

Holy Trinity Church Advisory Board Meeting

March 19, 2024 @ 7:00pm

AGENDA

In the Church in Meeting Room A @ 140 Brooke St.

Board Package: <http://www.holytrinity-thornhill.ca/advisory-board/>

We are a vibrant, welcoming Christian community flourishing in God’s love through fellowship, outreach, worship and spiritual growth, in an atmosphere of compassion and mutual respect. Good things are happening here.

Time	Items of Business	Action (Initials)
7:00	(a) Senior Churchwarden takes the Chair (b) Welcome (c) Opening Prayer & Devotional <ul style="list-style-type: none"> • Identify leader of Devotional for next meeting (d) Introductions (e) Election of Secretary (f) Election of Chair Person (g) Chair Person assumes office	
7:20	Incumbent’s Remarks	
7:25	(a) Board Orientation – Rebecca Jones (b) Review of: <ul style="list-style-type: none"> • Canons and Policies relevant to Wardens and Advisory Board • Holy Trinity Church Constitution and By-Laws • Ministries and Programs • Funds • Budgets 	
7:30	(a) January Minutes <ol style="list-style-type: none"> 1. Confirmation 2. Matters Arising (b) Business from Vestry (c) Churchwardens’ Report (d) Incumbent’s Report (e) Committees & Ministry Areas <ol style="list-style-type: none"> 3. The ACW (f) Other	
8:15	Other Business: Confirm meeting dates, venues, time	
8:30	Adjournment & Closing Prayer	

Protocol

- No surprises for leaders at the Board meeting.
- Don’t contradict or criticize others to the parish.
- When differences arise, commit to pray, interact and find resolution in healthy ways, and to keep such discussions confidential as much as possible.
- Take time to share your respective visions for the church’s ministry, with freedom to disagree and interact in love, without feeling defensive.
- When an offense, either real or perceived, is experienced, deal with it immediately, one to one.
- Have 1 conversation at a time – when meeting virtually stay on unmute
- Actively listen, rather than waiting to speak.
- Once you’ve spoken wait to be recognized until everyone has had the opportunity to speak before speaking again.

Future Meeting Dates:

April 16	June 18	October 15	December 17
May 21	September 17	November 19	January 21

Holy Trinity Church Advisory Board Meeting Minutes
January 16, 2024 - 7:00 pm

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Present: Brother Reg Crenshaw, Hazel Ogilvie, Robin Parravano, Malcolm Shiner (Co-Chair), Susan Hogeboom, Cassandra Culpepper, Nancy Cutler, Marlee Tolhurst, Bonnie Kennedy, Rev. Ginnie Wong, Leandra Kirwan (Co-Chair), Jacque Getfield, Pat Burton, Sharon McNelles

Regrets: Osaro Aigbede, Linda Robertson

Welcome call to Order:

Opening Prayer: Rev. Ginnie started the meeting with a prayer.

Devotional by Brother Reg Crenshaw

Devotional for next meeting: Malcolm Shiner

Agenda Approval:

Rummage sale discussion will be added to : Other Business

Minutes of Previous Meeting:

Corrections:

ACM In-Gathering should be January 28, 2024

Two new coffee urns have been purchased

The winter months of the Advisory board meeting will be hybrid- either in person or on zoom.

Approval of the Minutes: Motion by Brother Reg and seconded by Robin Parravano. Carried.

Matters Arising: The Advisory Board met with Rev. Ginnie Wong, on Sun December 10th.

Deputations & Correspondence: None

Reports and Items for Discussion

Dates for Advisory Meetings in 2024 - the 3rd Tuesday of the month

We will wait until after Vestry February 25, 2024 to post the meeting days

There will not be an Advisory Board meeting in February, unless something urgent arises

Next Advisory Board meeting will be March 19, 2024

Nominating Committee: There are several positions open on various committees and on the Advisory Board.

Social Justice Motion: Discussion took place on the motion from the diocese. A motion to support this and forward it to Vestry was made by Nancy Cutler, seconded by Pat Burton. It was unanimously approved.

Warden's Report. Year End budgets

While envelope giving was down in 2023, a number of Bequests meant that the year ended with a small surplus. The proposed 2024 budget predicts a deficit of \$35,000.00.

Parish Nurse - The corporation will begin a search for a parish nurse in 2024.

Parish Funds - the Corporation has been and will continue to update and streamline the various Funds such as Endowment, Eva Rea etc, so that they will be easier to access and understand. In future, any Bequest over \$10,000, which is undesignated will be spread over all the funds.

Misc - The phone system update is on hold pending the arrival of a new incumbent.

There will be two sessions in 2024 on Sexual Harassment Training. Will have a fire drill later in the warmer months.

Korean Church - their lease has expired and will need to speak with them about renewal.

Incumbent's Report:

Rev. Ginnie Wong reported that she has enjoyed her brief stay with us, and is looking forward to the birth of her daughter. The Chair thanked her for all that she has done for HTC over the last two months. Her last day here will be Sunday, February 4th, 2024. .

ACW

Marlee Tolhurst reported that the Festival of Christmas was very successful, netting over \$10,000. Disbursements were made to various charities, mostly to Women and Girls initiatives, and also to the Richmond Hill Foodbank where there is an increasing need, and

also the the Sisters at St. John's.

In-gathering - Induction of the new executive of the AGM during service on January 28, 2024.

Other Business

The Rummage Sale date is Saturday, April 13, 2024.

We will need volunteers for working the day of, and for sorting and setting up beforehand. Bonnie Kennedy and Leanda Kirwin are in charge. Emphasis will mostly be on clothing but there will be other categories such as linens and country store.

Motion to end the meeting by Leanda at 8:15 pm

Meeting ended with the Doxology and the Grace

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