
Holy Trinity Church

Vestry Report 2024

Prepared for the Vestry meeting of February 23 2025





THE MISSION OF THE PEOPLE OF
HOLY TRINITY ANGLICAN CHURCH
IS TO BE A VIBRANT, WELCOMING
CHRISTIAN COMMUNITY
FLOURISHING IN GOD'S LOVE THROUGH
FELLOWSHIP, OUTREACH, WORSHIP AND
SPIRITUAL GROWTH IN AN ATMOSPHERE OF
COMPASSION AND MUTUAL RESPECT.

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HOLY TRINITY THORNHILL

OUR CODE OF CONDUCT IS BASED ON
CHRIST'S COMMAND "LOVE ONE ANOTHER
AS I HAVE LOVED YOU." JOHN 15:12

We seek to create a Christian environment that is welcoming, respectful, and safe for each and every member of our community. In worship, ministry, service, or as an employee, we are all protected by the human rights enshrined in the laws of this country and by our Christian values of fairness, decency and love.

This Code of Conduct applies to all Holy Trinity Thornhill staff, clergy, and parishioners. Everyone is expected to read, accept and abide by the provisions of the Code to:

- Treat others as we want to be treated, understanding that all individuals are unique and have different needs.
- Listen actively and communicate (verbally and non-verbally) courteously and respectfully.
- Support a safe, positive, healthy and respectful community free of violence and all forms of harassment, bullying and discrimination.
- Be nonjudgmental toward others and behave in a manner free from bias, false assumptions and stereotypes.
- View all work undertaken by volunteers and employees as valued and worthy of honesty and respect.
- Not make disparaging comments about others, whether direct or veiled, in their presence or with others.

Demeaning, discriminatory, or harassing behaviour and speech will not be tolerated. We each have a moral obligation to speak up if we hear words or witness actions that are discriminatory, unkind, or disrespectful.

WE ARE A VIBRANT,
WELCOMING
CHRISTIAN
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FLOURISHING IN GOD'S
LOVE THROUGH
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GROWTH, IN AN
ATMOSPHERE OF
COMPASSION AND
MUTUAL RESPECT.

WE ASK OURSELVES,
"DO MY WORDS AND
ACTIONS REFLECT THE
LOVE OF GOD?"

The College of Bishops Pastoral Letter to Vestries, 2025

To the clergy, churchwardens, and parishioners of the Diocese of Toronto:



Beloved Siblings in Christ,

“...be renewed in the spirit ...” – Ephesians 4:23

In this Season of Spiritual Renewal, the Diocese of Toronto is exhibiting a burgeoning health and vitality that inspires us daily. To God be the glory! As your bishops, as we travel around to visit our parishes, we have witnessed the Holy Spirit engaging in marvelous ways with people, groups and ministries right across this Diocese – from Mississauga to Minden, from Cobourg to Collingwood. The Season of Spiritual Renewal, this invitation to spiritual growth, has been enthusiastically received in so many ways, including the sharing of prayer resources, participation in online workshops, and our bishops’ Advent study online. We are also looking forward to *#LiveLent: God’s Story, Our Story*, a daily Lenten resource with a helpful guide for small group use.

We are excited that the next phase in this Season of Spiritual Renewal is called “Lift Up Our Hearts.” Over the coming year, large worship services will take place across the Diocese on five Saturday afternoons at 2 p.m. Each celebration of the Eucharist will feature excellent music, moving testimony, and preachers from within our own Diocese, each with their own unique approach to spiritual renewal. We hope you will plan to join us for one or more of these marvelous gatherings. Come on your own, bring a friend, or hire a bus! We will see you there:

- **March 22 – St. James Cathedral** (preacher: the Rev. Molly Finlay)
- **March 29 – Trinity Church, Streetsville** (preacher: the Rev. Canon Stephanie Douglas)
- **May 31 – All Saints, Whitby** (preacher: the Rev. Gerlyn Henry)
- **September 27 – St. James, Orillia** (preacher: the Rev. Dr. Rob Hurkmans)
- **October 25 – St. Paul’s, Bloor Street** (preacher: the Rev. Dr. Alvarado Adderley)

The call to spiritual renewal, however, was just the first of 20 Calls articulated in the Cast the Net strategic vision adopted by Synod and this Diocese in 2023. Over the coming year, you will hear us repeatedly emphasising the need for each congregation to review and consider all of the 20 Calls and then choose which two or three your parish will focus on. As you gather today for Vestry, this could be the perfect opportunity to start considering the question. A small group – the Netminders – has prepared resources to help you, which you can find on the [Cast the Net web page](#). While it’s important to remember that no congregation could possibly answer all 20 Calls, we strongly believe that each congregation can consider two or three. Leading up to our diocesan Synod in November, we hope that every parish will be able to identify which of the Calls they are living into.

We are pleased to welcome our new Executive Director, Varun Balendra ODT. A familiar face around the Diocese, Varun has served in many volunteer capacities over the years, and we look

forward to working together in this new capacity. By the time of our diocesan Synod on Friday, Nov. 7 and Saturday, Nov. 8, we expect that we will be introducing a new Secretary of Synod and a new full-time Diversity, Equity and Inclusion Advisor, whose primary focus areas will be supporting the work of the Anti-Bias, Anti-Racism (ABAR) and other DEI training, and supporting individuals and parishes to grow, build community, educate and engage.

Some other new faces at Synod may include guests from the Diocese of Brasilia. This past June, at the Cathedral Church of the Resurrection in the city of Brasilia, the two diocesan bishops of Brasilia and Toronto signed the covenant that brings our two dioceses into a companion relationship. Since the signing of our agreement, a small representative group from each diocese has been meeting monthly – in both Portuguese and English – to pray together and to plan events. For example, clergy from both dioceses will gather online for a joint study day on liberation theology on March 25. In the fall, a youth delegation from Brasilia will join our own youth at the Re-Charge youth retreat at Muskoka Woods camp. And we anticipate sending a delegation from Toronto to Brasilia in 2026. We have even developed a shared logo for our relationship that combines elements of each of our own logos: our Diocese of Toronto dove springing from their Ipe Tree. You can expect to hear more about this companion partnership as we enter into the second year of it.

Closer to home, the partnerships within our own Diocese continue to flourish. When we speak of casting the net, we are referring to the supportive, creative and collaborative ministry that occurs in each deanery and regionalization, between parishes and congregations, amongst church neighbours and colleagues. We are grateful to our hardworking and devout clergy and our dedicated lay leaders, especially churchwardens, treasurers, administrators, musicians and the countless church staff and parish volunteers who are Christ's hands and feet of ministry in our communities. We are so grateful for all of your faithful work in our parishes and beyond.

We have embarked on a feasibility study to discern if this is the right time for the Diocese to conduct a major financial campaign. Over the next six months, M&M International, a Toronto-based fundraising firm, will listen to parishes large and small, soliciting feedback on a case for support. It is proposed that if a campaign does go forward, the majority of funds raised will remain in the parishes, with a smaller portion supporting the 20 Calls at the diocesan level. Your feedback and commitment will make the difference as we look into this additional way of working together.

Lastly, we want to encourage each Vestry meeting to consider this year's social justice motion: "Protecting and Expanding Harm Reduction in Ontario." The Church has a role to play in calling on government for responsible actions in caring for our most vulnerable neighbours, to ensure life-saving protections for those experiencing addictions and other challenges. Please consider how your parish can speak up, and out, for those who require advocacy. As we anticipate going to the polls in the coming year – federally and provincially – let us remember our baptismal promises as we cast our ballots, choosing candidates who align with our values. And let us pray for them.

For it is in praying that we are drawn ever deeper into relationship with the Triune God and become more attentive to the will of our Heavenly Creator. In this Season of Spiritual Renewal, we ask every reader of this letter to commit more deeply to a life of prayer, that it may infuse your every day with Grace as you witness to the Love of Christ in your life and to the world.

In your prayers, please pray for all three of us, your College of Bishops, both in your personal daily devotions as well as your parish's weekly intercessions. Know that we are praying for you too, giving thanks for our common life together across our wonderful diocesan family.

Yours faithfully in Christ Jesus,

The Right Rev'd Andrew J. Asbil
Bishop of Toronto

The Right Rev'd Riscylla Shaw
Suffragan Bishop of Toronto

The Right Rev'd Kevin Robertson
Suffragan Bishop of Toronto

Motions for Vestry 2025

1. Approval of Agenda: That the agenda for this meeting be approved
2. Appointment of Vestry Clerk: That Sharon McNelles be appointed to serve as Vestry Clerk
3. Confirmation of Minutes
 - a. Annual Vestry: That the Minutes of Annual Vestry 23 of February 25, 2024 be approved
 - b. Special Vestry: Endowment Fund: That the Minutes of the Special Vestry of February, 2024 be approved
 - c. Special Vestry ERMF to amend the Fund By-Laws August 11, 2024 : That the Minutes be approved
4. Ministry Reports:
That the Reports for Governance and Ministry be accepted as presented in the Vestry Report
5. Fund Reports
 - a. That the Reports from the ERMF Committee Chairman and Treasurer be accepted
 - b. That the Motion of the Endowment and Margaret Harding Memorial Fund be approved
6. Financial Statements: That the Vestry receive the Financial Statements dated December 31, 2024
7. Appointment of Auditor
That the accounting firm of Walsh and Company Professional Corporation be appointed as the auditors of Holy Trinity Church, Thornhill, the Endowment Fund and the Margaret Harding Memorial Garden Fund for the year 2025
8. Approval of the Budgets
 - a. That Vestry approve the 2025 Operating Budget as recommended by the Wardens for HTC's ministry
 - b. That Vestry approve the 2025 Capital Budget as recommended by the Wardens for HTC's ministry
9. Diocesan Social Justice Vestry Motion 2025: Protecting and Expanding Harm Reduction in Ontario: That
We, the parish of Holy Trinity, Thornhill, in the Diocese of Toronto, urge the Province of Ontario to reverse the planned closure of safe consumption sites in Ontario, and to lift the ban on the creation of new sites, in order to expand life-saving harm reduction services to Ontarians.

10. Elections and Appointments

- a. Signing Officers: That the Wardens, Dave Bezant, Ed Carter, and Ron Tolhurst be appointed as signing officers for 2025
- b. Nominating Committee Report: That the recommendations of the Nominating Committee be accepted
- c. Eva Rea Millenium Fund Committee: That Dirk Dreiberg, *NN* and Enid Corbett be appointed to serve with the Wardens as members of the ERMF Committee for 2025 for terms of 3 years, 2 years and 1 year, respectively

Agenda for Annual Vestry 2025

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Test electronic voting
4. Approval of Minutes
 - a. Annual Vestry of February 2024
 - b. Special Vestry Endowment and M.H. Mem. Garden Fund February 2024
 - c. Special Vestry ERMF By-laws August 2024
5. Governance and Ministry Reports
 - a. Incumbent Priest
 - b. Churchwardens
 - c. Lay Pastoral Associate
 - d. Director of Music
 - e. Advisory Board
 - f. Parish Selection Committee
 - g. Envelope Secretary
 - h. Liturgy, Worship and Education
 - i. ACW
 - j. Cemetery
 - k. Property and Garden Committees
 - l. Footlights Club
 - m. Outreach
 - n. Finance Committee
6. Fund Reports
 - a. Eva Rea Millenium Fund Committee — Presentation
 - b. Endowment and Margaret Harding Memorial Garden Fund Committee — Motion
7. Presentation and approval of financial statements for 2024
8. Appointment of auditor for 2025
9. Looking to the Future: Presentation of budgets for 2025
10. Motions and matters for discussion
 - a. Social Justice Motion
11. Elections and appointments
 - a. Appointment of Signing Officers
 - b. Nominating Committee Report: Election and Appointment of Officers for 2025
 - c. Eva Rea Millenium Fund Committee Members
12. Other business
13. Appreciations and acknowledgements
14. Closing prayer and adjournment

Agenda for Special Vestry: Holy Trinity Church Endowment and Margaret Harding Memorial Garden Funds

1. Opening Prayer

2. Approval of Agenda

Motion: *That the agenda as presented be approved.*

3. Appointment of Vestry Clerk

Motion: That Sharon McNelles be appointed as Vestry Clerk

4. Recommendations for Disbursements

a. HTC Endowment Fund — Proposed Disbursements

Funds available for distribution: **\$53,925**

	2025	2024	2023	2022	2021
		\$	\$	\$	\$
HTC Capital Projects	32,000	30,000	10,925	20,560	12,000
HTC Cemetery					2,000
HTC Capital Reserve	5,000				
HTC (Shelter OOTC)	2,500	2,500			
HTC Garden Committee	4,425				
CHATS	2,000	2,000	1,000	2,000	670
Cdn Food Grains Bank	2,000	2,000	1,000	2,000	500
Blue Door (OOTC)	5,000	5,000	2,500	5,000	675
Richmond Hill Food Bk	1,000	1,000			
Total	53,925	42,500	15,425	29,960	15,845

b. Margaret Harding Memorial Garden Fund — Proposed Disbursement

Funds available for distribution: **\$671**

	2025	2024	2023	2022	2021
		\$	\$	\$	\$
HTC Garden Committee	0	662	0	0	572

5. Nominations for Trustees 2025

Motion: *That the list of nominations be approved as presented.*

- a. Eric Preston (returning)
- b. Edward Carter (returning)
- c. Jennifer Kennedy (returning)
- d. Ruth Staples (returning)
- e. Margaret Shiner (returning)

6. Amendments to the Trust Deed (**see Appendix B**)

- a. That Special Vestry amend Article 2.1.2 of the Endowment Fund Trust Deed to add the phrase “Upkeep may include operating and capital costs.”
- b. That Special Vestry amend Article 8.4 of the Endowment Fund Trust Deed to allow any unallocated net income to be contributed to the existing Endowment Fund, the new fund or other Holy Trinity Church fund whose purpose is consistent with the purpose of the Endowment Fund.

7. Adjournment

8. Closing Prayer

Minutes of Annual and Special Vestries held in 2024

Annual Vestry: February 25, 2024

The meeting was held in person and using ZOOM. There were 49 present in person and 7 on Zoom, for a total of 56 parishioners.

1. Opening Prayer: Bishop Patrick White. The meeting opened at 10:45.
2. Approval of Agenda: Moved by Cassandra Culpepper, seconded by Dianne Rimmer. CARRIED.
3. Appointment of Vestry Clerk: On a motion by Robin Parravano and seconded by Nancy Cutler, Sharon McNelles was appointed Vestry Clerk. CARRIED.
4. Testing of Electronic Voting: Rebecca Jones did a quick test of the electronic voting for the parishioners using Zoom and it was working correctly.
5. Adoption of Minutes: That the minutes of the Annual Vestry of February 26, 2023, be approved. Moved by Linda Robertson and seconded by Ron Tolhurst. CARRIED.
 - a. Special Vestry: That the minutes of the Special Vestry: Endowment and Margaret Harding Memorial Funds of February 26, 2023 be approved. Moved by Hillary Irving-Brown, seconded by Pat Burton. CARRIED.
 - b. Special Vestry: That the minutes of the Special Vestry: Eva Rea Millenium Fund of June 18, 2023 be approved. Moved by John Carrington and seconded by Gloria Downey. CARRIED.
 - c. Governance and Ministry Reports: That the Reports from Governance and Ministries be accepted as presented in the Vestry Report. Moved by Malcolm Shiner and seconded by Bari-Lynn Butters. CARRIED.
6. Reception of Financial Statement. Motion: That the Vestry receive the Financial Statement dated December 31, 2023. Treasurer Ed Carter presented the audited statement for Holy Trinity, 2023, explaining “the qualified Opinion” and noting that this year it included the Endowment Fund for the first time. Moved by Cathy Walker-Pilgrim, seconded by Cassandra Culpepper. CARRIED.
7. Appointment of Auditor – Presented by Ed Carter. Motion: That the accounting firm of Walsh and Company Professional Corporation be appointed as the auditors of Holy Trinity Church, Thornhill, the Endowment Fund and the Margaret Harding Memorial Garden Fund for the year 2024. Moved by Malcolm Shiner and seconded by Robin Parravano. CARRIED.

8. Approval of the Budgets

- a. That Vestry approve the 2024 Operating Budget with its forecast deficit, as recommended by the Wardens for HTC's Ministry. Moved by Nancy Cutler and seconded by Kim Gordon. CARRIED.
- b. That Vestry approve the 2024 Capital Budget as recommended by the Wardens for HTC's ministry. Moved by Ron Tolhurst and seconded by Glenville Simpson. CARRIED.

9. Motions and Matters for Discussion

- a. Diocesan Social Justice Motion 2024: That this Vestry support the Diocesan Social Justice Motion for 2024. Moved by Malcolm Shiner, seconded by Miriam Irving. CARRIED.
- b. That this Vestry supports forwarding the Diocesan Social Justice Motion of 2024 to all three levels of government. Moved by Malcolm Shiner and seconded by Linda Robertson. CARRIED.

10. Elections and Appointments

- a. Signing Officers: that the Wardens, Deputy Wardens, Robin Parravano, Ron Tolhurst, and Jacqui Getfield be appointed as signing officers for 2024. Moved by Nancy Cutler and seconded by Cassandra Culpepper. CARRIED.
- b. Nominating Committee Report - Changes. Cathy Walker-Pilgrim will no longer be a Synod member. Cathy Baumann will be a Synod Member, instead of the Alternate, and Leanda Kirwan, nominated from the floor, will be the Synod Alternate.
Motion: That the recommendations of the Nominating Committee be accepted. Moved by John Carrington and seconded by Robin Parravano. CARRIED.
- c. Eva Rea Committee: That Dianne Rimmer, Gloria Downey and Pat Burton be appointed to serve with the Wardens as members of the Eva Rea Committee for 2024. Moved by Nancy Cutler and seconded by Patricia Johnson. CARRIED.

11. Other Business

- a. Change to Operating Guidelines #2 for Undesignated Bequests to Holy Trinity Church.
The proposed new Guideline #2 is:
 - i. 10% to the Endowment Fund
 - ii. 45% to the Eva Rea Millennium Fund
 - iii. 45% to be distributed at the discretion of the Wardens and the Incumbent

Logic

The Corporation cannot access the capital of the Endowment Fund and should not use excessive amounts of the Operating Fund, thus leaving only the Eva Rea funds as a reasonable source of critical funding, if needed. The Endowment Fund is very healthy and not in need of continued significant additions from HTC funds at this time. We are

recommending a reduction to 10% but not zero, as a hedge against a future negative turn in investments. Note: Direct investment bequests/donations to the Endowment Fund and other funds will still be an option for all donors.

Motion: by Dianne Rimmer, seconded by Gloria Downey: that the proposed percentages be changed to: a) 10% to the Endowment Fund, b) 50% to the Eva Rea Millennium Fund and c) 40% to be distributed at the discretion of the Wardens and the Incumbent to recognize the financial pressures that students bound for post-secondary education face. This Motion did not pass.

Motion for the original change to Guide #2 made by Nancy Cutler and seconded by Ron Tolhurst. CARRIED.

- b. Motion: By Dianne Rimmer, seconded by Gloria Downey: That the Eva Rea Millennium Fund Committee, with the approval of the current interim incumbent and wardens, be allowed to access capital from the Fund up to a maximum of fifty thousand dollars (\$50,000.00) per fiscal year in perpetuity for such charitable purposes as stated in the Eva Rea Millennium fund By-laws without the need for holding of a special Vestry Meeting. A detailed report of the amount, the timing and the distribution of the monies with supporting documentation is to be presented at the following Annual Vestry meeting in each year. This Motion did not pass.
- c. Motion: By Dianne Rimmer, seconded by Gloria Downey: That the wardens of our parish along with the interim incumbent make every effort to hire a Toronto trust lawyer to apply to have the Trust Deed of Holy Trinity's Endowment Fund rescinded or removed so that the monies held by the Endowment Fund, which are in excess of one million dollars (\$1,000,000) can be accessed to cover any future repairs, renovations and/or upkeep of our church buildings and property as well as any other expenses deemed appropriate by the incumbent, wardens and members of the parish of Holy Trinity Church, Thornhill. This Motion did not pass.

Bishop Patrick White questioned if these last two motions should be put under advisement with the Wardens and a few selected others, to be returned to at an Advisory Board meeting. Gloria and Dianne agreed to a later meeting.

- d. This meeting was held on April 7, 2024. In attendance were Ron Tolhurst (Chair of the HTC Finance Committee), Malcolm Shiner (Chair of the HTC Advisory Board), Ed Carter (HTC Treasurer), Dianne Rimmer (Chairperson, ERMF Committee), Gloria Downey (Parish member of the ERMF Committee), Cassandra Culpepper and Nancy Cutler (Warden Members of the ERMF Committee), and Bishop Patrick. Pat Burton (third Parish member of the ERMF Committee) was absent but provided historical ERMF financial information, which is included in this Report as Appendix A.

The Bishop characterized the meeting as the extension of Vestry, the results of which would be forwarded to all members of Vestry without the necessity of reconvening the

full Vestry. All agreed. All present were reminded by Bishop Patrick that they were to address a motion, made by Dianne at Vestry and seconded by Gloria Downey (see 11.b., above), for the funding of the annual activities of the ERMF Committee, which had raised some concerns for Vestry members.

After a full and frank exchange of views and concerns, it was agreed:

- i. That there was a need to build trust between the ERMF Committee and Vestry *and* between Vestry and the ERMF Committee. That is to say, there is a need both on the part of Vestry and the ERMF Committee to see that trust is maintained and, when necessary, restored.
 - ii. That the breakdown of funds distributed by the ERMF Committee since its inception and the current income available for distribution prepared by Committee Treasurer Part Burton be circulated to all members of Vestry (see Appendix A of this Report).
 - iii. That in accordance with ERMF By-law 8.1, *Members of the Committee shall convene an Annual General Meeting of the Committee at the Annual Vestry Meeting.* To be clear, this entails having an annual general meeting of the ERMF Committee within the Annual Vestry Meeting. It did not seem that this had been done in the past and that the annual report of the ERMF had been included along with other reports and received in the *Governance and Ministry Reports of Vestry*. It was concluded that removing the ERMF report from the *Governance and Ministry Reports* and making it a separate Vestry agenda item might go some way to allowing a full review of the Committee's activities over the year past and reduce misunderstandings about the distribution of funds.
 - iv. That student bursaries was only one of five categories included in the mandate for distribution of funds, and that when bursaries were being distributed, in August of each year, due consideration be given to the possibility that there could be a request for funds from the ERMF for other purposes later in the year.
- e. Bishop White suggested that the motion under discussion be withdrawn by the mover, Dianne Rimmer, and seconder, Gloria Downey. They agreed. It was resolved:
- That the ERMF Committee be allowed, in addition to the annual interest generated by the Fund, to access up to seven percent (7%) of the Fund capital annually, beginning in the current year (2024), for purposes as outlined in the ERMF By-laws. A detailed report of the amount, the timing and the distribution of the monies, with supporting documentation, is to be presented each year at the Annual Vestry Meeting.**
- It was agreed that this resolution supersedes the motion of Vestry 2021: *"That the Eva Rea Millennium Fund Committee with the approval of the current Interim Incumbent and Wardens, be allowed to access capital from the Fund up to a maximum of \$10,000 per fiscal year for such charitable purposes as stated in the Eva Rea Millennium Fund By-Laws without the need for the holding of a special Vestry Meeting. A detailed report of the amount, the timing and the distribution of the monies with supporting documentation is to be presented at the following Annual Vestry Meeting in each year."*
- That annual \$10,000 allowance will now be included in the 7% allowance mentioned above.

12. Appreciations and Acknowledgements

Nancy Cutler thanked Canon Barb Hammond, Rev'd Ginnie Wong and Bishop Patrick White. She noted that HTC has been blessed with the interim leaders we have had. Robin Parravano, the People's Warden the past year has finished her term. Nancy thanked her for her support service and presented her with a suitable pin. Nancy also thanked the Corporation for all their hard work and help as well as all the others who have worked hard to make this the success it was during trying times.

13. Closing Prayer and Adjournment: Bishop Patrick White led the closing prayer and the meeting was adjourned at 12:50.

— END OF MINUTES ANNUAL VESTRY 2024 —

Special Vestry: Endowment & M.H. Memorial Funds

HTC ENDOWMENT FUND & MARGARET HARDING MEMORIAL GARDEN FUND SPECIAL VESTRY MEETING SUNDAY FEBRUARY 25 2024

The meeting was held in person and on Zoom. There were 23 in person and 7 on Zoom for a total of 30 parishioners.

1. Opening Prayer Bishop Patrick White opened with a prayer.

2. Approval of Agenda

Motion: That the agenda as presented be approved

Moved by Nancy Cutler and seconded by Robin Parravano. CARRIED

3. Appointment of Vestry Clerk

Motion: That Sharon McNelles be appointed as Vestry Clerk

Moved by Nancy Cutler and seconded by Robin Parravano. CARRIED.

4. Recommendations for Disbursements

The expenditures for the Endowment fund and the Margaret Harding Memorial Garden Fund were presented by Eric Preston. The expenditures were discussed and agreed upon.

Motion: That the disbursement be approved as presented.

Moved by Ed Carter and seconded by Malcolm Shiner. CARRIED.

5. Nominations for Trustees 2024

Motion: That the list of nominations be approved as presented in the Agenda.

a) Eric Preston (returning)

b) Edward Carter (returning)

- c) Jennifer Kennedy (returning)
- d) Ruth Staples (new)
- e) Margaret Shiner (new)

Moved by Ed Carter and seconded by Ron Tolhurst. CARRIED.

Steven Law and Lindsay Allison were thanked for their services.

6. Adjournment & Closing Prayer

Bishop Patrick White said the closing prayer and we adjourned at 1:05.

— END OF MINUTES SPECIAL VESTRY —

Special Vestry: Eva Rea Millenium Fund

HTC EVA REA MILLENNIUM FUND (ERMF) SPECIAL VESTRY MEETING SUNDAY, AUGUST 11, 2024

1. Opening Prayer 11 am: Bishop Patrick White welcomed everyone and said the opening prayer.

2. Approval of Agenda

Motion: That the agenda as presented be approved.

Moved by Malcolm Shiner and seconded by Dirk Driberg. CARRIED

3. Appointment of Vestry Clerk

Motion: That Sharon McNelles be appointed as Vestry Clerk.

Moved by Ron Tolhurst and seconded by Marg Shiner. CARRIED

4. Statement of Purpose for the Vestry

To update and/or amend the February 26, 2017 version of the ERMF Administration By-laws to make them consistent with Canon law and Diocesan and Holy Trinity current practice.

5. The Motion

Motion: That the proposed amendments to the ERMF Administration By-laws be approved, to take effect commencing August 11, 2024. Moved by Nancy Cutler and seconded by Cassandra Culpepper.

Discussion:

By-law Section 1. Delete 1.2 – no longer applicable, see By-law Section 8.

By-law Section 8

Reporting by Committee – Annual Vestry Meeting

8.1 The Committee Members shall convene an Annual Meeting of the Committee at the Annual Vestry Meeting.

8.2 Notice of the Annual Meeting shall be made together with a notice of the Annual Vestry Meeting and be in the form and manner required by the Canon for Annual Vestry Meetings.

8.3 Vestry shall appoint an Auditor at the Annual Meeting for the ensuing year.

8.4 At each Annual Meeting the Treasurer shall present a financial statement as of the fiscal year end of Holy Trinity Church setting forth:

The ERMF transactions for the fiscal year; and

The ERMF's net income and any capital distributed pursuant to Article 7 hereto.

Amend 8.1 to 8.4 inclusive; delete and replace with:

8.1 The Committee Members shall report annually to HTC's Annual Vestry Meeting.

8.2 At each Vestry meeting the Chair and the Treasurer shall present a financial statement as of the fiscal year-end of Holy Trinity Church, setting forth:

a) The ERMF's assets and liability;

b) The Committee's ERMF transactions for the fiscal year; and

c) The ERMF net income and any capital distributed pursuant to Article 7 hereto.

By-law 4.1 Amend to read:

4.1 The ERMF shall be administered by a committee of five members, two of whom shall be Wardens of Holy Trinity Church and three of whom shall be members of Vestry, appointed by Vestry to terms of three years and confirmed at the Annual Vestry Meeting.

Rationale: This amendment is to align term limits with the principle and practice at Holy Trinity Church of applying term limits to other committees appointed by Vestry.

By-law 5.2 Amend to read:

5.2 It is not intended that the Committee Members shall act as trustees (because the ERMF is not a trust, only a reserve fund). It is intended that the Committee Members have only the authority to allocate the funds with respect to the reserve fund known as the ERMF, which authority is hereby delegated by Holy Trinity Church to the Committee members.

Rationale: This amendment is to comply with current diocesan guidelines requiring that all funds/cheques distributed are to be authorized/signed by the Churchwardens and treasurer only.

By-law 5.5 Amend to read:

5.5 No decision of the Committee shall be acted upon unless a majority of the Committee members, including at least one of the Churchwardens, concurs.

Rational: This is to ensure the elected/appointed committee members cannot "outvote the Churchwardens" on the committee on matters of money or property, as per Canon 15, Sections 3 and 4.

By-law 6.1 Amend to read:

6.1 [...] Holy Trinity Church hereby authorizes the Committee Members to invest all of the ERMF in the Consolidated Trust Fund or the Consolidated Investment Fund of the Incorporated Synod of the Diocese of Toronto.

By-law 7.1 Amend to read:

7.1 The net income derived from the ERMF, as determined by the Committee, shall be distributed for such charitable purposes as are consistent with the purpose of the Fund (see Note below). Any income not distributed during the calendar year shall be returned to the Fund.

Rationale: Recent practice has been to give disproportionate weight to the granting of bursaries to the virtual exclusion of other requests for funds.

Note By-law 3: Purpose

To create a reserve fund for a portion of undesignated request received by Holy Trinity Church, as determined to be held in such fund pursuant to the guidelines, which will provide a reserve fund to be invested, and the income and capital of which will belong to and be available for the charitable purposes of Holy Trinity Church, and in particular for undertakings that may not otherwise be provided for out of the operating funds of Holy Trinity Church including, but not limited to:

A. Supporting any Christian endeavor, work or project sponsored by the Anglican Church of Canada at the national, diocesan or parochial level;

B. Ensuring the appropriate upkeep of the lands and premises owned or maintained by Holy Trinity Church;

C. In recognition of Eva Rea's ongoing interest and support of the youth of the Parish, supporting an annual bursary or bursaries named the "Rea Bursary" to be awarded to a young person of the Parish in furtherance of or in recognition of any education, special need, talent, endeavour, work or project, in an amount and in accordance with the criteria as may be established from time to time by the Committee; and

D. Serving as a reserve to provide funds to Holy Trinity Church to meet unplanned cash flow shortfalls and emergencies at conditions as advised by any or all of the Incumbent, Wardens, and Advisory Board as approved by Vestry at the Annual Vestry Meeting or at a Special Vestry Meeting called for that purpose. It is not intended that the fund be used to balance the budget in the preparation of the annual budget of Holy Trinity Church.

There was an amendment moved by Dianne Rimmer and seconded by Gloria Downey that the term of the elected members from Vestry be increased from three (Amendment to By-law 4.1; see above) to five years, as there is a lot of work to do and it would need time to learn the routine. There was a lengthy discussion regarding changing the terms to five years.

Vote: Bishop Patrick called the vote. The amendment was defeated and the original motion passed with a significant majority. CARRIED

6. Adjournment. Motion by Ruth Staples and seconded by Malcolm Shiner. Closing prayer by Bishop Patrick White. Doxology was recited. Meeting finished at 12:02 pm.

— END ALL MINUTES 2024 —

Governance and Ministry Reports

Incumbent Priest

The Rev'd Maria Ling

August 26 – December 31, 2024

Making an entry into a new appointment in a new location with many new moving parts is possible because of what God has provided to make this transition a work of grace. This being my first Vestry report, I wish to make a note of thanks to the Parish Selection Committee, the Advisory Board, the Staff and the Corporation for their generous and fulsome support. The various ministry and liturgical groups have helped me settle in and provided me opportunities to get to know individual parishioners and families better.

The parish of HTC has been welcoming and kind to me especially since I had scheduled overseas travel for two weeks at the end of October. Still, I hit the ground running and began the priestly and pastoral ministry as soon as I could. I scheduled online meetings with Virtual Chapel worshippers and families and youth. Home visits with communion, long-term care home and hospital visits have been made. A regular Anglican Holy Communion service was/is conducted at Glynwood Retirement Residence.

I was given the privilege of taking my time to immerse myself in the life and ministry of this parish and I continue to learn and observe the culture and context of this parish and its members. I am actively listening to the leading of the Holy Spirit for the areas of need and focus in order that I might exercise my priestly gifts and graces to build up this faith community so that together we might do the ministries we have been called to do as baptised Christians in Thornhill and beyond. My hope is that we can give priority to Christian Nurture and Formation and that in our continued spiritual formation, we will be grace-filled Christians who do God's work with the power of the Holy Spirit. May we like Jesus, "increase(d) in wisdom and in years and in divine and human favour." (Luke 2:52)

I thank God for the team I have to lead HTC with. Every part is important. May we heed the words of Jesus in this story from John 21:

Jesus said to them, "Bring some of the fish you have just caught." So Simon Peter climbed back into the boat and dragged the net ashore. It was full of large fish, 153, but even with so many the net was not torn. Jesus said to them, "Come and have breakfast." None of the disciples dared ask him, "Who are you?" They knew it was the Lord. Jesus came, took the bread and gave it to them, and did the same with the fish. This was now the third time Jesus appeared to his disciples after he was raised from the dead. When they had finished eating, Jesus said to Simon Peter, "Simon son of John, do you love me more than these?" "Yes, Lord," he said, "you know that I love you."

Jesus said, "Feed my lambs."

Gratefully submitted by The Rev'd Maria Ling, Incumbent, HTC

ADMINISTRATIVE MATTERS

Officers for 2024

Wardens — At Vestry, Nancy Cutler was appointed to the office of Rector’s Warden and Jacqui Getfield Deputy Rector’s Warden, while Cassandra Culpepper and Osaro Aigbede were elected People’s Warden and Deputy Warden respectively. The portfolios are as follows:

NANCY CUTLER	CASSANDRA CULPEPPER	OSARO AIGBEDE	JACQUI GETFIELD
1. Finances & Finance Comm. (Shared) 2. Grounds/Property 3. Area & Synod Office 4. Personnel (Shared) 5. Eva Rea (Shared) 6. Outreach Community Linkages 7. TNSK/Rentals 8. Communications (Shared)	1. ACW 2. Cemetery 3. Footlights 4. Finances (Shared) 5. Children/Youth 6. Seniors’ Luncheon 7. Personnel (Shared) 8. Eva Rea (Shared) 9. Communications (Shared)	1. Digital HTC 2. Technical Systems 3. Communications (Shared) 4. Welcome, Hospitality	1. Counters 2. Greening Initiative 3. Insurance Risk 4. healing, Health & Wellness 5. Communications (shared)

Secretary — Cathy Walker-Pilgrim was appointed to serve as secretary to the Corporation.

Treasurer — We are pleased that Edward Carter will continue as treasurer for HTC.

Bookkeeper — We are also pleased that Jessie Barbour will continue as bookkeeper for HTC.

Diocesan Workshop

Last spring, some members of our Advisory Board and Corporation attended, by way of Zoom, the Parish Leadership workshop, designed for Churchwardens, Deputy Churchwardens, Treasurers, Parish Administrators and any others who may be thinking of taking on a leadership role.

Vestry Minutes

The draft minutes of the Vestry meeting held in 2024 were reviewed by the Advisory Board and will be confirmed at the next Vestry meeting in 2025.

FINANCES

Financial Statements

The statements for the period ended December 31, 2024 were reviewed:

- Income for the year totaled \$435,715, compared to budget of \$414,033
- Expenses were \$427,819, compared to \$465,990
- Surplus of \$25,895 compared to a budgeted deficit of \$51,956

Endowment and Margaret Harding Funds: The Trustees and the Corporation worked to bring the two funds in line with Holy Trinity’s Vestry and audit timetable so that they were a) covered by the church audit; b) done at the same time as the general audit; c) Vestries could be held on the same day. This simplifies the process, makes all our accounts more visible to the CRA and prevents the depletion of the Margaret Harding Fund by auditor payments. The first double Vestry date was Vestry 23.

PERSONNEL

Interims

Bishop Patrick White joined us in early February, following the end of Rev'd Ginnie's interim appointment. While she was not able to celebrate her last Sunday with us (Feb 4th) she did return on May 12th with her husband, son and new baby daughter to celebrate and give the congregation the opportunity to say a proper good-bye. Our personnel challenges did continue however, when Bishop Patrick came down with a viral cold and was unable to be with us for much of March, including Holy Week and Easter. Between and among the Friends of HTC, Br Reg and the Diocese, we were able to handle all the services during Bishop Patrick's absence well and as necessary. Our very special thanks to Br Reg, Rev'd Don Downer, Rev'd Dan Graves, Canon Philip Hobson and Rev'd Maria Ling.

Incumbent

The moment we were all waiting for so long arrived on July 7th, when Eric Preston, Chair of the PSC, informed the congregation that the Rev'd Maria Ling had accepted the offer from Bishop Asbil and would report for duty on August 26 as the new Incumbent for Holy Trinity Thornhill.

Parish Administrator

Laura Peetoom continues as our Office Administrator, on contract, ably supporting Rev'd Maria, Bishop Patrick, Br Reg and the Wardens, not to mention the full Parish.

Lay Pastor: In addition to his liturgical role, Br Reginald Crenshaw assists the Wardens, Interims and Rev'd Maria on issues of social justice, our Code of Conduct, and youth program development, as well as celebrating 140 years of the Ministry of the Order of the Holy Cross.

LITURGY

Weekly Services

For Rev'd Ginnie's Interimcy, Holy Trinity had services at 8am and 10am. These continued for the first month with Bishop Patrick but beginning the first Sunday after Vestry 23 (March 4), a change was made to one service at 9:30am. Advent 1 (Dec. 1) brought a change to two Sunday services, at 8am and 10am.

Special Services

- Vestry Sunday saw a service at 9am followed by a hybrid Vestry meeting in the church.
- A Special Vestry Service was held on August 11 to consider proposed amendments for the Bylaws of the Eva Rea Millennium Fund.
- Service of Induction and Celebration of New Ministry of the Rev'd Maria Ling was held on the afternoon of Nov. 30, followed by a reception. It was a joyful service conducted by Bishop Asbil with over 100 in attendance, many of whom were robed clergy.

THE PSC

The Parish Selection Committee had continued to search nationally and internationally until, as noted above, they announced success to the Parish with the letter Eric Preston read (letter attached) on July 7th. We want to take this opportunity to thank Eric, Malcolm Shiner, Enid Corbett, Dirk Drieberg, Ed Carter and Leanda Kirwan who laboured much longer than anyone had imagined when they started over three years ago. They brought prayerful enthusiasm,

dedication, creativity, humour, determination and utmost patience to find that one person they knew had to be there. We also include in our thanks the two coaches, Elizabeth McAffrey and Brian Hatch, who were so important to finding and keeping the proper focus. Holy Trinity has been very well served.

REIMAGINING HOLY TRINITY

Updating 2021's Reimagining work and in support of our mission as a *vibrant, welcoming, Christian community – with an atmosphere of compassion and mutual respect*, when we identified four priorities to tackle going forward:

1. Adopt Safe & Appropriate Technology for All Our Events
This year we have signed a contract with StarPort to update and secure our basic systems as well as help us plan for improving our technical situation building-wide. The work is progressing despite a malware episode that caused delays in the Fall. In addition HTC has also applied for a Ontario Anti-Hate Security & Prevention Grant to put toward security cameras for the property.
2. Build Our Understanding and Embracing of Inclusivity, Equity and Diversity
Youth Development Program: In our effort to develop the spirituality of our children and young people, two very different programs were explored. For our older youth, Br Reg led a group reviewing a revised form of Journey to Adulthood; for our young children, the same group looked at a Montessori methodology to initiate them into the mysteries of the Christian faith. It is expected that some of this work will resume early in 2025.
3. Address Inappropriate Behaviour
Code of Conduct: The Code was rolled out over a year ago but we have realized that it needs a more active communication and visibility plan part of which rolled out in September with colourful posters up around the building.
4. Outreach into the Community
 - a. Out of the Cold
 - i. This year, connections continued with Glynnwood, who were interested in providing some assistance in terms of gift bags etc. as well as providing some support to the Richmond Hill Community Foodbank.
 - ii. The Shelter move to Sunday evenings from Fridays seemed to work well. This year the HTC OOTC program ran from mid-October to the end of April.
 - b. Social Justice Vestry Motion 2024
The motion was passed at Vestry 23 and subsequent letters were sent from the Parish to the appropriate government representatives.
 - c. Rummage Sale
On April 13th, Holy Trinity once again held a rummage sale (guided by Leanda Kirwan & Bonnie Kennedy), somewhat smaller than those held before the COVID years, focused mainly on clothing with some jewelry and china. It appeared to be well appreciated by those who left with bags of purchases and for HTC it was a success with a total of \$3,729.10 made. Advisory Board agreed to divide the money evenly among the following charitable organizations supporting women and children: Downsview Youth Covenant, L'Arche Daybreak, LOFT Bradford House,

Ingles House, and the Richmond Hill Food Bank.

d. Eva Rea Millennium Fund

- i. This year the ERMF Committee awarded 20 bursaries, assisted the Wardens with \$10,000 and supported the children of a Parishioner to attend a camp for children with special needs.
- ii. On April 7th, Bishop Patrick chaired a special meeting, as an extension of Vestry, to consider the process for funding the annual activities of the Committee. It was resolved that, in addition to the annual interest generated by the Fund, the Committee would be allowed to access up to 7% of the Fund capital. Then, a Special Vestry on August 11 approved revisions to the ERMF By-Laws.

RENTALS

Korean Church

Our long-standing agreement with the Korean church was renewed this year, building in an annual increase, starting in January 2026. Usage hours were adjusted to take the change in shelter times into account.

General Rentals

There is a slow but steady increase in the number of groups or organizations interested in discussing rentals of our available space — an encouraging sign.

THANKS

We are thankful to all who continue to support our ministry at HTC, all volunteers and staff; we can never take their contributions for granted and, in fact, could not operate without them.

They include, among others:

- Ron Tolhurst and the Property Committee
- Finance Committee (Ed Carter, Eric Preston, Dom Parravano, Enid Corbett, Murray Hogeboom, with Ron Tolhurst as Chair)
- Advisory Board (Malcolm Shiner as Chair)
- ACW with particular thanks to Marlee Tolhurst as President and Ruth Staples as Past President
- Peter Paterson for his devoted attendance to all the day-to-day details of keeping the church open
- Peter Jones, there when we need him, as we need him: Assistant Treasurer, Counter, Technology Assistant ..., always offering a hand, an idea or a shoulder
- The Shelter Team (Miriam Irving, Hillary Irving Brown, Rebecca Jones) and all those who make sandwiches, help run the “store” and donate all the goods and funds needed so badly
- The ERMF Committee parish representatives (Dianne Rimmer, Gloria Downey and Pat Burton) and the trustees of the Endowment Fund: Eric Preston (Chair), Jennifer Kennedy, Ed Carter, Ruth Staples and Marg Shiner

- Special thanks to our Virtual Chapel volunteers, namely, Rebecca Jones, Achebe and Léandra Culpepper, Gabriel and Diamond Ekim-Aigbede and Ed Carter
- Our staff and clergy: Jesús Cruz Arango, Rachel Yoon, Jessie Barbour and Laura Peetoom; Br Reginald Crenshaw, Rev'd Ginnie Wong, Bishop Patrick White and Rev'd Maria Ling

Submitted by your Churchwardens,
Nancy Cutler, Cassandra Culpepper, Osaro Aigbede, Jacqui Getfield

Lay Pastoral Associate

Dear People of Holy Trinity:

May I speak to you with these words of our purpose as the people of God:

But seek the welfare of the city where I have sent you in exile, and pray to the Lord on its behalf, for in its welfare you will find your welfare. — Jeremiah 29:7

For the last three years, I have begun my report with this quote from Jeremiah. It is a reminder to me, and I hope to you, of what we are called to as the people of God. Salvation is to be discovered, lived and expanded in our context, that context being our Village of Thornhill in the Diocese of Toronto. We will find our challenges here, we will find our joys here, we will live out our baptismal covenant here, and ultimately, it is this place where we will find Jesus. This understanding of our purpose and context will empower us to see God more fully in our neighbour and to see God fully in ourselves. This also means being at home with oneself as well.

We have committed ourselves through our outreach to a radical hospitality. We hope these ministries of hospitality and the new ministries that the Pastoral Team will begin this coming year will facilitate our growth as we become a significant ministry of presence in our community. As such, we commit ourselves to giving people the freedom to come and go on their own terms and we do not claim them for our own needs. When we do this, the space we create is free, and re-creation and new life emerge.

This coming year we will work again to restore a formation program for our children as well as expanding and creating new forms of adult formation. Maria and I will be creating educational and spiritual experiences as part of our pastoral ministry to the parish. We hope these efforts will increase and develop the gifts that the Lord has given us. Let us continue to pray and support one another as we live more fully into our baptismal ministries.

Blessings,

Br Reginald Martin Crenshaw, OHC
Lay Pastoral Associate, Holy Trinity - Thornhill

Director of Music

As 2024 wraps up and we plan for the new year, I give thanks to God for his grace and care throughout the year. I am also very grateful for the support from the staff, choir members and many others who helped the music ministry in 2024 at HTC.

Thanks to our dedicated choir members, we had 6 to 10 singers who provided musical leadership for the 10:00 am (or 9:30 am) service every Sunday from September to mid-June. Choir rehearsals are held on Thursdays, 7:30 to 9:00 pm; and presently, we have 11 regular members plus 8 more singers who occasionally join us for special services. New members are always welcome to join the choir. In addition to the Sunday services, the choir sang at Thornhill Ecumenical Lenten Series service on March 3, Induction service for Rev. Maria Ling on November 30 and Christmas Eve service (8:00 pm). Also, seven members from our choir attended Thornhill Ecumenical service and sang in the mass choir at St. Luke's Catholic Church on March 17.

On December 15, we had a wonderful Christmas Cantata service. The choir presented *Peace Has Come* by Mary McDonald and 7 extra singers (two guests and five from our congregation) assisted us. Special thanks to Jacqui Getfield for excellently reading the narrations. After the cantata service, a choir Christmas party was held at the auditorium for special fellowship time.

I thank Abraham Millington for sharing his talent and music. His beautiful voice solos or trombone performances enriched the worship services on Easter Sunday March 31, June 9, August 25, September 1, September 22, December 22. Also, Claire Park presented a violin interlude on Thanksgiving Sunday October 13.

Besides the Sunday services, I played for Ash Wednesday service (Feb. 14), Holy Week services (Mar 28 and 29) and 5 funeral services. On November 8 and 9, I enjoyed playing the piano for the Footlights' Cabaret night.

I look forward to continuing the music ministry in 2025 and pray for God's guidance.

Respectfully submitted by Rachel Yoon

Advisory Board

The Advisory Board is made up of the Wardens, the incumbent, Brother Reg, and a cross-section of parishioners, some elected at Vestry, some appointed by the incumbent. All-told, there are about 18 members. Parishioner members serve for three years.

The Board generally meets monthly, (except July, August and December), and its purpose is to offer advice and support to the Corporation, (wardens plus incumbent), and to Vestry. Occasionally members of the Board will spearhead a particular initiative such as the Rummage Sale, a Church picnic, the Church photo directory, or the scheduling of groups to run fellowship hour.

This year we welcomed Cathy Baumann, Neda Dalir, Hillary Brown and Glenville Simpson as new members. Other members included Cassandra Culpepper, Osaro Aigbebe, Nancy Cutler, Jaquie Getfield, Ed Baumann, Pat Burton, Linda Robertson, Susan Hogeboom, Hazel Ogilvie, Malcolm Shiner, Marlee Tolhurst, Bonnie Kennedy, and Sharon McNelles. At our first meeting, Malcolm Shiner was elected Chair, and Sharon McNelles Secretary.

Business of the Board

What follows is an overview of matters dealt with by the Board this year. Most, if not all, these matters will be addressed in more detail elsewhere in this Vestry report.

- A shortened version of the Diocesan Social Justice motion
- Monthly budget reports
- An update on Sexual misconduct policy workshops and police record checks
- Monthly reports from the corporation and the incumbent
- Progress reports on the upgrading of our technology, including email, infrastructure, office technology, website, security, virtual chapel, and the phone system
- Recommendations from the Eva Rea Millenium Fund committee designed to upgrade policies and procedures
- The search for a parish nurse
- Reports from such groups as The ACW, The Footlights Club, the rummage sale organizers, the OOTC organizers, and the Endowment Fund Committee. Major successful events this year included: a rummage sale, Festival of Christmas, Cabaret '24 and the OOTC weekly shelter program. In the case of the first three, most of moneys raised went to local outreach projects.
- The scheduling of groups to run Fellowship hour
- Youth Ministry updates
- Possible projects for 2025 such as a new Church Directory, a Rummage Sale, and a "Fresh Start" program

Incumbents

We said hello and goodbye to two interim incumbents, The Rev Ginny Wong, and Bishop Patrick White. We thank them both very much for their presence with us in our time of need. We were delighted to welcome our first full-time incumbent in three years, the Rev Maria Ling.

Special thanks

We give special thanks to all those members of the Board who, as well as volunteering to be on the Board, offer leadership to other Church groups or initiatives. Particular thanks to Rebecca Jones, who, while no longer a Board member, has, for the last several years, presented a very comprehensive orientation package about the role of the Board to Board members, and also has provided technical support which allows us to meet on occasion in hybrid mode (in person and on Zoom). Special thanks also to Nancy Cutler who extended her Warden responsibilities to five years in order to lead us through the difficult time when we were without an incumbent. We are truly blessed.

Respectfully submitted by Malcolm Shiner.

Rummage Sale

The 2024 HTC rummage sale was held on Saturday April 13, 2024. This was the first sale since 2019 and it was a great success! A total of \$3,729.10 was raised to support various local community charities. The Advisory Board would like to thank its members, the wardens, the parish, youth from HTC and local schools and volunteers (long-standing and from the wider community) for their time and dedication to reviving this beloved outreach event.

The next sale will be Saturday May 3, 2025.

— Leanda Kirwan and Bonnie Kennedy

Parish Selection Committee

The Parish Selection Committee (PSC) was appointed by a Special Vestry on November 14, 2021, to help select our new priest. The members of the Committee were Eric Preston (Chair), Ed Carter, Cassandra Culpepper, Enid Corbett, Nancy Cutler, Dirk Driberg, Leanda Kirwan, and Malcolm Shiner plus two coaches assigned by the Diocese to guide us in the process.

The PSC started by preparing the Parish Profile, which was the advertisement for our new priest. It was completed in June 2022 and posted on the Holy Trinity, Diocesan and National Church websites. The Parish Profile was updated to reflect subsequent developments at Holy Trinity and to incorporate testimonials recorded by various members of the congregation. During 2023, the PSC expanded its advertising scope by developing a digital marketing approach to reach out to a broader audience in Canada, the US, and internationally. Ads were placed on church websites in the US and UK and LinkedIn

was used to reach an international audience. Over the past two years, we interviewed several candidates who either applied on their own or were referred to us by Bishop Andrew.

The PSC completed its search in August 2024 with the recommendation to Bishop Andrew that the Rev’d Maria Ling be appointed as the Incumbent at Holy Trinity. The Bishop agreed with our recommendation and appointed Rev’d Maria on August 26 as our new Incumbent. This ended the search work of the PSC although it continues to be available for advice and support.

The PSC wants to express its appreciation again to the Parish for the patience and support provided throughout this lengthy search process. We would also like to thank Bishop Andrew Asbil, the Diocese of Toronto and particularly our coaches, Elizabeth McCaffrey, and Brian Hatch, for their support, guidance, and encouragement throughout this process. We want to express our appreciation again to Br Reg, Rev’d Barb Hammond, Bishop Patrick, and the other clergy who served and cared for us over the last almost three years. Our thanks also to the Corporation for their encouragement and support on this long journey. Finally, our heartfelt thanks to Rev’d Maria for accepting this challenge and bringing our work to a successful conclusion.

Respectfully submitted by Eric Preston, Chair, Parish Selection Committee

Envelope Secretary

The primary responsibilities of the Envelope Secretary are

- To record the givings of parishioners
- To issue statements for envelope/account holders outlining contributions to date
- To issue tax receipts to all who have contributed over \$10.00 in the previous year

Pre-Authorized Giving (PAG)

The number of members in the program have decreased in 2024 due to the loss of parishioners, persons who have moved away, left the Church or terminated their accounts.

Year End	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
# of accounts	97	94	90	84	78	91	90	90	86	76	68	62
Total \$ Dec.	13,626	13,245	12,763	11,908	11,387	12,611	13,353	14,120	13,322	13,069	10,631	10,563

Weekly (Boxed) Envelopes

Weekly envelope giving remained static from the previous year. Some parishioners are using the e-transfer option to send in their contributions on a regular basis as an alternative to cash/cheques.

By the end of 2024, there were:

- 36 active weekly envelope accounts as opposed to 35 accounts in 2023 and 34 in 2022.
- 62 members were in the PAG program as at December 31, 2024.
- 8 active e-transfer users who contribute monthly/quarterly/semi-annually.
- The remaining 31 accounts were people who contribute occasionally and/or for special celebrations including Memorials/Altar Guild Flowers/Food Bank/Out of the Cold/Anglican Church Women.

Respectfully submitted by Cathy Walker-Pilgrim

Liturgy, Worship and Education

ALTAR GUILD

The altar/flower guild has twenty-four active members. The dedicated women of the altar guild prepare the sanctuary for regular worship services and for special services, such as baptisms, weddings, funerals, and memorials. No previous experience is required. The members care for the vessels, linens, and order the necessary supplies. We also gather together on the Saturday before Palm Sunday to make palm crosses. The leadership of this group rotates among the four teams every two years. Thanks to Team #1 for extending their leadership time in 2024, to assist with Team #2 assuming those duties.

The flower committee of the Altar Guild is a small group of three women who create beautiful floral arrangements for the altars and the memorial table. They also decorate the church for special occasions at Easter, Thanksgiving, and Christmas. If you enjoy flower arranging, please consider joining this ministry.

Thanks to all the members of this group, and to the clergy, past and present, for their support and guidance.

— *Bari-Lynne Butters*

LITURGICAL ASSISTANTS

Lay Assistants, Lectors, Intercessors, Eucharistic Ministers, Crucifers and Servers have once again served faithfully both in person and virtually over this past year at both the 8 and 10 am services. There are approximately 22 parishioners involved in these duties and on any given Sunday there are up to 7 participants involved in the services. We read the Word of the Lord assigned each Sunday. We read the Old Testament, New Testament and the Gospel. We also lead the Prayers of the People.

We are a caring group of parishioners who enjoy participating in the service each Sunday. We have two young people as part of the group who faithfully read lessons, lead the Prayers of the People and also operate the cameras for our Zoom services at 10 am.

We are grateful for the ability to provide our services both in person and virtually at the 10 am service allowing us all to reach out to many of our parishioners locally and beyond.

— *Patricia Johnson*

WELCOME TEAM

The Holy Trinity Church Welcome Team (sidespeople and greeters) is comprised of men and women who are attentive to their duties and responsibilities prior to, during and at the conclusion of services each Sunday. They also assist at special services such as Christmas and Easter. Each team member's interest, time and effort is greatly appreciated.

We welcome and encourage new members to join our Welcome Team. Sidespeople and greeters have an important role in meeting and working with fellow parishioners and in welcoming newcomers and visitors into our Holy Trinity Church family.

— *Peter Paterson*

TUESDAY BIBLE STUDY

The Holy Trinity Bible Study Group continued to meet weekly throughout 2024 except for summer and Christmas breaks. Our format is to read and discuss the coming Sunday worship passages. Our discussions include some background context for the reading in question, what it may have meant to the people for whom it was written, what it might mean for us today, plus anything else that comes to mind. Our meetings are warm and welcoming, with a view to encouraging everyone to ask questions and offer comment. It never ceases to amaze what new perspectives emerge with this group.

We continue to meet on Zoom each Tuesday afternoon from 1:30 pm to 3:00 pm. Typically, the group numbers 8 to 12 participants each week. Should you be interested or have questions please contact John Carrington.

— *John Carrington*

ACW

Throughout 2024, the ACW continued to be very active. Ongoing fundraising initiatives included an occasional book sale during coffee hours and the collection of gold and silver for the Treasure Chest. The talented quilters completed a beautiful quilt for the Festival of Christmas in November and have begun work on another for the next Festival.

In November, the Festival of Christmas was again a popular and successful event. The Festival included the Raffle, the always popular Bake Sale, the Country Store, the Christmas Past Room, the Jewellery Room and the This 'n' That Room. A delicious light lunch of a chicken salad croissant, green salad and apple crumble was available.

The above fundraising activities allow us to donate to selected charities supporting women and children and to community programs. (See table following.)

The ACW groups continue to meet in person or virtually to enjoy times of fellowship. All women in the parish are ACW members and are welcome to join a group.

Thank you to the Executive for their support and assistance during the year. Thanks to all the women who have participated in and assisted with the various events.

ACW Executive - 2024

Past President	Ruth Staples
President	Marlee Tolhurst
Secretary	Anne Thomson
Treasurer	Enid Corbett assisted by Gloria Downey
Publicity	Jennifer Kennedy and Sharon McNelles

Auxiliary Positions

Housekeeping	Linda Gould
Calendars	Susan Hogeboom
Raffle Co-ordinator	Open

Respectfully submitted by Marlee Tolhurst

ACW - Holy Trinity Church, Thornhill

Outreach Disbursements - 2024

	January 2024	December 2024	Total 2024	
O L'Arche Daybreak		400.00	400.00	Provides community homes for the handicapped
C/Y Jessies		400.00	400.00	Provides help for pregnant youth and young parents (June Caldwell House)
W Ingles House		400.00	400.00	Shelter for women with psychiatric needs whose families can not cope with them
F Richmond Hill Food Bank	1,000.00	800.00	1,800.00	Provides food for needy families
C Sleeping Children Around the World		500.00	500.00	Provides bed kits for children around the world
A TorDioc/ACW Commitment		1,300.00	1,300.00	Diocese Commitment - Council of the North
A TorDioc/ACW Special Projects		500.00	500.00	Special Projects of Diocesan ACW
H Holy Trinity Church		1,500.00	1,500.00	Contribution to Church operations
O Toronto Urban Native Ministries		500.00	500.00	Inner city ministry
C/Y Eva's Initiatives		400.00	400.00	Youth shelter
W/C/Y Flemingtondon Park Ministries		600.00	600.00	Women and children
W/C Sandgate Shelter		1,000.00	1,000.00	Women and children's shelter
F St Bartholomews Church		500.00	500.00	Breakfast program
W/C Ratanak Foundation		300.00	300.00	Rescues young girls - Cambodia
O Diocese of Arctic		500.00	500.00	General purposes
F Thornhill Christmas Assistance		900.00	900.00	Christmas baskets for needy Thornhill families
O Crosslinks - LOFT		400.00	400.00	Housing and Support Services - Street Outreach Van-York Region
O Bradford House - LOFT		400.00	400.00	Seniors with mental challenges
C Moorelands		400.00	400.00	Camp for inner city youth
C SOS Children's Villages		500.00	500.00	Creates homes and families for orphans
O SSJD	500.00	500.00	1,000.00	retreat for all
C/Y The Downsview Youth Covenant		300.00	300.00	Supports children and teenagers activities in Jane Finch area
H Holy Trinity Out of the Cold		1,000.00	1,000.00	homeless men and women
TOTALS	1,500.00	14,000.00	15,500.00	Out of GTA - approximately 11.6%
W: Women				
A: ACW				
O: Other				

Cemetery

2024 was a relatively active year for Holy Trinity Cemetery.

There were four interments of cremated remains and one burial. Two monuments and four markers were installed. Several transfers of interment rights were facilitated.

Working with the Richmond Hill Legion, during the week before Remembrance Day, Cathy Pearson and Cathy Dowker marked all of our veterans' graves with a poppy, a Canadian flag and a solar light. Poppies were also placed on the plaques in our church of four WW1 soldiers who were killed in action.

We continue to sell interment rights for the few remaining burial plots, as well as the single cremation, double cremation and Memory Garden lots. We also responded to the many inquiries about family members who might be buried in our cemetery. Most of our bi-monthly meetings continue to be held by Zoom.

During the year, the Cemetery Committee has been diligent in managing and caring for our historic cemetery. Each month from May to October, one member of the committee made a weekly visit to the cemetery to collect litter and other debris. Spring and Fall cleanup days were held over several days, to accommodate our workers' timetables. Our workers included volunteers, paid workers (mostly students) and high school students who worked for volunteer hours.

The Committee is now looking into the restoration of the crumbling pillars at the front gate, a long-term plan for cleaning the monuments and a Cemetery Memorial Service to celebrate Holy Trinity's 195th anniversary.

A big thank you is extended to the Cemetery Committee who have diligently carried out their mandate during the past year. We were pleased to welcome Cassandra Culpepper (warden) to our committee this year. If you are interested in joining us in the task of keeping our historic cemetery beautiful and safe, please contact any member of the committee.

Respectfully submitted by Enid Corbett

Committee Members: Hillary Brown, Ed Carter, Enid Corbett (chair), Cassandra Culpepper, Gloria Downey, Diane Maines (secretary), Ruth Staples, Lois Symons

Property and Garden Committees

PROPERTY

Many of the upgrades undertaken this year required specialty contractors. Additions to the property this year included:

- Exterior lighting along the auditorium walk
- Brass hand rail installed on sanctuary steps
- Automatic opener on hall door to church

Maintaining the property involved:

- Repaving the north (TNSK) parking lot
- Repair to a burner switch on the gas stove
- Repainting several spots on the ceiling in the nave
- Removing a dead maple tree on south lawn
- Trimming the dead trunk on a companion maple
- Trimming Norway maple tree in TNSK playground
- Trimming park trees overhanging church property (City of Vaughan requested/completed)

Respectfully submitted by Ron Tolhurst, Chair

GARDEN

We the Garden Committee maintain the gardens at Holy Trinity Church. In the spring, we plant annuals to fill in the empty spots and to add colour to our gardens. The urns are decorated spring, summer and winter with seasonal plants. Shrubs are replaced as needed.

During the summer months, we ask members to sign up for two-week periods to weed and water, and to look out for any problems. Some of our members have had to bow out or take on less responsibility due to health issues so we are always looking for new helpers.

Respectfully submitted by Marilyn Olivares and Ruth Staples

Garden Committee Members: Marilyn Olivares, Gail Priestman, Anne Thompson, Ruth Staples, Peter Paterson

Footlights Club

The Footlights Club was pleased to be able to present “Cabaret ‘24” this past November. The production ran for two nights and featured two sketches, and a number of musical offerings. One sketch dealt with an acapella quartet singing a traffic report, the other, called “Hear Hear” dealt with a families’ attempts to persuade a reluctant father/ husband that he should get hearing aids. The musical presentations included piano, guitar, and vocal solos.

Refreshments were provided in a Cabaret format featuring delicious nibbles and a wine/soft drink bar. Many thanks to the 30 or so parishioners involved, both on-stage, and front-of-house.

The proceeds (see below) mostly went to Outreach needs including Out Of The Cold, Christmas Assistance, and The Richmond Hill Food Bank.

Respectfully submitted by Malcolm Shiner.

Holy Trinity Footlights Club financials as of Dec. 31, 2023

HOLY TRINITY FOOTLIGHTS CLUB

as of December 31, 2024

CABARET

Revenue

Ticket Sales (+e-transfer)	3,300.00
Beverage Sales	610.00
	\$3,910.00

Expenditures

Refreshment (food) Costs	446.25
Beverage costs	230.04
LCBO licence	300.00
Supplies	19.84
	\$996.13

Profit for Cabaret **\$2,913.87**

Account Balance January 1, 2024

Income	773.86
Expenses	3,910.00
Miscellaneous Expenses	996.13
Outreach Donations (HT, CAP, OCTC, RHFoodBank)	104.09
	3,000.00
<i>Account Balance December 31, 2024</i>	\$583.64

Outreach

OUT OF THE COLD

The 2023-24 HTC shelter ran with our support till the end of April. HTC provided space and Blue Door ran the shelter during May till midway through June. The 2024-25 shelter season started mid-October and will run to the end of April with the support of HTC. Blue Door will then operate the shelter at HTC for May and June. Blue Door provides the overall co-ordination of the emergency shelter system for York Region, and in that capacity they arrange for paid security personnel, a cleaner, kitchen staff and a nurse each week.

The shelter provides a warm bed for 30 guests each week. We are full most weeks, accepting six extra guests if there is a cold alert. We serve men and women who are at least 18 years old. Our guests are predominantly from York Region. They vary in age and in ethnic and cultural background but all need a friendly smile, a warm meal and a safe place to sleep. On Sunday nights Holy Trinity has answered the call.

When our guests arrive they are given a mattress, blankets, a chair and space to put their belongings. Hot soup, snacks, and a variety of beverages are available for them. Dinner is served later. Guests are called individually and invited to go to our clothing room. The clothing room is supplied by donations from the parish and community friends. Additional personal hygiene items are purchased by shelter volunteers as required. In the morning, guests are provided with a breakfast that consists of cereal (hot and cold), yogurt, eggs or hash browns. When they leave HTC they are given a brown-bag lunch to take with them.

We are able to run the shelter because of the support of the parish: from the volunteers that do the work of running the clothing room and providing meals; from individuals in the neighbourhood who are moved to contribute funds; from the financial support of this church, both individual members and groups — ACW, Footlights, Endowment Fund and HTC. These funds enable us to run the shelter for HTC.

— *Hillary Irving-Brown, Miriam Irving, Rebecca Jones*

CHRISTMAS ASSISTANCE PROGRAM

On December 14th the CAP Committee distributed beautifully decorated envelopes of grocery-store and Walmart gift cards so that families could purchase the foods and children's gifts that suit their needs. This year we helped 122 families, totalling 332 people. This included 20 families from the Yellow Brick House Women's Shelter. Our donations from all sources at Holy Trinity totaled \$5800. Sincere thanks go out to HTC parishioners for their generous contributions and to the members who volunteered their time to make the deliveries.

— *Linda Gould*

RICHMOND HILL COMMUNITY FOOD BANK

There were 42 deliveries of food and personal use items during 2024. In addition, some parishioners provided financial assistance for the purchase of most needed items.

THANK YOU for your contributions and support! MUCH APPRECIATED!

— *Peter Paterson*

REFUGEE SPONSORSHIP

Holy Trinity Church has agreed to co-sponsor the relatives/friends of three young men whom we sponsored from 2022 to 2023. These family members and friends have fled Sudan and Eritrea, are living in Israel but have been refused asylum. In cooperation with our Jewish co-sponsors, CHAI and TRAC, applications have been completed and approved and financial support is on deposit with the church. In addition, we have agreed to work with the Bati family here in Canada to sponsor their brother and six family members who are in grave danger in Ethiopia now, due to their religion and culture. Again, paperwork has been completed, funds are on deposit with HTC and the lengthy waiting period for processing and approvals from Canada Immigration is underway.

— *Hillary Irving-Brown, Cassandra Culpepper and Linda Gould*

Finance Committee

The committee reviews the financial statements each quarter and the proposed budget for the following year. All meetings were held on Zoom. The committee questions and makes suggestions to the Corporation.

The contract bookkeeper, Jessie Barbour who keeps the books straight, does an excellent job. Ed Carter as Treasurer does a very good balancing the myriad of accounts. We are addressing the issue of Capital funds availability when necessary.

The Finance Committee is currently composed of the the two senior Wardens (Nancy Cutler and Cassandra Culpepper), the Treasurer (Ed Carter) and interested parishioners: Enid Corbett (Secretary), Murray Hogeboom, Dominic Parravano, Eric Preston and Ron Tolhurst.

We are always looking for volunteers interested in the financial affairs of the parish.

— *Ron Tolhurst, Chair*

Fund Reports

Eva Rea Millennium Fund

The Eva Rea Millennium Fund was created in 2001 through a portion of a bequest to Holy Trinity Church from a long-time and much beloved parishioner, Eva Rea. The initial capital of the Fund was \$122,807.93 which was initially invested in a GIC and later transferred into the Diocesan Consolidated Investment Fund. As much as Holy Trinity Church will always be grateful to Eva Rea for the initial seed money for the Fund's creation and for her deep abiding love for young people, we are also most grateful to many parishioners who, over the *past twenty-three* years through their bequests of amounts from their Wills and Estates, *have increased the value of the Fund as of December 31, 2024 to \$559,453.38*. Since the Fund's inception, pursuant to the by-laws of the Fund, the accrued interest or "income" of the Fund becomes the amount designated for disbursement. However, over the past many years it has become necessary to request additional monies from the capital account of the Fund to meet requests for financial assistance pursuant to the Fund's by-laws.

To provide a complete overview of the purpose of this Fund, it is important that we state that the income from the Fund was not intended to be only a bursary fund but to have a much broader scope for ministry. As stated in the Fund's by-laws, there are four charitable purposes listed in the by-laws of the Fund which include: 1. supporting any Christian endeavour; 2. ensuring the appropriate upkeep of lands and premises owned or maintained by our parish; 3. supporting annual bursaries for students; and, 4. serving as a reserve for the church. The Committee has always ensured that the by-laws are strictly followed so that no credible request for funds is ever denied.

There is one matter that is very important for Vestry to be aware of. When Pat Burton, Gloria Downey and I, agreed to join the Eva Rea Millennium Fund Committee, we were not aware that there were no records, meaning that for almost twenty years, the previous Committees had not kept minutes, administrative documentation nor any financial records which was concerning since the Committee is responsible for the administration of a significant fund. Pat Burton, Treasurer, received some help from our former office administrator and, in addition, Pat personally had to research every Vestry Book from 2001 to the present in order to create substantial financial records and financial charts. As Chairman, also through the help of the church office, I was able to obtain some necessary administrative materials for bursary students such as the bursary application, letters to schools, etc. with a view to creating the important minute book so that there would be a permanent record for the Fund.

Funds To Be Accessed from the Eva Rea Millennium Fund's Capital Account, April 7, 2024

On Sunday, April 7, 2024 a meeting convened by Bishop Patrick White, Interim Priest, to which he invited eight members of our parish. The following resolution was presented and passed to resolve Issues raised at the 2024 Vestry Meeting for Holy Trinity Church for the financial year ended December 31, 2023, specifically concerning the Funds requested for distribution from

the capital account of the Eva Rea Millennium Fund. After much deliberation, IT WAS MOVED AND UNANIMOUSLY AGREED THAT in addition to the annual interest generated by the Fund's capital account, the Eva Rea Millennium Fund Committee be allowed to access up to seven percent (7%) of the Fund's capital account annually, beginning in the current year (2024) for the purpose outlined in the by-laws of the Eva Rea Millennium Fund. A detailed report of the amount, the timing and the distribution of the monies, with supporting documentation, is to be presented at the following annual Vestry meeting in each year.

The results of the foregoing will be forwarded to the members of Vestry 2025 as an addendum to the Vestry minutes. However, if need be, we will respect the will of Vestry of ratifying this Motion at the Annual Vestry of 2025.

As a result of the foregoing resolution, the seven percent (7%) of the capital of the Fund as of December 31, 2023 was \$37,725.36 plus the Fund's investment income of \$21,838.32 for a total distribution amount of \$59,563.57.

Additionally, and most importantly, the student bursaries are an investment in the future of Canada by members past and present of our parish, helping to make students' continued education more affordable and accessible, as the average cost for our bursary students for those attending universities away from home is between \$25,000 to \$50,000 per year. Further, with the high cost of living increasing year after year and with the recent reporting that with the financial difficulties within all Canadian universities, all student tuitions, both foreign and domestic, will be substantially increased each year beginning in 2024.

Distribution of Student Bursaries

Bursaries for students entering university or college are provided to children and/or grandchildren of our parishioners each year; and, as of 2017, as an outreach program, the bursaries have been extended to graduating students of four local high schools in the Thornhill community, as well as to any student of Holy Trinity School (HTS); there have been students accepted at HTS under a scholarship program who may need a bursary. HTS had its humble beginnings in the basement of our parish church over thirty years ago through its founders who were members of our parish. Today, Holy Trinity School has a beautiful campus in Richmond Hill providing an exemplary education to over 850 students. While scholarships are awarded to students for their academic abilities, bursaries are provided where there is financial need.

Each year, we, the Committee, make every effort to ensure through the HTC Trinity Today newsletter, church bulletins and Sunday announcements that we remind parents and grandparents to have their children and/or grandchildren who will be entering college or university to please request a bursary application by contacting the church office in early April each year; the deadline for applications is May 15 in each year with no extensions. Children and grandchildren can apply for bursaries each year that they are attending college or university while local high school students or students from Holy Trinity School can only apply for a

bursary for their first year of higher education. The bursary monies are paid directly to the university or college of the student's choice.

We are pleased to advise that in 2024, we were able to provide a \$2,500 bursary to nineteen students and a \$1,500 to one student for a five-month special program for a total of \$49,000 in bursaries. In complying with the four charitable purposes of the Fund's by-laws, we received a request for \$10,000 from the Wardens for necessary repairs to our church property as well as technical repairs to the church computer system in the Fall of 2024 due to a hacking incident; the Fund provided \$360 for camp expenses to a parishioner and provided \$160 to the Richmond Hill Community Foodbank.

Special Vestry held August 11, 2024 to Revise the Following By-laws

By-Law 4.1 *The Eva Rea Millennium Fund shall be administered by a committee of five members, two of whom shall be Wardens of Holy Trinity Church and three of whom shall be members of Vestry but not Wardens, as elected from time to time at the Annual Vestry Meeting.*

Revised August 11, 2024 to read:

4.1 The Eva Rea Millennium Fund shall be administered by a committee of five members, two of whom shall be wardens of Holy Trinity Church and three of whom shall be members of Vestry appointed by Vestry to a term of three (3) years and confirmed at the Annual Vestry meeting.

By-law 5.5 *No decision of the Committee shall be acted upon unless at least a majority of the Committee members concur.*

Revised August 11, 2024 to read:

5.5 No decision of the Committee shall be acted upon unless a majority of the Committee members including at least one of the Churchwardens concurs.

I would like to take this opportunity to thank the members of the Committee, Gloria Downey, Pat Burton (Treasurer), Nancy Cutler (Warden and Secretary) and Cassandra Culpepper (Warden). Without their dedication, the administration of the Fund would not be possible.

Respectfully submitted by Dianne Rimmer, Chairman

Table 1: Eva Rea Millennium Fund-2024 Financials as of December 31, 2024

Capital Account	Investment	Bank a/c	Total
Opening balance Jan. 31, 2024	\$526,169.84	\$12,763.88	\$538,933.72
Addition:			
Investment change	\$12,763.88	-\$12,763.88	0.00
RE evaluation of the market	\$ 58,245.02		\$ 58,245.02
Total	\$538,933.72	\$0.00	\$597,178.74
Deductions			
Student bursaries	-\$37,725.36		-\$37,725.36
Balance December 31,2024	\$559,453.38		\$559,453.38
Eva Rea Income Account			
Opening Balance			\$ 0.00
Investment income Q1		\$5,452.22	
Q2		\$5,579.49	
Q3		\$5,579.49	
Q4		\$5,227.01	\$21,838.21
Transfer from capital		\$37,725.36	\$ 37,725.36
Total Additions			\$ 59,563.57
Deductions			
Student Bursaries		\$ 49,000.00	
Warden's request		\$ 10,000.00	
Camp assistance — parishioner		\$ 360.00	
Richmond Hill Food bank		\$ 160.06	
Postage — bursary student		\$ 43.51	
Total Deductions			\$ 59,563.57
Ending Balance			\$ 0.00

Table 2: Eva Rea Fund Disbursements to HTC Expenses and Christian Endeavours

Year	Purpose	Amount \$	Total \$	
2001	Legal fees	1,685.25	1,685.25	
2004	Lift	73,641.00	75,326.25	
2005	Computer work	11,150.83	86,477.08	
2006	Maintenance	7,890.14	94,367.22	
2007	Cemetery/garden	9,162.05	103,529.27	
2008	Dishes	4,881.36	108,410.63	
2009	Parker repair	3,883.87	112,294.50	
2010	Repairs/garden	4,015.23	116,309.73	
2011	Major repairs	1,452.74	117,762.47	
2012	Major repairs	2,124.28	119,886.75	Roof Loan
2013	Major repairs	2,675.31	122,562.06	\$60,000.00
2014	Major repairs	6,488.01	129,050.07	
2015	Roof repair	20,555.90	149,605.97	
2018	W/washroom	26,000.00	175,605.97	
	Major repairs	5,692.00	181,297.97	
2020	Cabinet/Christmas	1,988.49	183,286.46	
2021	Cabinet/Christmas	1,404.25	184,690.71	
2022	Audio System	12,861.48	197,552.19	
	Cemetery Cabinet	2,264.12	199,816.31	
	Parish Assistance	2,000.00	201,816.31	
	Christmas Assist	356.43	202,172.74	
2023	Pension refund	10,592.32	212,765.06	
	Parish Assistance	5,000.00	217,765.06	
	Christmas	368.68	218,133.74	
2024	Warden's ask	10,000.00	228,133.74	
	Food bank/camp	563.51	238,697.25	

Table 3: Eva Rea Historical Bursary Spending

Year	Students	Amount \$	Running \$	Outreach \$
2001	4	3,500.00	3,500.00	
2004	3	3,000.00	6,500.00	
2008	5	5,000.00	11,500.00	
2009	5	5,000.00	16,500.00	
2011	8	6,728.00	23,228.00	
2012	6	6,000.00	29,228.00	
2013	5	5,000.00	34,228.00	
2014	5	5,000.00	39,228.00	
2015	1	1,000.00	40,228.00	
2016	2	2,000.00	42,228.00	
2017	2	2,000.00	44,228.00	1,000.00
2018	4	4,000.00	48,228.00	2,000.00
2019	13	13,000.00	61,228.00	7,000.00
2020	14	16,000.00	77,228.00	13,000.00
2021	9	18,000.00	95,228.00	21,500.00
2022	11	24,200.00	119,428.00	33,500.00
2023	18	54,000.00	173,428.00	45,000.00
2024	20	49,000.00	222,428.00	47,000.00
	222,428.00	<i>minus</i>	47,000.00 =	174,428.00
	Totals		outreach	church

Endowment and Margaret Harding Memorial Garden Funds

ENDOWMENT FUND

Source of the Fund

The Holy Trinity Endowment Fund was established at the annual Vestry Meeting in 1980 with the proceeds from the sale of the first rectory in recognition of the sesquicentennial anniversary of the church. Additional gifts, contributions, and bequests have been and continue to be added to the Fund over time.

Purpose of the Fund

The purpose of the fund is to generate income which is used for projects not ordinarily within the purview of the general funds of Holy Trinity Church. In particular, the income may be used to support Anglican and Christian work at the national, diocesan or parochial level and to ensure the appropriate upkeep of the lands and premises owned or maintained by Holy Trinity Church.

Summary of How the Fund Works

Five trustees who are elected at a Special Vestry meeting held in the spring administer the Fund within the terms of the Trust Deed and the Trustee Act.

The Trustees proposed for 2024 are:

Chair	Eric Preston (returning)
Treasurer	Ed Carter (returning)
Secretary	Jennifer Kennedy (returning)
Member	Ruth Staples (returning)
Member	Margaret Shiner (returning)

Parishioners and members of various internal and external organizations may submit written requests for financial contributions to the Secretary or Chair of the Fund. Requests are to be received prior to or immediately after the Fund's December 31 year end.

So as to not erode the capital of the Fund, the amount of income available for distribution is calculated at 90% of the previous year's net income plus any new contributions received in the year, provided the total amount disbursed does not exceed 100% of the net income. In accordance with the Trust Deed, income for the purposes of disbursement is calculated on a cash basis. For financial reporting purposes, income is adjusted for unrealized gains/losses in the value of the investments.

Table 1: Fund Activity

Activity	Endowment	Margaret Harding
Opening Balance January 1, 2024	1,080,679.32	22,570.68
Net Income (Loss) for the Year	81,530.59	(59.32)
Contributions		
Closing Balance December 31, 2024	1,162,209.91	22,511.36

Table 2: Net Income for the Year Ended December 31, 2024

	Endowment	Margaret Harding
Investment Income	59,971.87	796.23
Realized Loss on Sale		
Audit Fee		
Bank Charges	(54.70)	(49.75)
Distributions	(42,500.00)	(662.00)
Unrealized Gain (Loss) (Revalue Investments to MV)	<u>64,113.42</u>	<u>(143.80)</u>
Net Income per Financial Statements	81,530.59	(59.32)
Add Back Unrealized Losses (Gains)	(64,113.42)	143.80
Add Back Distributions	<u>42,500.00</u>	<u>662.00</u>
Net Income for Calculating Distributions	59,917.17	746.48

As no bequests were received during the year, 90% of the Endowment Income (\$53,925) is available for distribution. Unless additional funds are required for specific purposes, 90% of the Margaret Harding income (\$672) is available for distribution as required and requested by the Garden Committee.

Table 3: HTC Endowment Fund Disbursements

	2025	2024	2023	2022	2021
HTC Capital Projects	\$32,000	\$30,000	\$10,925	\$20,560	\$12,000
HTC Capital Reserve	5,000				
HTC Cemetery					2,000
HTC Shelter	2,500	2,500			
CHATS	2,000	2,000	1,000	2,000	670
Canadian Food Grains Bank	2,000	2,000	1,000	2,000	500
Blue Door - OOTC	5,000	5,000	2,500	5,000	675
Richmond Hill Food Bank	1,000	1,000			
HTC Garden Committee	4,425				
Total	\$53,925	\$42,500	\$15,425	\$29,560	\$15,845

This year the Endowment Fund generated a significant amount of net income. As result, we are able to increase the amount provided for HTC Capital Projects as well as make a contribution to the Capital Reserve for future capital projects. We are also able to provide the Garden Committee with funds to repair the flagstone walkway and urn on the front lawn. All other grants are the same as in 2024.

Table 4: Endowment Fund Investment Summary December 31, 2024

Current Cash and Investment	Market Value
Consolidated Trust Fund	509,164.80
CI Cdn Eq Income Fd	231,862.26
Renaissance Flex Yield Fd	211,463.00
PIMCO Mtly Inc Fd	209,719.85
Cash	
Total	1,162,209.91

MARGARET HARDING MEMORIAL GARDEN FUND

Purpose of the Fund

The Margaret Harding Memorial Garden Fund was established in 1997 through a donation from Merritt Harding in memory of his wife. The Endowment Fund Trustees manage this fund in accordance with the

Margaret Harding Trust Deed and The Trustee Act. Generally, the Deed provides for up to 90% of the annual income to be paid out annually and the difference added to capital. Up to 100% of the income can be used if funds are required for specific purposes.

Table 5: Margaret Harding Investment Summary December 31 2024

Current Cash and Investment	Market Value
TD GIC 5.15% 04/04/25	15,418.00
PIMCO Mtly Inc Fd	6,707.10
Cash	386.26
Total	22,511.36

Respectfully submitted by Eric Preston, Chair and Ed Carter, Treasurer

Potential Changes to the Endowment Fund and the Establishment of a New Fund — Background

Introduction

The Holy Trinity Endowment Fund was established by the annual Vestry in 1980 in recognition of Holy Trinity’s sesquicentennial. The purpose, administration, and operation of the Fund was approved at a Special Vestry in June 1980. These provisions were codified in the Trust Deed in November 1981.

The Endowment Fund was originally funded from the proceeds of the sale of the first church rectory and has subsequently received bequests and donations from parishioners and supporters of Holy Trinity. As at December 31, 2024, the balance in the Endowment Fund was \$1,162,209.91. Under the terms of the Trust Deed, the income generated by the Fund is available to be used for the purposes of the Fund. The income available for distribution in 2025 is \$53,925. Capital in the Fund may only be accessed by Holy Trinity Church through a repayable loan under terms set out in the Deed and deemed an appropriate investment by a majority of the Trustees.

At 2024 Vestry, a motion was proposed to change the Endowment Fund Trust Deed to allow access to the Fund capital. Although the Trust Deed is not legally registered, it is not clear how the Trust Deed can legally or ethically be changed, and it was suggested that legal counsel be retained to advise on this matter. The motion was defeated.

The issue of how to use the significant amount of money in the Fund remains. The Finance Committee has also started to consider what measures can be taken to ensure the long-term financial viability of Holy Trinity Church.

The Endowment Fund Committee has considered this matter and is making the following recommendations to provide increased financial support to Holy Trinity Church. These

recommendations have been reviewed and supported by the Finance Committee and the Advisory Board.

Purposes of the Endowment Fund

The Trust Deed specifies that the income from the capital can be used to:

“make possible undertakings not ordinarily within the purview of the general funds of Holy Trinity Church” and “in particular to support any Christian endeavour, work, or project sponsored by the Anglican Church of Canada at the national, diocesan, or parochial level” and “to ensure the appropriate upkeep of the lands and premises owned or maintained by Holy Trinity Church.”

The use of income for the upkeep of land and premises has traditionally been interpreted as for capital projects at Holy Trinity Church and not for operating costs.

Recommended Endowment Fund Trust Deed Changes

Article 10.1.1 of the Trust Deed allows Vestry to vary the purpose for which the Net Income can be spent.

It is recommended that Article 2.1.2 (upkeep of lands and premises) be amended by adding the phrase “Upkeep may include operating and capital costs.” While this would not provide for the use of capital, it would allow more flexibility in using the net income and help Holy Trinity manage its operating budget.

Recommended Establishment of a New Fund

One potential option to improve access to capital donations is to establish a new fund for donations and bequests that would allow for the use of capital as well as the income of the fund. The Diocese of Toronto Canons do not address the establishment of funds, except for special purpose trusts and the Investment Committee. The Diocesan Finance Manual does address the establishment of funds with a specific activity or purpose. The Manual states in part that:

If a church accepts funds from members or other contributors that are designated for different purposes within the programs of the church, then such funds must be accounted for separately. There are three types of contributions:

1. Restricted Contributions – these are contributions where the donor imposes all restrictions. The restrictions may be explicit (for example, where the contributor specifically states that it is to be used for a specific purpose) or implicit (for example, if the church solicits contributions for specific purposes such as to purchase a new organ). Restricted contributions are recognized as revenue of the corresponding restricted fund when received.
2. Endowment Contributions – these are a special type of restricted contribution received by the churches that are restricted by the donor, who specifies that the capital must be held in perpetuity.

3. Unrestricted Contributions – these are contributions recognized as revenue when received; such contributions go into the general fund. Contributions to the church programs generally are unrestricted as to their use. (However, even with unrestricted contributions, donations should be kept track of by type, for example, envelope contributions, Church School, etc.)

... A church must determine which of its contributions are restricted, endowment and unrestricted. Contributions (restricted, endowment and unrestricted) may be classified as either:

- Internally designated funds – restrictions imposed by the Vestry, for example, a building fund, Christian education, liturgical books, Rector's discretionary fund, youth services, etc.; OR
- Externally designated funds – restrictions imposed by the donor, for example, General Missions (which may be administered by a missions committee), Bishop's Action Appeal, FaithWorks, Primate's World Relief, Missions to Seafarers, etc.

It is recommended that Vestry establish a new investment fund tentatively named the Legacy Fund. The guidelines for this Fund could be similar to the existing Endowment Fund Trust Deed except that it would include a provision for using the capital in the new fund. To allow for the use of capital, it is recommended that the new fund be an internally restricted fund with restricted contributions rather than an endowment fund.

It is recommended that the new fund be governed by guidelines rather than a trust deed. This would allow Vestry to modify the guidelines as required in the future.

Donors in the future would have the option of contributing to either fund.

Article 8.4 of the Trust Deed states that any unallocated or undistributed net income shall be added to the capital of the Trust Fund. It is recommended that Article 8.4 be amended to allow any unallocated net income to be contributed to the existing Endowment Fund, the new Fund or other Holy Trinity Church fund whose purpose is consistent with the purpose of the Endowment Fund (e.g. Capital Reserve).

Vestry may also want to amend Operating Guideline #2 for undesignated bequests of more than \$10,000 to allocate 10% to the new fund rather than to the existing Endowment Fund.

Both changes would help to grow the new Fund even if there are no new donations.

It is recommended that Vestry establish a committee comprised of representatives of the Corporation, committees that currently manage funds, and others from the congregation who have experience with funds to develop and recommend guidelines for administration of the new fund for Vestry approval.

Recommended Motions

The Endowment Fund Committee recommends the following motions for Special Vestry approval:

1. That Special Vestry amend Article 2.1.2 of the Endowment Fund Trust Deed to add the phrase "Upkeep may include operating and capital cost."

2. That Special Vestry amend Article 8.4 of the Endowment Fund Trust Deed to allow any unallocated net income to be contributed to the existing Endowment Fund, the new fund or other Holy Trinity Church fund whose purpose is consistent with the purpose of the Endowment Fund.

The Endowment Fund Committee recommends the following motions for Vestry approval:

1. That Vestry approve the establishment of an internally restricted fund, tentatively titled the Legacy Fund.
2. That Vestry establish a committee comprised of representatives of the Corporation, committees that currently manage funds and others from the congregation who have experience with funds to develop and recommend for Vestry approval guidelines for administration of the new fund. The Guidelines must include a provision for the use of capital as well as the income of the Fund.

Parish Statistics

	2020*	2021*	2022*	2023	2024
Baptisms	3	3	5	2	0
Funerals	6	12	7		7
Confirmations	0	0	0	0	0
Weddings	2	1	1	0	0
Sunday School	15	9	not counted	not counted	not counted
Parish Families	191	185	200	166	164
Parish Roll	276	192	297 adults	231 adults	227 adults
Easter Attendance	100	108	78	125	104
Easter Communicants	0	2	71	119	96
Christmas Attendance	166	56 in person	153	190	203
Christmas Communicants	4	28	144	160	193
Avg Sunday Attendance	118	82 incl VC	43	63	67 +27 VC
Avg Weekly Attendance	126		55	78	83 +27 VC
Avg Communicants	117	not counted	42	55	59
Envelope Offerings	283,245	275,102	13,069	10,631	10,563

*COVID-19 in-person gathering limits in effect for part or all of the year; VC = Virtual Chapel

Those Who Passed Away in 2024

M.A. Wolstencroft	F.E. Neville	S.A. Heath	D.F. Thompson
G. Morrow	H. Denning	M.D. Raymond	

Nominating Committee

The following parish members have agreed to serve in the positions listed below.

Office	Name	Years Served	Term Completion
Elected			
Warden	Jean Bryant		
Synod Members	Ed Baumann	2	2027
	Cathy Baumann	1	2027
Synod Alternate	Leanda Kirwan	1	
Advisory Board	Susan Hogeboom	2	2025
	Hazel Ogilvie	2	2025
	Malcolm Shiner	2	2025
	Glenville Simpson	1	2026
ACW President	Marlee Tolhurst		
Archivist	Linda Robertson		
Envelope Secretary	Cathy Walker-Pilgrim		
Parochial Tribunal	Ed and Cathy Baumann		
Appointed			
Warden	Cassandra Culpepper		
Advisory Board	Bonnie Kennedy	2	2025
	Neda Dalir	1	2026
	Hillary Brown	1	2026

Financial Statements

See following pages.

HOLY TRINITY ANGLICAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2024

Draft for discussion purposes

HOLY TRINITY ANGLICAN CHURCH
FINANCIAL STATEMENTS
DECEMBER 31, 2024

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INDEPENDENT AUDITORS' REPORT

To the Members of Holy Trinity Anglican Church

Qualified Opinion

We have audited the financial statements of Holy Trinity Anglican Church (the "church"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the church as at December 31, 2024, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the church derives part of its revenue from the public in the form of donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the church. Therefore, we were unable to determine whether any adjustments might be necessary to donations, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2024 and December 31, 2023, current assets as at December 31, 2024 and December 31, 2023, and net assets as at January 1, 2024 and January 1, 2023 and December 31, 2024 and December 31, 2023. Our audit opinion on the financial statements for the year ended December 31, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of The Financial Statements* section of our report. We are independent of the church in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the church or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the church's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a

material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Toronto, Ontario

Chartered Professional Accountants
Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF FINANCIAL POSITION
As at December 31, 2024

	2024	2023
ASSETS		
Current assets		
Cash	\$ 100,005	\$ 139,123
Other receivables	556	2,102
HST receivable	7,481	4,646
Prepaid expenses and deposits	934	887
Investments (Note 4)	78,427	75,000
Total current assets	187,403	221,758
Capital assets (Note 3)	359,676	367,731
Investments (Note 4)	4,143,632	3,821,525
	4,503,308	4,189,256
	\$ 4,690,711	\$ 4,411,014
LIABILITY		
Current liability		
Accounts payable and accrued liabilities	\$ 21,747	\$ 11,050
FUND BALANCES		
Operating fund	575,431	567,947
Internally restricted funds (Note 5)	976,607	935,007
Externally restricted funds (Note 6)	1,932,205	1,793,761
Endowment funds (Note 7)	1,184,721	1,103,249
	4,668,964	4,399,964
	\$ 4,690,711	\$ 4,411,014

Approved on behalf of the Church Wardens

People's Warden

Rector's Warden

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF OPERATIONS

For the year ended December 31,

	Operating fund 2024	Internally restricted funds 2024	Externally restricted funds 2024	Endowment funds 2024	December 31 2024	December 31 2023 (Note 11)
Revenue						
Bequests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,907
Donations - directed	-	17,536	-	-	17,536	465,810
Donations - envelope receipts	212,339	-	-	-	212,339	214,674
Donations - open receipts	32,202	-	-	-	32,202	44,439
Fundraising and other income	25,167	16,170	-	-	41,337	59,861
Investment income	14,941	123,686	207,995	124,738	471,360	438,184
Rental	61,215	-	-	-	61,215	54,275
	345,864	157,392	207,995	124,738	835,989	1,381,150
Expenses						
Administration	62,872	-	-	104	62,976	63,378
Amortization	31,269	-	-	-	31,269	28,769
Church premises	68,689	1,655	-	-	70,344	65,639
Diocesan allotment (Note 8)	63,737	-	-	-	63,737	58,010
Distribution	-	-	-	10,000	10,000	4,500
Human resources	210,790	-	-	-	210,790	225,267
Ministry and missions	32,089	85,784	-	-	117,873	166,038
	469,446	87,439	-	10,104	566,989	611,601
Excess of revenue over expenses	\$ (123,582)	\$ 69,953	\$ 207,995	\$ 114,634	\$ 269,000	\$ 769,549

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CHANGES IN FUND BALANCES

For the year ended December 31,

	Operating fund 2024	Internally restricted funds 2024	Externally restricted funds 2024	Endowment funds 2024	December 31 2024	December 31 2023
Fund balances, beginning of year	\$ 567,947	\$ 935,007	\$ 1,793,761	\$ 1,103,249	\$ 4,399,964	\$ 3,630,415
Excess of revenue over expenses	(123,582)	69,953	207,995	114,634	269,000	769,549
Interfund transfers	131,066	(28,353)	(69,551)	(33,162)	-	-
Fund balances, ending of year	\$ 575,431	\$ 976,607	\$ 1,932,205	\$ 1,184,721	\$ 4,668,964	\$ 4,399,964

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CASH FLOWS
For the year ended December 31,

	2024	2023
Operating activities		
Excess of revenue over expenses	\$ 269,000	\$ 769,549
Adjustments for non-cash items:		
Amortization	31,269	28,769
Unrealized gain on investments	(290,035)	(293,507)
	10,234	504,811
Change in non-cash working capital items		
Other receivables	1,546	(2,102)
HST receivable	(2,835)	2,005
Prepaid expenses and deposits	(47)	(74)
Accounts payable and accrued liabilities	10,697	(59,534)
	9,361	(59,705)
Investing activities		
Purchase of capital assets	(23,215)	(25,000)
Purchase of investments	(190,723)	(472,186)
Sale of investments	155,225	50,000
	(58,713)	(447,186)
Decrease in cash	(39,118)	(2,080)
Cash, beginning of year	139,123	141,203
Cash, end of year	\$ 100,005	\$ 139,123

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

1. Purpose and legal form of the Organization

Holy Trinity Anglican Church ("Church") was formed in 1830 and is a separate legal corporation organized as a parish of the Incorporated Synod of the Diocese of Toronto, part of the Anglican Church of Canada.

The Church exists to pursue the principles of mutual support and encouragement in ministry, recognizing that the ministry is shared with the members of the Church in the name of Jesus Christ and with each other under the guidance of the Bishop.

The Church is a tax-exempt registered charity under Section 149(1)(f) of the Income Tax Act (Canada) and as such is exempt from income taxes and is able to issue tax-deductible receipts to donors.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Capital assets

The Church buildings are not accounted for in these financial statements. The Church holds these properties in trust for the Incorporated Synod of the Diocese of Toronto. Approval from the Diocese is required for the sale, disposition, use or pledging as security of these assets.

Capital assets are recorded at cost and are amortized as follows. Amortization is not charged in the year of acquisition.

Accessibility projects - elevator	Straight-line	40 years
Church improvements	Straight-line	25 years
Computer equipment	Straight-line	3 years
Piano	Straight-line	10 years

Fund accounting

The activities of the Church are accounted for using the concepts of restricted fund accounting.

The operating fund is an unrestricted fund that reports revenues and expenses and resources available for ongoing Church activities.

2. Significant accounting policies, continued

Fund accounting, continued

The internally restricted fund includes a number of internally restricted funds established for particular programs and activities. Revenues, including certain directed donations, relating to internally restricted funds are recognized in the general fund. The capital fund sets aside funds, for major capital projects as may arise from time to time. The cemetery maintenance fund accounts for cemetery maintenance and includes 60% of revenue from cemetery plot sales. The Eva Rea Millennium fund was established as a repository for undesignated bequests, and retains or distributes its net income in accordance with guidelines established by the Vestry, including in particular the giving of annual bursaries. The operating reserve represents the fund sets aside to ensure that the Church is able to meet its ongoing operating expenditure requirements while meeting the requirements of other financial obligations that may arise.

A number of smaller funds, as detailed below in Note 5, are also included in the internally restricted fund.

The externally restricted fund reports resources received subject to specific restrictions as to their uses. The assets of the externally restricted funds are held and invested by the Consolidated Trust Fund of the Dioceses of Toronto.

The cemetery perpetual fund, which includes 40% of revenue from cemetery plot sales that are not included in the internally restricted cemetery maintenance fund. The Church receives the income from the cemetery perpetual fund and applies it to cemetery maintenance.

The glebe & thorne trust, which is an endowment established at the time the parish began, is to provide income for certain expenses.

The rectory fund, which includes funds received from the sale of the rectory at 2 Marie Court. The Church receives income from the rectory fund and applies it to the incumbent's housing allowance. No capital or capital gain may be withdrawn unless it is for the purpose of buying a new rectory.

The endowment funds include Holy Trinity endowment fund and Margaret Harding memorial garden fund. They are unincorporated trusts established in 1980 by the Vestry of Holy Trinity Church. The fund trustees are elected annually from the parishioners of the Church at an Endowment Fund Special Vestry. For the Holy Trinity endowment fund, the amount available for distribution is calculated at 90% of the previous year's income plus any new contribution provided that the total amount distributed does not exceed 100% of the net income. For the Margaret Harding memorial garden fund, up to 90% of annual net income is available for distribution. In the event that additional funds are required, the trustees are authorized to use the remaining 10% to contribute to these expenditures.

2. Significant accounting policies, continued

Revenue recognition

Donations are recorded as revenue when received, or when they may be reasonably estimated and collection is reasonably assured.

The Church accepts donations in kind; donated services are not recorded in these financial statements. The value of pledged donations is not recorded in these financial statements unless the amount and terms have been specifically agreed and receipt is reasonably assured.

Rental and other revenue are recorded on an accrual basis.

Cash

Cash consists of cash and balances with banks, all of which are readily convertible to cash and subject to an insignificant risk of change in fair value.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires the Churchwardens to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Such estimates include useful lives of capital assets. On an ongoing basis, management reviews its estimates, and, as adjustments become necessary, they are reported in statement of operations in the period in which they become known. Actual results could differ from those estimates.

Contributed services

Volunteers contribute significant time to assist the Church in carrying out its mandate. Because these services are not normally purchased by the Church and due to the difficulty in determining their fair value, donated services are not recognized in the financial statements.

Employee future benefits

The clergy and full-time lay employees are eligible to become members of the pension and benefits plans sponsored and administered by the Pension Office of the Anglican Church of Canada, and receive long-term disability and health plan benefits from it. Contributions to these plans are made by the Church and by the employees.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

2. **Significant accounting policies, continued**

Financial instruments

Measurement of financial instruments

The Church initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions. Transaction costs related to financial assets are recognized in the statement of operations in the year in which they are incurred. The Church subsequently measures its financial assets and financial liabilities at amortized cost. Investments are measured at fair value. Change in fair value are recognized in the statement of operations.

Financial assets measured at amortized cost include other receivable and HST receivable. Financial liability measured at amortized cost includes accounts payable and accrued liabilities.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. The amount of the write-down is recognized in the statement of operations. Any previously recognized impairment loss may be reversed to the extent of any improvement, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. **Capital assets**

				2024	2023
	Cost	Accumulated amortization	Net carrying value	Net carrying value	
Accessibility projects - elevator	\$ 157,289	\$ (84,413)	\$ 72,876	\$ 76,809	
Church improvements	495,297	(230,997)	264,300	259,968	
Computer equipment	23,956	(23,956)	-	5,954	
Piano	25,000	(2,500)	22,500	25,000	
	\$ 701,542	\$ (341,866)	\$ 359,676	\$ 367,731	

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

4. Investments

The Diocese holds certain financial assets that belong to the Church in the Consolidated Trust Funds and pays dividend income quarterly on the investments. The externally restricted fund holds a non-redeemable GIC with CIBC that bears interest at 3.45% and matures on December 16, 2025. The endowment funds also hold certain investments with TD Wealth, including a GIC with 5.15% interest rate per annum, maturing April 4, 2025. The investments are measured at fair value and changes in fair value are recognized in the statement of operations.

	2024	2023
Externally restricted		
Cemetery perpetual fund	\$ 343,329	\$ 316,285
GIC, 3.45%, maturing December 16, 2025	63,009	60,000
Glebe & thorn trust	28,281	26,005
Rectory fund	1,406,362	1,300,246
	<u>1,840,981</u>	<u>1,702,536</u>
Endowment funds		
Endowment fund	509,165	450,977
GIC, 5.15%, maturing April 4, 2025	15,418	15,000
TD Wealth mutual funds	659,752	634,027
	<u>1,184,335</u>	<u>1,100,004</u>
Internally restricted		
Cemetery maintenance care fund	254,601	225,765
Eva Rea Millennium fund	545,604	526,170
	<u>800,205</u>	<u>751,935</u>
Unrestricted		
Operating fund	396,538	342,050
Total	4,222,059	3,896,525
Less: current portion	78,427	75,000
	<u>\$ 4,143,632</u>	<u>\$ 3,821,525</u>

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

5. Internally restricted funds

	December 31 2023	Revenue 2024	Expenses 2024	Fund transfers 2024	December 31 2024
ACW	\$ 5,361	\$ 12,260	\$ (11,585)	\$ (2,550)	\$ 3,486
Altar Guild	6,637	2,645	(1,526)	50	7,806
Capital reserve	33,287	-	(1,655)	(17,798)	13,834
Celebration garden	3,553	250	(495)	662	3,970
Cemetery maintenance	11,488	8,425	(13,238)	14,385	21,060
Cemetery maintenance care	225,765	28,492	-	344	254,601
Choir	1,321	-	-	-	1,321
Dioc Unrealized	74,478	28,960	-	-	103,438
Discipleship initiative	4,688	-	-	(4,688)	-
ER fund income	-	21,839	(49,564)	27,725	-
Eva Rea Millennium	538,934	44,396	-	(37,725)	545,605
Faithworks	-	4,780	(4,063)	(717)	-
Food bank	-	-	(600)	600	-
Footlights	774	3,910	(2,900)	(1,200)	584
Greening solution	7,427	-	-	-	7,427
Memorial	10,576	1,436	(1,814)	(7,441)	2,757
Ministry	8,784	-	-	-	8,784
Rector discretionary	1,834	-	-	-	1,834
Youth/children	100	-	-	-	100
	\$ 935,007	\$ 157,393	\$ (87,440)	\$ (28,353)	\$ 976,607

6. Externally restricted funds

	December 31 2023	Revenue 2024	Expenses 2024	Fund transfers 2024	December 31 2024
Cemetery perpetual	\$ 316,285	\$ 41,771	\$ -	\$ (14,728)	\$ 343,328
Glebe and thorn trust	26,005	3,206	-	(930)	28,281
Rectory fund	1,300,246	160,009	-	(53,893)	1,406,362
Refugee	151,225	3,009	-	-	154,234
	\$ 1,793,761	\$ 207,995	\$ -	\$ (69,551)	\$ 1,932,205

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2024

7. Endowment funds

	December 31 2023	Revenue 2024	Expenses 2024	Fund transfers 2024	December 31 2024
Holy Trinity endowment fund	\$ 1,080,679	\$ 124,087	\$ (10,055)	\$ (32,500)	\$ 1,162,211
Margaret Harding memorial garden fund	22,570	652	(50)	(662)	22,510
	<u>\$ 1,103,249</u>	<u>\$ 124,739</u>	<u>\$ (10,105)</u>	<u>\$ (33,162)</u>	<u>\$ 1,184,721</u>

8. Related party transactions

The Church is a parish of the Diocese of Toronto. During the year, the church paid an annual allotment of \$63,737 (2023 - \$58,010), and reimbursements of the Reverend's wages of \$30,957 (2023 - \$5,363), payable monthly in advance. These payments are recorded at the exchange amount, which is the amount of consideration established and agreed upon by the related parties. At year end, the balance owed to the Diocese in respect of these amounts was nil (2023 - nil).

The Diocese holds and manages certain funds on behalf of the Church within the Diocesan Consolidated Trust Fund. During the year, the Church recognized \$117,538 (2023 - \$109,682) in realized revenue from these funds, and \$263,207 (2023 - \$269,274) in unrealized gain on these funds.

9. Commitments

The Church is committed to minimum annual payments on a photocopier lease as follows:

2025	\$ 4,624
2026	4,239
	<u>\$ 8,863</u>

10. Financial instruments

The Church is exposed to various risks through its financial instruments. The following analysis provides a measure of the Church's risk exposure and concentrations at the statement of financial position date.

Liquidity risk

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Church is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

10. Financial instruments, continued

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is the Church wardens' opinion that the Church has a low market risk based on the investments they hold.

11. Comparative figures

The comparative figures have been reclassified to conform to the current year's presentation.

HOLY TRINITY CHURCH
2025 Operating Budget

INCOME	NOTES	2025 Budget	2024 Actual	2024 Budget
<i>Envelopes Receipts</i>		217,000	212,339	202,300
<i>Open Receipts</i>		19,900	32,202	16,200
<i>Property</i>		64,200	61,215	59,300
<i>Housing Income (Rectory Fund)</i>		54,000	53,893	48,400
<i>Mission & Ministries</i>	1	10,000	22,870	9,230
<i>Organizations</i>	2	-	12,200	15,000
<i>Bequests</i>		10,000	-	10,000
<i>Endowment Fund</i>		32,000	30,000	30,000
<i>HST Refund</i>		12,000	12,300	10,000
<i>Other</i>	3	16,400	16,696	13,560
TOTAL INCOME		435,500	453,715	413,990
EXPENSES				
<i>Administration</i>	4	58,590	52,872	49,461
<i>Building</i>	5	70,060	68,689	68,142
<i>Diocesan Allotment</i>		75,646	63,737	63,737
<i>Programs</i>	6	31,100	32,089	26,400
<i>Staff</i>	7	274,104	210,789	258,250
TOTAL EXPENSES		509,500	428,176	465,990
Income over Expense		- 74,000	25,539	- 52,000

Source of Funds	Account	Amount
	Operating Fund	74,000
Total Funding		74,000

CAPITAL EXPENDITURE BUDGET 2025

Expenditure	Project	Amount
	Auditorium rear stairs - New treads	5,000
	Boiler Maintenance	10,000
	New Roof - Reception Room	20,000
	Santurary Lighting	10,000
	Technology/Virtual Chapel upgrades	
	Security System (cameras)	20,000
Total Expenditures		65,000

Source of Funds	Account	Amount
	Capital Reserve	13,000
	Operating Fund	17,000
	Endowment Fund	5,000
	ERMF (Roof)	20,000
	Ont Hate Crimes Prevention Grant (Security)	10,000
Total Funding		65,000

HOLY TRINITY CHURCH
2025 Operating Budget

Notes to Budget		2025 Budget	2024 Actual	2024 Budget			2025 Budget	2024 Actual	2024 Budget
NOTE	INCOME				NOTE				
1	Mission & Ministries				4	Administration			
	OFOH-Discipleship Initiative	-	4,688	3,230		Bank Charges	800	903	900
	Outreach Income		8,068			Insurance	23,790	21,761	21,761
	Other	10,000	10,114	6,000		Office	34,000	30,208	26,800
		10,000	22,870	9,230			58,590	52,872	49,461
2					5	Building			
	Organisations					Gas	13,600	11,700	15,780
	ACW	-	1,500	-		Hydro	8,800	8,845	8,500
	Footlights & Fundraiser	-	700	-		Maintenance	45,000	45,548	41,462
	Eva Rea		10,000	15,000		Major Repairs		-	
		-	12,200	15,000		Telephone	2,660	2,596	2,400
							70,060	68,689	68,142
	HST Refund	12,000	12,300	10,000	6	Ministry/Missions			
						Christian Ed/Discipleship			
						Children's Ministry			
3	Other					Christian Formation	3,500	28	2,700
	Interest	16,400	15,871	13,560		Communications	4,800	610	1,000
	Diocese Jubilee Credit		-			Music	1,000	486	1,200
	CEWS	-	-	-		Sunday Worship	4,800	9,544	4,800
	Stole Fees	-	825	-		Outreach	8,000	9,937	8,000
		16,400	16,696	13,560		Health Ministry	1,000	-	1,000
						Seniors' Ministry		-	200
						General Ministry	1,000	115	1,500
						Other	7,000	11,369	6,000
							31,100	32,089	26,400
					7	Personnel			
						Salaries & Stipends	169,500	136,499	156,650
						Housing Allowance	36,000	14,477	33,167
						Salaries (Other)	66,204	59,574	65,000
						Travel Allowance	2,400	239	3,433
							274,104	210,789	258,250

COMMENTS

Christian Formation includes Christian Ed, Children's Ministry & Senior Ministry

Appendices to the Vestry Report for 2024

Appendix A: Social Justice Vestry Motion 2025: Protecting and Expanding Harm Reduction in Ontario

We, the parish of Holy Trinity, Thornhill, in the Diocese of Toronto, urge the Province of Ontario to reverse the planned closure of safe consumption sites in Ontario, and to lift the ban on the creation of new sites, in order to expand life-saving harm reduction services to Ontarians.

Ontario is currently in the midst of a deadly overdose crisis, which claims an average of seven lives every day.¹ Safe consumption sites, also called supervised consumption sites, (SCS) are on the front lines of this crisis, having reversed more than 21,000 overdoses in the province between March 2020 and January 2024.² Each one of these is a life saved. The sites offer an indoor, supervised space for people who use drugs to do so safely, with clean equipment and boxes for the safe disposal of used needles. They also have healthcare workers and other staff on hand to reverse overdoses, address other health issues, and connect people to other supports, including treatment. No death has occurred within an overdose prevention site since they were opened.

In 2018, the province put in place a cap of 21 such sites in Ontario, but has only funded 17. A few other supervised consumption sites in the province have received federal approval but no provincial funding. Two of these, in northern Ontario, have closed due to a lack of funds, while one in Toronto has continued to operate through donations. Other communities, such as Barrie, Cobourg, Oshawa, and Orillia, remain without such sites, despite demonstrable need in those communities.³

In August 2024 the provincial government announced a ban on supervised drug consumption sites within 200 metres of schools and childcare centres. On Nov. 18, 2024, the province introduced Bill 223, the “Safer Streets, Stronger Communities Act,” which, in addition to implementing this geographic ban, prohibits municipalities or any other organizations from starting up new sites. As a result, ten SCS are slated to close by March 31, 2025, five of which are in Toronto. Another Toronto SCS, the Moss Park site on Sherbourne St., will also close, as the location is subject to redevelopment and a move to a new location would count as a “new” site under the ban.

Concerns about safety near the sites reached a fever pitch after a mother of two was killed by a stray bullet not far from the South Riverdale site in July of 2023. This is indeed a tragedy. Yet the external review commissioned by the province in the wake of the shooting, while making recommendations concerning safety, security, and community engagement, did not recommend the closure of the site, but

¹ Ontario Drug Policy Research Network, <https://odprn.ca/occ-opioid-and-suspect-drug-related-death-data/>

² <https://amho.ca/amho-news/addictions-and-mental-health-ontario-calls-for-community-driven-and-evidence-based-approach-to-expanding-addictions-care/> These figures are a lower estimate than that given by the Registered Nurses’ Association of Ontario

³ <https://www.orilliamatters.com/local-news/city-push-for-treatment-services-harm-reduction-marred-by-provincial-announcement-9391095>

noted “a clear need for the services” in that location and recommended that the site continue to receive provincial funding.⁴

The province claims that crime rates are higher near supervised consumption sites, but has not provided statistics to back up this claim, despite repeated requests to do so. Rather, analysis of data from the Toronto Police Service indicates that incidents of most types of crime dropped in neighbourhoods with SCS, often to a greater degree than in neighbourhoods without sites, and for crime rates which did not drop, there was no significant difference in the change of crime rates between neighbourhoods which had opened sites and neighbourhoods without them.⁵

It is also worth noting that supervised consumption sites are located where they are because these are areas that already see high levels of drug use. Closing the sites will not change that fact. Indeed, the sites’ closure would lead to more public drug use, in parks, alleyways, and coffee shop washrooms; more discarded needles and other drug paraphernalia in public spaces; more blood-borne disease from the sharing of needles; and more likelihood of people overdosing and dying in public. This does not equate to greater safety for anybody in the community, including the children the province ostensibly wishes to protect.

Moreover, by responding to overdoses quickly, safe consumption sites reduce the strain on first responders and emergency services, saving taxpayer dollars. Without these sites, demand for ambulances and emergency rooms will only increase, leading to longer wait times for anyone who needs emergency medical treatment.

Along with the announced closures, the province announced an investment of \$378 million to open “Homelessness and Addiction Recovery Treatment” (HART) hubs. While investment in treatment is welcome, several aspects of the announcement are problematic. Firstly, the name unjustly conflates the issues of homelessness and drug addiction. Most people with a substance use disorder are housed; and even though the experience of homelessness can cause people to increase their substance use, many people experiencing homelessness do not have substance use disorders. Moreover, the amount to be invested in the HART hubs is insufficient to meet the need for either treatment beds or supportive housing across the province. Further, the proposed HART hubs would be barred not only from providing supervised consumption, but also from providing sterile injection equipment, a proven public health measure which has been in place for decades, which is known to be a crucial tool in preventing the spread of blood-borne disease and infectious and bacterial complications. This flies in the face of medical best practice.

Supervised consumption sites take a harm reduction approach to drug use. Recognizing that some people use drugs, and may not be ready, willing, or able to stop doing so entirely, harm reduction focuses on meeting people where they are, without ignoring or condemning them. By offering a place

⁴ <https://www.ontario.ca/files/2024-08/moh-consumption-treatment-service-review-unity-health-en-2024-08-19.pdf>

⁵ Centre on Drug Policy Evaluation. Supervised Consumption Services in Toronto: Evidence and Recommendations (Toronto, November 2024).

of support that meets people where they are, and respects the inherent dignity of each human being, these sites not only keep people alive to get treatment, but offer a place of community and compassion. These sites should not be seen in opposition to addiction treatment, but as part of a continuum of care available across our province.

“Jesus met people on the margins where they were, with compassion and respect,” says Keren Elumir, an Anglican who works as a nurse at the Moss Park site. “Everyone we meet is made in the image of God and loved by God. Harm reduction is holy work.”