another, similar presentation).
3. At the time of writing, we are trying to arrange an art class for interested parishioners – rank amateurs included, in fact encouraged — within the next month or two. And in the longer term, we are thinking about one or two more social gatherings.
4. New team members or volunteers are always welcome, so if interested, please reach out and let us know.

— Marilyn, Eleanor, Ruth, Bonnie, Osaro, Miranda, Thumeka and Nancy

Finance Committee

The committee reviews the financial statements each quarter and the proposed budget for the following year. All meetings were held on Zoom. The committee questions and makes suggestions to the Corporation.

The Finance Committee is currently composed of the two Wardens (Leanda Kirwan and Cassandra Culpepper), the Treasurer (Ed Carter) and interested parishioners. We accepted the retirements of Eric Preston and Dominic Parravano this year. We are always looking for volunteers interested in the financial affairs of the parish. Jean Dilcock has recently volunteered.

Several members participated on the Capital Fund committee which looked at options to preserve capital funds for future use. We reviewed the results and agreed to the modification of the Eva Rea Millenium Fund, with a cap on capital withdrawals and a new split of undesignated bequests.

We held a session with Peter Misiaszek, Diocesan Stewardship Coordinator to review stewardship initiatives. We learned HTC is fairly positioned for individual giving, but lacks bodies! Peter spoke to the parish in October.

We organized our annual Stewardship Sunday and made the presentation in January 2026. The 2026 date has been set for Nov. 22 ,2026.

— *Ron Tolhurst, Chair*

Lay Members of Synod

Edmund and Cathy Baumann, along with Rev'd Maria, attended the Toronto Diocesan Synod on Nov.7 and 8, 2025. We learned a lot and want to pass on three main topics.

1. Cast the Net

Cast the Net is a series of 20 Calls, which focus on four areas of mission and ministry: renewing spirituality; inspiring faith in action; reimagining ministry; and transforming diocesan culture. At the centre of them is the Good News of Jesus Christ. The bishops have encouraged all parishes in the diocese of Toronto to engage with one to four Calls. Holy Trinity Thornhill has chosen:

Inspiring faith in action Call 4: Recognize and act on opportunities to participate in God's healing work in the world. Our church has been and is strong in this area — e.g., the Blue Door shelter program, the Christmas assistance program, donations to women and children's organizations from fundraising activities, Eva Rea scholarships for students and support for the Richmond Hill food bank.

Reimagining ministry Call 11: Understanding the changing needs of lay leaders in congregations and giving them support. In this area, there are plans to do more training for lay readers, lectors and eucharistic ministers. Brother Reg is conducting Bible studies to strengthen underlying

knowledge for those volunteers. We are increasingly having lay preachers, e.g. John Carrington and Rachel Yoon. HTC's Joy ministry is beginning its work for and by seniors.

Our impression from what we learned at Synod is that it will be important for Holy Trinity Thornhill to continue engaging with the various Cast the Net calls.

The new primate of Canada, Shane Parker, addressed Synod, saying that the Church is like a stained glass window, which reflects the light and goodness of the gospel, the love and compassion and justice of God but, in this world, needs to be held in place by oak and iron — otherwise it will just fall to the ground. The Diocese's Cast the Net vision has a good balance between addressing the oak and the iron — property and structures, canon law, programs and the good order of the Church — and allowing the stained glass of spirituality, of justice, of the goodness of the gospel and the light of Christ to shine through. We will always remember this analogy.

2. Change in Diocesan Structure

The Toronto Diocese is changing its organization from episcopal areas to archdeaconries, each comprised of several deaneries. Holy Trinity is in the Central Archdeaconry — led by Archdeacon the Venerable Theodore Hunt and Bishop Andrew Asbil — and York Central Deanery (Canon Kevin Wong, Regional Dean).

3. Fundraising Campaign

There was a feasibility study conducted earlier this year on a major diocesan gift campaign, like the one conducted 2010 to 2012. Before the Priorities and Plans 2025-2027 motion was made, an amendment was suggested: to defer the major diocesan major gift campaign decision until Synod 2027. This motion to amend was passed, which means there will be no major diocesan gift campaign before 2027 Synod.

In conclusion, we were affected by the inspiring stories of people from all sorts of Anglican communities: for example, two-point and three-point rural parishes, the Toronto church that houses two Anglican and two Presbyterian congregations, and the ultra-modern Streetsville church where clergy do not wear vestments and do not follow the standard liturgy. No matter what type of parish they represent, they are all spreading the good news of Christ.

For those interested in a more detailed summary of the proceedings of the 2025 Regular Synod of the Diocese of Toronto, this is available on the Toronto Diocese website link:

<https://www.toronto.anglican.ca/news/synod-highlights-day-1-2025/>

<https://www.toronto.anglican.ca/news/synod-highlights-day-2-2025/>

— Cathy and Edmund Baumann

Fund Reports

Eva Rea Millennium Fund

In 2025, the Eva Rea Millennium Fund Committee awarded 16 bursaries to help support the individuals listed below, all of whom had either a tie to Holy Trinity Church or were graduating from a Thornhill high school.

Gabriel Aigbede	Samantha Gillespie	Alejandro Olivares
Luke Baskin	Dzsesszka Ramna Hrenko	Lola Rimmer
Achebe Culpepper	Hayden Johnson	Rozhin Ansari
Mariana Garcia	Brandon Moncrieffe	Léandra Culpepper
Michaela Gillespie	Rachael Moncrieffe	Lucy Staples
	Robert Muranaka	

The recipients were all extremely deserving of the support received from Holy Trinity Church. Seven were entering their first year of post-secondary education, seven their second year, one their third year and one entering their second year of a Masters program. Students were enrolled in a range of programs, including Psychology, Photography, Nursing, Engineering, Social Sciences, Business, Criminology, Naturopathic Medicine and Business.

— ERMF Committee, Dirk Drieberg, Chair

Eva Rea Millennium Fund-2025 Financial as of December 31, 2025

Capital Account	Investment
Opening balance Jan. 1, 2025	\$ 545,604.02
Additions:	
Return of Bursary	\$ 2,500.00
Undesignated Bequest	\$ 45,000.00
Return Excess Income	\$ 18.13
Re evaluation of the market	\$ 46,712.51
Total	\$ 639,834.66
Deductions	
Withdrawal for bursaries	-\$ 14,000.00
Balance December 31, 2025	\$ 625,834.66

Eva Rea Millennium Fund-2025 Financial as of December 31, 2025

INCOME SUMMARY

Q1		\$	5,493.55
Q2		\$	5,518.21
Q3		\$	5,518.21
Q4		\$	5,388.34
TOTAL INCOME		\$	21,918.31

RE-EVALUATION OF THE MARKET VAULE

Q1		\$	11,779.72
Q2		\$	11,109.20
Q3		\$	23,823.59
Q4		\$	5,901.85
TOTAL		\$	52,614.36

BURSARIES

PARISHONERS	3	\$	7,950.00
OTHER	13	\$	27,950.00
TOTAL	16	\$	39,000.00

Legacy Fund Committee

At the February 23, 2025 annual meeting of Vestry a motion was passed to establish an internally restricted fund, tentatively titled the Legacy Fund, and to form a committee to recommend to Vestry for approval guidelines for the administration of the new fund, including specific provisions for the use of both the capital of and income from the fund.

To that end a Legacy Fund Committee was created which considered two questions:

1. Should we create a new fund as requested by Vestry or consider amending the existing Eva Rea Millennium Fund?
2. Why have we not accessed the capital in the Endowment Fund, which now stands at over \$1 million?

With respect to the first, the argument for creating a new fund was that this fund would be used specifically for any really significant future capital expenditures such as an addition to the church. Other more ordinary capital expenditures, such as a new roof or boiler would be covered by the Eva Rea Millennium Fund. The fear was that without this new fund our focus would be to use the Eva Rea Millennium Fund solely on immediate issues, with the risk that there might not be sufficient monies to meet a more major future need.

Three arguments favoured amending the Eva Rea Millennium Fund rather than creating a new fund. First, relatively few changes would be required to the Eva Rea Millennium Fund document to ensure that the capital would be available to the Parish for whatever purposes the Parish deemed appropriate. Second, the Legacy Fund Committee is confident that the Corporation, Advisory Board and congregation of the day would be capable of managing the demands of current capital needs while keeping in mind the potential needs of the future. Third, the decision about how much of an undesignated bequest should go to the Legacy Fund versus the Eva Rea Millennium Fund would always be difficult and possibly contentious. Along with that, the addition of a new fund would add to the administrative load already being carried by too few shoulders. For these reasons, the Legacy Committee opted to amend the Eva Rea Millennium Fund rather than create a new Legacy Fund.

With respect to the second question, the Endowment Fund rules of the Diocese of Toronto are very clear. The capital of an endowment fund is to remain untouched and only the income that the capital generates is available for distribution. Further, the many people who have given to the Holy Trinity Endowment Fund did so knowing that these were the conditions that applied to this fund. To unilaterally undo this, even if it could be done, would be dishonouring those benefactors and would be inappropriate. For these reasons we believe that the Endowment Fund should continue as it has been, providing only its annual income as a source of revenue for Holy Trinity Church.

Significant Changes to the Eva Rea Millennium Fund

The Fund name has been changed to the Holy Trinity Eva Rea Legacy Fund. This honours Eva Rea, whose initial bequest seeded the Fund, while pointing us to the present and future rather than the past. Other changes are listed below.

1 Definitions The Eva Rea Legacy Fund is an internally restricted fund of Holy Trinity Church as per clause 1.8

2 Purpose This specifically allows for the inclusion of both designated and undesignated bequests as well as any other type of monetary or property gift to Holy Trinity. The order of the five provisions in the Purpose has been changed, but not their intent.

3 Nature and Composition of the Eva Rea Legacy Fund The second paragraph replaces Schedule B of the Eva Rea Millennium Fund which has been deleted from the ERLF. The third paragraph provides for future additions to the Fund.

5 Administrative Duties and Responsibilities Clause 5.8 has been changed to reflect the current process in place for receiving monies.

7 Income and Capital Available for Distribution Clause 7.2.1 has been modified to reflect the purposes of the Fund as set out in Article 2. Clause 7.2.2, allowing access annually to 7% of the capital, has not been changed.

8 Reporting by the Committee This has been modified slightly to better reflect reporting needs.

Schedule A - Operating Principles and Guidelines for Undesignated Bequests The “bequests of \$10,000.00” in clauses 1 and 2 of the Eva Rea Millennium Fund have been amended to “undesignated bequests of \$20,000.00” to better reflect today’s economics. Sub-clause 2 (ii) changes the maximum allowed to be disbursed at the discretion of the Corporation from \$20,000 to

\$50,000. These clauses also reflect that undesignated bequests would go to the Eva Rea Legacy Fund and the Corporation as stipulated there. No portion of undesignated bequests would go to the Endowment Fund. Further, It is recommended that Schedule A be adopted as an official policy of Holy Trinity Church.

The Eva Rea Legacy Fund does *not* replace the Endowment Fund. Both funds are available to receive bequests. If a bequest is undesignated it would be allocated as per Schedule A in the Eva Rea Legacy Fund. If a bequest is designated for the Endowment Fund, it still goes there.

In conclusion, the Legacy Fund Committee recommends the following motions:

1. Be it moved that the By-Laws of the Eva Rea Legacy Fund as presented be adopted by Holy Trinity Church.
2. Be it moved that the Operation Principles and Guidelines for Undesignated Bequests as per Schedule A of the Eva Rea Legacy Fund be adopted as a policy of Holy Trinity Church.

— John Carrington

Endowment and Margaret Harding Memorial Garden Funds

ENDOWMENT FUND

Source of the Fund

The Holy Trinity Endowment Fund was established at the annual Vestry Meeting in 1980 with the proceeds from the sale of the first rectory in recognition of the sesquicentennial anniversary of the church. Additional gifts, contributions, and bequests have been and continue to be added to the Fund over time.

Purpose of the Fund

The purpose of the fund is to generate income which is used for projects not ordinarily within the purview of the general funds of Holy Trinity Church. In particular, the income may be used to support Anglican and Christian work at the national, diocesan or parochial level and to ensure the appropriate upkeep of the lands and premises owned or maintained by Holy Trinity Church.

Special Vestry on February 23, 2025 amended Article 2.1.2 of the Endowment Fund Trust Deed to add the phrase “Upkeep may include operating and capital costs” to the purpose of the Fund and Article 8.4 to allow any unallocated net income to be contributed to the existing Endowment Fund, the new fund or other Holy Trinity Church fund whose purpose is consistent with the purpose of the Endowment Fund.

Summary of how the Fund Works

Five trustees who are elected at a Special Vestry meeting held in the spring administer the Fund within the terms of the Trust Deed and the Trustee Act.

The Trustees for 2025 are:

Chair Eric Preston
 Treasurer Ed Carter
 Secretary Jennifer Kennedy
 Member Ruth Staples
 Member Margaret Shiner

Parishioners and members of various internal and external organizations may submit written requests for financial contributions to the Secretary or Chair of the Fund. Requests are to be received prior to or immediately after the Fund's December 31 year end.

So as to not erode the capital of the Fund, the amount of income available for distribution is calculated at 90% of the previous year's net income plus any new contributions received in the year, provided the total amount disbursed does not exceed 100% of the net income. In accordance with the Trust Deed, income for the purposes of disbursement is calculated on a cash basis. For financial reporting purposes, income is adjusted for unrealized gains/losses in the value of the investments.

Fund Activity

Activity	Endowment	Margaret Harding
Opening Balance January 1, 2025	1,162,209.91	22,511.36
Net Income (Loss) for the Year	64,940.47	2,053.00
Contributions	21,549.53	
Closing Balance December 31, 2025	1,248,699.91	24,564.36

Net Income for the Year Ended December 31, 2025

	Endowment	Margaret Harding
Investment Income	60,611.85	1,600.50
Realized Loss on Sale		
Audit Fee		
Bank Charges		
Distributions	-53,925.00	-671.29
Unrealized Gain (Loss) (Revalue Investments to MV)	58,253.62	1,123.79

Net Income per Financial Statements	64,940.47	2,053.00
Add Back Unrealized Losses (Gains)	-58,253.62	-1,123.79
Add Back Distributions	53,925.00	671.29
Net Income for Calculating Distributions	60,611.85	1,600.50

As bequests amounting to \$ 21,549.53 were received during the year, 100% of the Endowment Income is available for distribution in 2026. 90% of the Margaret Harding income is available for distribution.

HTC Endowment Fund Disbursements, including Recommendations for 2026

	2026	2025	2024	2023	2022
HTC Costs	\$35,000	\$32,000	\$30,000	\$10,925	\$20,560
HTC Capital Reserve	7,500	5,000			
HTC Shelter	2,611	2,500	2,500		
CHATS	2,000	2,000	2,000	1,000	2,000
Canadian Food Grains Bank	2,000	2,000	2,000	1,000	2,000
Blue Door - OOTC	7,500	5,000	5,000	2,500	5,000
Richmond Hill Food Bank	2,000	1,000	1,000		
Migrant Worker Ministry (St. Saviour's, Orono ON)	2,000				
HTC Garden Committee		4,425			
Total	\$60,611	\$53,925	\$42,500	\$15,425	\$29,560

Endowment Fund Investment Summary December 31, 2025

Current Cash and Investment	Market Value
Consolidated Trust Fund	601,278.27
CI Cdn Eq Income Fd	236,803.96
Renaissance Flex Yield Fd	201,658.35
PIMCO Mtly Inc Fd	208,959.33
Cash	0.00
Total	1,248,699.91

THE MARGARET HARDING MEMORIAL GARDEN FUND

Purpose of the Fund

The Margaret Harding Memorial Garden Fund was established in 1997 through a donation from Merritt Harding in memory of his wife. The Endowment Fund Trustees manage this fund in accordance with the Margaret Harding Trust Deed and The Trustee Act. Generally, the Deed provides for up to 90% of the annual income to be paid out annually and the difference added to capital. Up to 100% of the income can be used if funds are required for specific purposes.

A GIC matured in April 2025. The proceeds of \$15,418 were deposited in the Consolidated Trust Fund (CTF). The CTF will allow for more predictable and accessible income earnings while continuing to be a relatively low risk and low volatility investment.

Margaret Harding Investment Summary December 31, 2025

Current Cash and Investment	Market Value
Consolidated Trust Fund	24,508.33
TD GIC 5.15% 04/04/25	
PIMCO Mtly Inc Fd	
Cash	56.03
Total	24,564.36

The Net Income for 2025 is \$1,600.50 of which 90% or \$ 1,440 is available for distribution in 2026.

— Eric Preston, Chair and Ed Carter, Treasurer

Parish Statistics

	2021*	2022*	2023	2024	2025
Baptisms	3	5	2	0	1
Funerals	12	7		7	3
Confirmations	0	0	0	0	2
Weddings	1	1	0	0	0
Sunday School	9	not counted	not counted	not counted	not counted
Parish Roll	192	297 adults	231 adults	227 adults	195 adults
Easter Attendance	108	78	125	104	148 + 20 OC
Easter Communicants	2	71	119	96	129
Christmas Attendance	56 in person	153	190	203	223 + 4 OC
Christmas Communicants	28	144	160	193	191
Avg Sunday Attendance	82 incl VC	43	63	67 + 27 VC	68 + 22 OC
Avg Weekly Attendance		55	78	83 + 27 VC	78 + 20 OC
Avg Communicants	not counted	42	55	59	56
Envelope Offerings	275,102	240,813	214,674	212,339	215,448

*COVID-19 in-person gathering limits in effect for part or all of the year; VC/OC = online attendance

Those Who Passed Away in 2025

Maurice Corbett	Emmaleen Baker	Jack Denning	Keith Smith
Lucille Hazell	Bobby Lowe	Barbara Caiger	Thomas Neville

Nominating Committee Report

The following parish members have agreed to serve in the positions listed below.

Office	Name	Years Served	Term End
WARDENS Rector's (Appointed) People's (Elected)	Enid Corbett Jean Bryant		
DEPUTY WARDENS Rector's (A) People's (E)	Brian Pound Leanda Kirwan		
Synod Members	Edmund Baumann	3	varies
	Cathy Baumann	2	
Synod Alternate	Leanda Kirwan		
ADVISORY BOARD Appointed (A) and Elected (E)	Neda Dalir	2	2027
	Hillary Brown	2	2027
	Pat Burton (A)		2029
	Anne Thomson (A)		2029
	Dawn Brereton (A)		2029
	Grace Neita (A)		2029
	Cathy Walker-Pilgrim (E)		2029
	Brian Pound (E)		2029
	Miriam Irving (E)		2029
	James Smith (E)		2029
	Jean Powell (E)		2029
ACW Co-Presidents	Marlee Tolhurst Joan Virtue	2	
Archivist	Linda Robertson		
Envelope Secretary	Cathy Walker-Pilgrim	2	
Parochial Tribunal	Ed & Cathy Baumann	1	
E.R. Legacy Fund Committee	Dirk Drieberg	1	2028
	Miriam Irving	1	2027
	Peter Jones (new)		2029
Endowment/M.H. Mem. Garden Fund Committee	Osaro Aigbede (new) Thumeka Mgwigwi (new)		
Treasurer	Ed Carter		
Property Chair	Ron Tolhurst		
Altar Guild Chair	Robin Parravano		
Garden/Floral Chair	Marilyn Olivares		
Finance Chair	Ron Tolhurst		
Cemetery Chair	Ruth Staples		

Ministry Co-ordinators

JOY Ministry	Nancy Cutler
Children, Youth & family Ministry	Cassandra Culpepper
Welcome & Hospitality	Osaro Aigbede
Online Chapel	Rebecca Jones
Spiritual Formation/Education	Br Reg Crenshaw
Prayer Ministry	Jacqui Getfield
Shelter Ministry	Hillary Irving-Brown

2026 Operating Budget

INCOME	NOTES	2026 Budget	2025 Actual	2025 Budget
<i>Envelopes Receipts</i>		218,310	215,448	217,000
<i>Open Receipts</i>		20,000	30,353	19,900
<i>Property</i>		70,400	66,140	64,200
<i>Housing Income (Rectory Fund)</i>		62,882	56,641	54,000
<i>Mission & Ministries</i>	1	10,990	42,660	10,000
<i>Organizations</i>	2	1,000	4,500	-
<i>Bequests</i>		10,000	45,000	10,000
<i>Endowment Fund</i>		35,000	32,000	32,000
<i>HST Refund</i>		12,000	13,196	12,000
<i>Other</i>	3	55,341	26,609	16,400
TOTAL INCOME		495,923	532,547	435,500
EXPENSES				
<i>Administration</i>	4	69,339	57,533	58,590
<i>Building</i>	5	68,700	86,738	70,060
<i>Diocesan Allotment</i>		79,192	75,647	75,646
<i>Programs</i>	6	34,475	35,954	31,100
<i>Staff</i>	7	324,217	239,040	274,104
TOTAL EXPENSES		575,923	494,912	509,500
<i>Income over Expense</i>		- 80,000	37,635	- 74,000

Source of Funds	Account	Amount
	Operating Fund	80,000
Total Funding		80,000

CAPITAL EXPENDITURE BUDGET 2026

Expenditure	Project	Amount
	Auditorium rear stairs - New treads/landing	10,000
	New Roof-Reception Room	25,000
	Nave AV improvements	10,000
	Nave lighting improvements	2,000
	Install irrigation system	2,000
	Security System (cameras)	10,000
Total Expenditures		59,000

Source of Funds	Account	Amount
	Capital Reserve	10,000
	Operating Fund	37,000
	Garden Fund	2,000
	Ont Hate Crimes Prevention Grant	10,000
Total Funding		59,000

Notes to Budget	2026 Budget	2025 Actual	2025 Budget		2026 Budget	2025 Actual	2025 Budget
NOTE INCOME				NOTE			
1 Mission & Ministries				4 Administration			
OFCH-Discipleship Initiative	-			Bank Charges	856	852	800
Outreach Income		660		Insurance	24,510	23,789	23,790
Other	10,990	42,000	10,000	Office	43,973	32,892	34,000
	10,990	42,660	10,000		69,339	57,533	58,590
2 Organisations				5 Building			
ACW	1,000	3,000	-	Gas	13,000	11,855	13,600
Footlights & Fundraiser	-	1,500	-	Hydro	9,500	10,015	8,800
Eva Rea				Maintenance	45,000	61,884	45,000
	1,000	4,500	15,000	Major Repairs		-	
				Telephone	1,200	2,984	2,660
					68,700	86,738	70,060
HST Refund	12,000	13,196	12,000	6 Ministry/Missions			
				Christian Formation	3,250	1,067	3,500
3 Other				Communications	3,600	3,469	4,800
Interest	18,591	16,484	16,400	Other	5,000	13,778	7,000
Diocese Jubilee Credit		-		JOY (Health & Seniors)	1,000	263	1,000
Grants	36,750	10,000	-	General Ministry	1,000	383	1,000
Stole Fees	-	125	-	Music	7,825	2,396	1,000
	55,341	26,609	16,400	Outreach	7,000	7,000	8,000
				Seniors' Ministry		-	
				Sunday Worship	5,800	7,608	4,800
					34,475	35,954	31,100
				7 Personnel			
				Salaries & Stipends	237,800	140,975	169,500
				Housing Allowance	50,720	36,000	36,000
				Salaries (Other)	34,200	61,281	66,204
				Travel Allowance	1,497	784	2,400
					324,217	239,040	274,104

Financial Statements

See following pages.

HOLY TRINITY ANGLICAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2025

Draft for discussion purposes

HOLY TRINITY ANGLICAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2025

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INDEPENDENT AUDITORS' REPORT

To the Members of Holy Trinity Anglican Church

Qualified Opinion

We have audited the financial statements of Holy Trinity Anglican Church (the "church"), which comprise the statement of financial position as at December 31, 2025, and the statement of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the church as at December 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the church derives part of its revenue from the public in the form of donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the church. Therefore, we were unable to determine whether any adjustments might be necessary to donations, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2025 and December 31, 2024, current assets as at December 31, 2025 and December 31, 2024, and net assets as at January 1, 2025 and January 1, 2024 and December 31, 2025 and December 31, 2024. Our audit opinion on the financial statements for the year ended December 31, 2024 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of The Financial Statements* section of our report. We are independent of the church in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the church or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the church's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Toronto, Ontario

Chartered Professional Accountants
Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF FINANCIAL POSITION
As at December 31, 2025

	2025	2024
ASSETS		
Current assets		
Cash	\$ 93,139	\$ 100,005
Other receivables	250	556
HST receivable	9,464	7,481
Prepaid expenses and deposits	868	934
Investments (Note 4)	65,182	78,427
	<u>168,903</u>	<u>187,403</u>
Capital assets (Note 3)		
Investments (Note 4)	375,622	359,676
	<u>4,568,757</u>	<u>4,143,632</u>
	<u>4,944,379</u>	<u>4,503,308</u>
	<u>\$ 5,113,282</u>	<u>\$ 4,690,711</u>
LIABILITY		
Current liability		
Accounts payable and accrued liabilities (Note 5)	\$ 18,672	\$ 21,747
FUND BALANCES		
Operating fund	581,197	575,431
Internally restricted funds (Note 6)	1,158,072	976,607
Externally restricted funds (Note 7)	2,082,076	1,932,205
Endowment funds (Note 8)	1,273,265	1,184,721
	<u>5,094,610</u>	<u>4,668,964</u>
	<u>\$ 5,113,282</u>	<u>\$ 4,690,711</u>

Approved on behalf of the Church Wardens

_____ Deputy People's Warden

_____ Rector's Warden

**HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF OPERATIONS**

For the year ended December 31,

	Operating fund 2025	Internally restricted funds 2025	Externally restricted funds 2025	Endowment funds 2025	December 31 2025	December 31 2024
Revenue						
Bequests	\$ 45,000	\$ 56,550	\$ -	\$ 21,550	\$ 123,100	\$ -
Donations - directed	-	31,864	-	-	31,864	17,536
Donations - envelope receipts	215,448	-	-	-	215,448	212,339
Donations - open receipts	30,353	-	-	-	30,353	32,202
Fundraising and other income	65,981	16,814	-	-	82,795	41,337
Investment income	15,507	147,016	228,336	121,590	512,449	471,360
Rental	66,140	-	-	-	66,140	61,215
	438,429	252,244	228,336	143,140	1,062,149	835,989
Expenses						
Administration	69,532	-	-	-	69,532	62,976
Amortization	26,244	-	-	-	26,244	31,269
Church premises	86,737	2,616	-	-	89,353	70,344
Diocesan allotment (Note 9)	75,647	-	-	-	75,647	63,737
Distribution	-	-	-	10,000	10,000	10,000
Human resources	239,040	-	-	-	239,040	210,790
Ministry and missions	35,830	72,632	18,225	-	126,687	117,873
	533,030	75,248	18,225	10,000	636,503	566,989
Excess of (expenses over revenue) revenue over expenses	\$ (94,601)	\$ 176,996	\$ 210,111	\$ 133,140	\$ 425,646	\$ 269,000

**HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CHANGES IN FUND BALANCES**

For the year ended December 31,

	Operating fund 2025	Internally restricted funds 2025	Externally restricted funds 2025	Endowment funds 2025	December 31 2025	December 31 2024
Fund balances, beginning of year	\$ 575,431	\$ 976,607	\$ 1,932,205	\$ 1,184,721	\$ 4,668,964	\$ 4,399,964
Excess of (expenses over revenue) revenue over expenses	(94,601)	176,996	210,111	133,140	425,646	269,000
Interfund transfers	100,367	4,469	(60,240)	(44,596)	-	-
Fund balances, ending of year	\$ 581,197	\$ 1,158,072	\$ 2,082,076	\$ 1,273,265	\$ 5,094,610	\$ 4,668,964

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CASH FLOWS

For the year ended December 31,

	2025	2024
Operating activities		
Excess of revenue over expenses	\$ 425,646	\$ 269,000
Adjustments for non-cash items:		
Amortization	26,244	31,269
Unrealized gain on investments	(323,713)	(290,035)
	128,177	10,234
Change in non-cash working capital items		
Other receivables	306	1,546
HST receivable	(1,983)	(2,835)
Prepaid expenses and deposits	66	(47)
Accounts payable and accrued liabilities	(3,074)	10,697
	(4,685)	9,361
Investing activities		
Purchase of capital assets	(42,190)	(23,215)
Purchase of investments	(669,062)	(190,723)
Sale of investments	580,894	155,225
	(130,358)	(58,713)
Decrease in cash	(6,866)	(39,118)
Cash, beginning of year	100,005	139,123
Cash, end of year	\$ 93,139	\$ 100,005

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

1. Purpose and legal form of the Organization

Holy Trinity Anglican Church (“Church”) was formed in 1830 and is a separate legal corporation organized as a parish of the Incorporated Synod of the Diocese of Toronto, part of the Anglican Church of Canada.

The Church exists to pursue the principles of mutual support and encouragement in ministry, recognizing that the ministry is shared with the members of the Church in the name of Jesus Christ and with each other under the guidance of the Bishop.

The Church is a tax-exempt registered charity under Section 149(1)(f) of the Income Tax Act (Canada) and as such is exempt from income taxes and is able to issue tax-deductible receipts to donors.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Capital assets

The Church buildings are not accounted for in these financial statements. The Church holds these properties in trust for the Incorporated Synod of the Diocese of Toronto. Approval from the Diocese is required for the sale, disposition, use or pledging as security of these assets.

Capital assets are recorded at cost and are amortized as follows. Amortization is not charged in the year of acquisition.

Accessibility projects - elevator	Straight-line	40 years
Cameras	Straight-line	4 years
Church improvements	Straight-line	25 years
Computer equipment	Straight-line	3 years
Piano	Straight-line	10 years

Fund accounting

The activities of the Church are accounted for using the concepts of restricted fund accounting.

The operating fund is an unrestricted fund that reports revenues and expenses and resources available for ongoing Church activities.

2. **Significant accounting policies, continued**

Fund accounting, continued

The internally restricted fund includes a number of internally restricted funds established for particular programs and activities. Revenues, including certain directed donations, relating to internally restricted funds are recognized in the general fund. The capital fund sets aside funds, for major capital projects as they may arise from time to time. The cemetery maintenance fund accounts for cemetery maintenance and includes 60% of revenue from cemetery plot sales. The Eva Rea Millennium fund was established as a repository for undesignated bequests, and retains or distributes its net income in accordance with guidelines established by the Vestry, including in particular the giving of annual bursaries. The operating reserve represents the fund sets aside to ensure that the Church is able to meet its ongoing operating expenditure requirements while meeting the requirements of other financial obligations that may arise.

A number of smaller funds, as detailed below in Note 6, are also included in the internally restricted fund.

The externally restricted fund reports resources received subject to specific restrictions as to their uses. The assets of the externally restricted funds are held and invested by the Consolidated Trust Fund of the Dioceses of Toronto and Foyston, Gordon & Payne Inc.

The cemetery perpetual fund includes 40% of revenue from cemetery plot sales that are not included in the internally restricted cemetery maintenance fund. The Church receives the income from the cemetery perpetual fund and applies it to cemetery maintenance.

The glebe & thorne trust, which is an endowment established at the time the parish began, is to provide income for certain expenses.

The rectory fund, which includes funds received from the sale of the rectory at 2 Marie Court. The Church receives income from the rectory fund and applies it to the incumbent's housing allowance. No capital or capital gain may be withdrawn unless it is for the purpose of buying a new rectory.

The endowment funds include Holy Trinity endowment fund and Margaret Harding memorial garden fund. They are unincorporated trusts established in 1980 by the Vestry of Holy Trinity Church. The fund trustees are elected annually from the parishioners of the Church at an Endowment Fund Special Vestry. For the Holy Trinity endowment fund, the amount available for distribution is calculated at 90% of the previous year's income plus any new contribution provided that the total amount distributed does not exceed 100% of the net income. For the Margaret Harding memorial garden fund, up to 90% of annual net income is available for distribution. In the event that additional funds are required, the trustees are authorized to use the remaining 10% to contribute to these expenditures.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

2. **Significant accounting policies, continued**

Revenue recognition

Donations are recorded as revenue when received, or when they may be reasonably estimated and collection is reasonably assured.

The Church accepts donations in kind; donated services are not recorded in these financial statements. The value of pledged donations is not recorded in these financial statements unless the amount and terms have been specifically agreed and receipt is reasonably assured.

Rental and other revenue are recorded on an accrual basis.

Cash

Cash consists of cash and balances with banks, all of which are readily convertible to cash and subject to an insignificant risk of change in fair value.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires the Churchwardens to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Such estimates include useful lives of capital assets. On an ongoing basis, management reviews its estimates, and, as adjustments become necessary, they are reported in statement of operations in the period in which they become known. Actual results could differ from those estimates.

Contributed services

Volunteers contribute significant time to assist the Church in carrying out its mandate. Because these services are not normally purchased by the Church and due to the difficulty in determining their fair value, donated services are not recognized in the financial statements.

Employee future benefits

The clergy and full-time lay employees are eligible to become members of the pension and benefits plans sponsored and administered by the Pension Office of the Anglican Church of Canada, and receive long-term disability and health plan benefits from it. Contributions to these plans are made by the Church and by the employee.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

2. **Significant accounting policies, continued**

Financial instruments

Measurement of financial instruments

The Church initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions. Transaction costs related to financial assets are recognized in the statement of operations in the year in which they are incurred. The Church subsequently measures its financial assets and financial liabilities at amortized cost. Investments are measured at fair value. Change in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include other receivable and HST receivable. Financial liability measured at amortized cost includes accounts payable and accrued liabilities.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. The amount of the write-down is recognized in the statement of operations. Any previously recognized impairment loss may be reversed to the extent of any improvement, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. **Capital assets**

	Cost	Accumulated amortization	2025 Net carrying value	2024 Net carrying value
Accessibility projects - elevator	\$ 157,289	\$ (88,344)	\$ 68,945	\$ 72,876
Cameras	11,365	-	11,365	-
Church improvements	501,159	(250,810)	250,349	264,300
Computer equipment	48,919	(23,956)	24,963	-
Piano	25,000	(5,000)	20,000	22,500
	\$ 743,732	\$ (368,110)	\$ 375,622	\$ 359,676

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

4. Investments

The Diocese holds certain financial assets that belong to the Church in the Consolidated Trust Funds and pays dividend income quarterly on the investments. The externally restricted fund holds a non-redeemable GIC with CIBC that bears interest at 2.45% and matures on December 16, 2026. The externally restricted funds also hold certain investments with Foyston, Gordon & Payne Inc. The investments are measured at fair value and changes in fair value are recognized in the statement of operations. The endowment funds also hold certain investments with TD Wealth. The investments are measured at fair value and changes in fair value are recognized in the statement of operations.

	2025	2024
Externally restricted		
Cemetery perpetual fund	\$ -	\$ 343,329
Foyston, Gordon & Payne Inc. mutual funds	370,850	-
GIC, 2.45%, maturing December 16, 2026	65,182	63,009
Glebe & thorn trust	31,178	28,281
Rectory fund	1,541,867	1,406,362
	<u>2,009,077</u>	<u>1,840,981</u>
Endowment funds		
Endowment fund	625,786	509,165
GIC, 5.15%, matured April 4, 2025	-	15,418
TD Wealth mutual funds	647,422	659,752
	<u>1,273,208</u>	<u>1,184,335</u>
Internally restricted		
Cemetery maintenance care fund	290,680	254,601
Eva Rea Millennium fund	631,737	545,604
	<u>922,417</u>	<u>800,205</u>
Unrestricted		
Operating fund	429,237	396,538
Total	4,633,939	4,222,059
Less: current portion	65,182	78,427
	<u>\$ 4,568,757</u>	<u>\$ 4,143,632</u>

5. Government remittances

Accounts payable and accrued liabilities includes \$Nil (2024 - \$Nil) for government remittances.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

6. Internally restricted funds

	December 31 2024	Revenue 2025	Expenses 2025	Fund transfers 2025	December 31 2025
ACW	\$ 3,486	\$ 12,901	\$ (9,748)	\$ (4,050)	\$ 2,589
Altar Guild	7,806	3,220	(1,950)	50	9,126
Capital reserve	13,834	-	-	5,000	18,834
Celebration garden	3,970	-	(1,015)	(1,277)	1,678
Cemetery maintenance	21,060	17,500	(17,390)	1,326	22,496
Cemetery maintenance care	254,601	34,785	-	1,296	290,682
Choir	1,321	-	-	-	1,321
Dioc Unrealized	103,438	37,699	-	-	141,137
ER fund income	-	21,918	(35,900)	13,982	-
Eva Rea Millennium	545,605	100,114	-	(13,982)	631,737
Faithworks	-	4,173	(3,547)	(626)	-
Food bank	-	580	(830)	250	-
Footlights	584	3,913	(2,188)	(2,000)	309
Greening solution	7,427	-	-	-	7,427
Memorial	2,757	5,390	-	-	8,147
Ministry	8,784	-	-	-	8,784
Rector discretionary	1,834	514	(2,000)	-	348
Shelter program (OOTC)	-	9,537	(616)	4,500	13,421
Youth/children	100	-	(64)	-	36
	\$ 967,607	\$ 252,244	\$ (75,248)	\$ 4,469	\$ 1,158,072

7. Externally restricted funds

	December 31 2024	Revenue 2025	Expenses 2025	Fund transfers 2025	December 31 2025
Cemetery perpetual Glebe and thorn trust	\$ 343,328	\$ 30,143	\$ -	\$ (2,622)	\$ 370,849
Rectory fund	28,281	3,874	-	(977)	31,178
Refugee	1,406,362	192,145	-	(56,641)	1,541,866
	154,234	2,174	(18,225)	-	138,183
	\$ 1,932,205	\$ 228,336	\$ (18,225)	\$ (60,240)	\$ 2,082,076

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2025

8. Endowment funds

	December 31 2024	Revenue 2025	Expenses 2025	Fund transfers 2025	December 31 2025
Holy Trinity endowment fund	\$ 1,162,211	\$ 140,416	\$ (10,000)	\$ (43,925)	\$ 1,248,702
Margaret Harding memorial garden fund	22,510	2,724	-	(671)	24,563
	<u>\$ 1,184,721</u>	<u>\$ 143,140</u>	<u>\$ (10,000)</u>	<u>\$ (44,596)</u>	<u>\$ 1,273,265</u>

9. Related party transactions

The Church is a parish of the Diocese of Toronto. During the year, the church paid an annual allotment of \$75,647 (2024 - \$63,737), and reimbursements of the Reverend's wages of \$67,468 (2024 - \$30,957), payable monthly in advance. These payments are recorded at the exchange amount, which is the amount of consideration established and agreed upon by the related parties. At year end, the balance owed to the Diocese in respect of these amounts was \$Nil (2024 - \$Nil).

The Diocese holds and manages certain funds on behalf of the Church within the Diocesan Consolidated Trust Fund. During the year, the Church recognized \$135,103 (2024 - \$136,540) in realized revenue from these funds, and \$321,183 (2024 - \$263,207) in unrealized gain on these funds.

10. Commitments

The Church is committed to minimum annual payments on a photocopier lease as follows:

2026	\$ 4,239
------	----------

11. Financial instruments

The Church is exposed to various risks through its financial instruments. The following analysis provides a measure of the Church's risk exposure and concentrations at the statement of financial position date.

Liquidity risk

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Church is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

11. **Financial instruments, continued**

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is the Church wardens' opinion that the Church has a low market risk based on the investments they hold.

Draft for discussion purposes

Agenda for Special Vestry: Holy Trinity Church Endowment and Margaret Harding Memorial Garden Funds

Sunday, February 22, 2026

1. Opening Prayer
2. Approval of Agenda
Motion: *That the agenda as presented be approved.*
3. Appointment of Vestry Clerk
Motion: That _____ be appointed as Vestry Clerk
4. Recommendations for Disbursements

a. HTC Endowment Fund — Proposed Disbursements
 Funds available for distribution: \$

	2026	2025	2024	2023	2022
	\$	\$	\$	\$	\$
HTC Costs	35,000	32,000	30,000	10,925	20,560
HTC Capital Reserve	7,500	5,000			
HTC (Shelter OOTC)	2,611	2,500	2,500		
Migrant Workers Ministry	2,000				
HTC Garden Committee		4,425			
CHATS	2,000	2,000	2,000	1,000	2,000
Cdn Food Grains Bank	2,000	2,000	2,000	1,000	2,000
Blue Door (OOTC)	7,500	5,000	5,000	2,500	5,000
Richmond Hill Food Bk	2,000	1,000	1,000		
Total	60,611	53,925	42,500	15,425	29,960

b. Margaret Harding Memorial Garden Fund — Proposed Disbursement
 Funds available for distribution: \$ **1,440**

	2026	2025	2024	2023	2022
		\$	\$	\$	\$
HTC Garden Committee	1,440	671	662	0	0

5. Nominations for Trustees 2026

Motion: That the list of nominations be approved as presented.

Edward Carter (returning)

Ruth Staples (returning)

Margaret Shiner (returning)

Osaro Aigbede (New)

Thumeka Mgwigwi (New)

6. Adjournment

7. Closing Prayer

Appendices to the Vestry Report for 2024

APPENDIX A Social Justice Vestry Motion 2026: Recommitting to “protect, sustain, and renew the life of the earth.”

We, the parish of Holy Trinity, Thornhill in the Diocese of Toronto,

- **pledge to honour our baptismal commitment to “safeguard the integrity of God’s creation” and**
- **urge the Government of Canada to honour its commitments to the Paris Accord, 2015: to reduce greenhouse gas (GHG) emissions by 40-45% below 2005 levels by 2030 and to achieve net-zero emissions by 2050.**

**

In our baptismal covenant, we pledge to “safeguard the integrity of God’s creation and respect, sustain, and renew the life of the earth.” This is part of our duty of care for our neighbour, particularly those who are most vulnerable to the ravages of climate change, and for whom Christ had a preferential bias.

Over 88,000 peer-reviewed scientific studies on the damage caused by CO₂ point in the same direction: that the planet is warming at a rate that poses significant threats to Creation.¹

The consequences of the warming include:

1. More frequent and more severe weather events (hurricanes, floods, fires, tornadoes)
2. Increased desertification of land and acidification of the oceans
3. Reduced food production capability from the land
4. Rising sea levels from glacial melt
5. Loss of freshwater resources
6. Loss of habitat and sustainability for plants, animals, and other organisms.

Secondary consequences of global warming are already massive.

1. Wars over resources
2. Increased numbers of people displaced by climate impacts
3. Diminished biodiversity
4. Increased numbers of invasive species of plants and insects due to the changing climate zones
5. Increased economic inequality (the most vulnerable nations and people will suffer the most.)
6. Increased health issues from heat, smoke, and water scarcity.

Our lived experience of 2025 offers independent confirmation of the science. It was the hottest summer on record (following the previous hottest summer of 2024)² It was the second most destructive forest fire season in Canada, with attendant smoke hazards for much of the country.³ While harder to quantify, we have also experienced many significant floods following torrential rains.⁴

Despite these growing impacts, and the overwhelming scientific evidence, the amount of CO₂ has increased every year.⁵ Scientific data alone has failed to persuade governments and industry to protect the most vulnerable and future generations by ensuring a livable planet. As Christians, we must embody our faith commitment with actions that show our care for those whom we may not know, but who will be most susceptible to the climate emergency.

¹ <https://news.cornell.edu/stories/2021/10/more-999-studies-agree-humans-caused-climate-change>

² <https://www.cbc.ca/news/science/risky-heat-climate-central-1.7636309>

³ <https://www.cbc.ca/news/climate/wildfire-season-2025-1.7606371>

⁴ <https://www.theweathernetwork.com/en>

⁵ <https://ourworldindata.org/co2-emissions>

Our faith informs the way we act. We proceed in hope – not fantasy, not wishful thinking – but Christian hope, which means living ‘as though’ we already dwell in the kingdom of God. Consistent with living this way, we celebrate all of creation, and protect woodlands and animals, birds and sea creatures, oceans watersheds, clean air and the rains, thanking God for their variety and working to ensure their vitality.

If we live this way, we will plant more forests, not chop them down⁶. We will use less energy, particularly in transportation, industry and agriculture. We will not consume more than our basic needs. We will recycle and repurpose, sharing more with our neighbours who have less.

We will also advocate for governments to honour their climate commitments. In 2015, 196 countries adopted the landmark Paris Agreement, a legally binding international treaty on climate change. The goal of the Paris Agreement is to limit global warming to well below 2 degrees Celsius, preferably to 1.5 degrees Celsius, relative to pre-industrial levels. According to the Intergovernmental Panel on Climate Change, to achieve this goal and a net-zero-emission world by 2050, countries must significantly reduce their greenhouse gas emissions without delay. **Yet, current global commitments fall far short of this, leading to projections of warming by 3 degrees Celsius by 2100.**³

Since 1990, the Government of Canada has made many domestic and international commitments to address climate change, including commitments to reduce its greenhouse gas emissions and reach net-zero emissions by 2050.⁷ Yet Canada’s greenhouse gas emissions have decreased by only 8.5% in the 19 years since then.⁸ Oil production from the tar sands generates as many CO² emissions as all Canada’s other human-generated sources combined.⁹ Canada is the worst performing of the G-7 countries in terms of meeting its targets.¹⁰

In June 2025, the General Synod of the Anglican Church of Canada passed Resolution A200 endorsing the Fossil Fuel Non-Proliferation Treaty, and urging the federal government to:

- **End expansion of any new coal, oil or gas production** in line with the best available science as outlined by the Intergovernmental Panel on Climate Change (IPCC) and the United Nations Environment Programme;
- **Phase-out existing production of fossil fuels in a manner that is fair and equitable**, taking into account the respective dependency of countries on fossil fuels and their capacity to transition; and
- **Ensure a global just transition to 100% renewable energy globally**, support dependent economies to diversify away from fossil fuels, and enable all people and communities, not least the Global South, to flourish.¹¹

This vestry motion, which urges the government of Canada to honour its commitments to the 2015 Paris Accord, aligns with General Synod’s Motion. Moreover, it aligns with our Diocesan Cast the Net Call #8 “Intensify advocacy and action in response to the climate crisis,” and our own baptismal commitments.

There are many ways in which we can bring action and advocacy to bear on the climate crisis. To learn more, please refer to the additional resources in support of this motion, which will be made available on the Diocesan website at www.toronto.anglican.ca/vestrymotion

⁶ <https://www.toronto.anglican.ca/diocesan-life/social-justice-advocacy/creation-care/communion-forest-movement/>

⁷ <https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/climate-plan-overview/healthy-environment-healthy-economy.html#toc14>

⁸ <https://www.canada.ca/en/environment-climate-change/services/environmental-indicators/greenhouse-gas-emissions.html>

⁹ Nature Briefing, January, 2024

¹⁰ https://www.oag-bvg.gc.ca/internet/English/att__e_43947.html

¹¹ <https://fossilfuel treaty.org/faith-letter#faith-letter> laying out a binding global plan to:

HOLY TRINITY CHURCH
ADVISORY BOARD CONSTITUTION AND BY-LAWS
Revised 2026

ADVISORY BOARD CONSTITUTION

A Function

This document provides a framework which defines the organization, policies, procedures and duties of Advisory Board members. It should be reviewed from time to time to ensure that it continues to be relevant to maintain the purpose of Holy Trinity Church.

B Objectives of the Board

1 To provide leadership to the Congregation/Vestry with respect to our Mission Statement, namely:

We are a vibrant, welcoming Christian community flourishing in God's love through fellowship, outreach, worship, and spiritual growth, in an atmosphere of compassion and mutual respect.

2 To recommend ways to provide the human and financial resources to support the Mission Statement and maintain, develop and improve the lands, buildings, and furnishings of the Church.

C Duties

The Canonical duties of the Board (Canon 17) are "to perform such duties as may be delegated to it by Vestry, the Incumbent and the Churchwardens, and to act in an advisory capacity to the Incumbent and Churchwardens as follows:

- 1 To receive from the Churchwardens, at least quarterly, a written financial statement and a report on all parish matters of importance and to make recommendations thereon.
- 2 To receive the budget to be submitted at the annual meeting of Vestry as prepared, after consultation with the Incumbent, by the Churchwardens and to make recommendations thereon.
- 3 To make recommendations on any other matters affecting the parochial and extra-parochial responsibilities of the parish.
- 4 To review, from time to time, and make recommendations to, if necessary, the Holy Trinity Church Code of Conduct.
- 5 The Advisory Board Minutes are to be maintained, in hard copy, in the church office. Minutes will be available as appropriate to parishioners wishing to see them.

D Composition

- 1 The Board shall consist of the following:
 - a) Incumbent
 - b) Churchwardens , including deputy wardens, if any.
 - c) Lay members of Synod
 - d) Treasurer
 - e) ACW representative
 - f) No less than two(2), and no more than twelve(12) other members, half of whom are to be elected by vestry, and half of whom are to be appointed by the Incumbent.
 - g) Ex Officio members
- 2 Ex Officio members shall be:

Assistant Clergy, Associate Clergy, Staff members where the nature of their employment involves the ongoing ministry of the Church. They shall have all the rights and privileges of other members of the Board save and except the right to vote.

E Elections and Appointments

- 1 Election of Church officers and members of the Board who are elected by Vestry shall take place at the annual Vestry meeting. The Incumbent shall announce the names of the appointed Church officers and appointed Board members at the same meeting.
- 2 Should a vacancy occur during the term for which a person was elected or appointed, such vacancy shall be filled promptly by the Board or the Incumbent, depending on whether the person was elected or appointed.
- 3 Paragraph 2 shall not apply where the vacancy is that of an Incumbent, elected Churchwarden or an Ex officio member.
- 4 The filling of a vacancy shall take place by election or appointment at the next regularly constituted meeting of the Board following a written notice of resignation.
- 5 No person, either elected or appointed, shall serve on the Advisory Board for more than three (3) consecutive years, except those persons who hold official church positions which may last more than three(3) consecutive years. Eg: warden, treasurer, ACW representative, incumbent or lay-delegates to Synod.

F Committees

- 1 The Advisory Board shall from time to time establish such committees as it shall deem necessary for the carrying out of its objectives and functions. The Advisory Board shall determine the duties and responsibilities of each committee, except for: a) the Cemetery Committee for which duties and responsibilities are

mandated in Canon 15, b) the Endowment Fund Board of Trustees and the Eva Rea Legacy Fund Committee which are governed by their own by-laws.

- 2 The Incumbent and Churchwardens shall be Ex Officio members of all committees and shall act as resource persons for said committees.

G Nominating Committee

The Board shall appoint a Nominating Committee consisting of three (3) Board members at the September meeting. The duties of this committee are:

- 1 To bring forward to the next annual meeting of Vestry a list of names of nominees for all positions which Vestry is entitled to fill. Such report shall not preclude any member of Vestry from nominating any other parishioner for any elected position providing the consent of the nominee has been obtained. In searching for nominees, it is hoped that the Nominating Committee will endeavour to encourage members who are already members of other church committees to join the Advisory Board.
- 2 To submit to the Churchwardens recommendations for the Chairperson of the Board.

H Amendments

- 1 Amendments to the Constitution shall be by Vestry. Such amendments to have been discussed and agreed to by the Advisory Board at its meeting immediately preceding the meeting of Vestry.
- 2 Amendments to the By-Laws and Rules of Order of the Advisory Board shall be made by the Advisory Board and affirmed by Vestry. Consent by a two-thirds majority of the voting members of the Advisory Board is required for any amendment.

ADVISORY BOARD BY-LAWS

A. Inaugural Meeting of the Board

1. The Inaugural Meeting of the Advisory Board shall be held on the third Tuesday of the month which follows the Annual Vestry Meeting.

The churchwardens shall be responsible for calling the Inaugural Meeting of the Board

2. The procedure at the Inaugural Meeting shall be as follows:
The agenda for the Inaugural Meeting shall be as set out in Schedule "A" to the By-Laws.
 - a. The Churchwarden senior in service shall be chairperson for the opening of the meeting.
 - b. The Chairperson shall table the nomination committee recommendations for Chairpersons of the Board and Standing Committees.

B. Regular Meetings of the Board

1. Regular meetings of the Advisory Board shall be held at 7:00 p.m. on the third Tuesday in each month, save and except the months of February, July and August, unless otherwise determined by the Board.
2. Special meetings of the Advisory Board shall be held at the call of the Chairperson on the written request of any three members of the Board.
3. The Board at any regular meeting can, by a majority of the members of the Board present, sanction a special meeting of the Board. Notice of the special meeting shall be given to Board members by the Chairperson in accordance with Article 4 of this section.
4. The written notice of every special meeting of the Board shall state the date, time, and place of the meeting and the business to be transacted or considered thereat and no other business shall be considered unless all the voting members of the Board are present and agree unanimously.
5. The Agenda for the regular meetings of the Board shall be as set out in Schedule "B" to the By-laws. No alteration in the Agenda, with respect to a specific meeting of the Board, shall be permitted unless approved by a two-thirds majority vote of the voting members present.
6. Meetings of the Board and its Committees shall adjourn not later than 9:30 p.m.
7. Any person entitled to attend a Board meeting may participate in the meeting by telephone or electronic means or hybrid that permits all participants to communicate adequately with each other during the meeting, if the Church makes such a means available.
8. If the members of the Board call a meeting of the members, the members may determine that the meeting be held entirely by telephonic or electronic means or hybrid that permits all participants to communicate adequately with each other during the meeting.
9. A resolution electronically approved by the members entitled to vote on that resolution at a meeting of the Board or at a meeting of a committee is as valid as if it had been passed at a meeting of Board or at a meeting of a committee.

C. Communications

The Meeting Agenda, Minutes of the previous Board meeting and any reports requiring action, will be made available by the Chairperson to all Board member at least 3 days prior to the next Board meeting. Standing Agenda items will include reports from: the Incumbent, the Churchwardens, the Treasurer or their representatives, and ex-Officio members, the ACW and Committees as appropriate.

D. Quorum of Board

1. A quorum of the Board shall consist of a majority of the voting members of the Board of which there shall be at least two of the Incumbent and Churchwardens present.
2. As soon after the time of the meeting as there shall be a quorum present, the Chairperson shall take the chair and call the members to order.
3. If there is no quorum present within fifteen minutes after the time appointed for a meeting, the Secretary shall record the names of the members then present together with the names of those who had recorded regrets. Members present may elect to discuss any item on the meeting's agenda which they consider of import to the ministry of the church/ A record of this discussion shall be taken. They are not empowered to make any decision during any such discussion.

The Secretary of the Board shall include in the minutes of the next regular meeting the fact that the scheduled meeting was not held for lack of a quorum, with the names of the members then present, together with the names of those who had recorded regrets.

4. The Chairperson shall adjourn a convened Board meeting whenever a quorum is no longer present and the Secretary shall then record the time of adjournment and the names of the members then present. Members present may elect to continue to discuss any item on the meeting's agenda which they consider of import to the ministry of the church. A record of this discussion shall be taken. They are not empowered to make any decision during any such discussion.

E. Quorum of Committees

1. A quorum of a committee shall consist of a majority of the members of the committee. For the purposes of a quorum the designated Churchwarden for a committee shall not be considered a member.
2. All other provisions for Quorum of Board shall apply to committee meetings.

F. Committees

1. The Board shall establish, from time to time, such special committees as may be deemed necessary.
 - (a) The purpose and the terms of reference of a special committee shall be set forth in the notice of motion setting up the committee.
 - (b) The chairperson of a special committee shall be appointed by the Board and need not be a member of the Board.
2. The Incumbent and Churchwardens shall serve as resource persons, or in a liaison capacity, to committees of the Board. They shall be non-voting members of the committees.
3. Committees shall keep a record of every meeting and shall report to the Board when requested by the Chairperson of the Board. Minutes/notes of all committee meetings

shall be maintained in hard copy in the church office and shall be available to parishioners on request.

G. Deputations

1. Requests to appear before the Board to make a submission shall be made to the Chairperson of the Board.
2. The Chairperson shall determine at which meeting of the Board the submission shall be made.
3. The Deputation shall give to the Chairperson the names of the persons who will appear and a written copy of the submission to be made at least seven (7) days before the meeting of the Board or within such shorter period of time as shall be agreeable to the Chairperson consistent with the Chairperson's obligation to the Board.

H. Amendment of By-Laws.

No amendment, alternation or additions to the By-laws shall be made unless:

- (a) due notice thereof in writing setting forth the proposed amendment, alteration or addition shall have been given ten (10) days prior to the meeting at which the same comes up for consideration
- (b) confirmed by a two-thirds majority of the voting members of the Board

SCHEDULE "A"

INAUGURAL MEETING – AGENDA

1. Senior Warden takes the chair
2. Welcome – Devotion - Introductions
3. Election of a secretary
4. Election of a Chairperson - Chairperson assumes office
5. Incumbent's remarks
6. Orientation
 - * Highlights of the Constitution and By-laws
 - * Normal meeting routines/expectations
 - * Overview of Funds/Accounts
7. Financial Report and Budget for coming year
8. Other Business
9. Adjournment: Closing prayer, next meeting

SCHEDULE "B"

REGULAR MEETING – AGENDA

1. Welcome - opening prayer
DevotionalDevotional next meeting
Approval of Agenda
2. Minutes of previous Meeting
Corrections?Approval...Matters arising
3. Financial Report-Treasurer
4. Guest Speaker (if any)
Deputations (if any)
5. Wardens' Report
6. Incumbent's report
7. ACW Report
8. Committees and Special Ministries
9. Other Business
10. Adjournment: Closing prayer, next meeting



THE MISSION OF THE PEOPLE OF
HOLY TRINITY ANGLICAN CHURCH
IS TO BE A VIBRANT, WELCOMING
CHRISTIAN COMMUNITY
FLOURISHING IN GOD'S LOVE THROUGH
FELLOWSHIP, OUTREACH, WORSHIP AND
SPIRITUAL GROWTH IN AN ATMOSPHERE OF
COMPASSION AND MUTUAL RESPECT.