



VESTRY REPORT 2022



HOLY TRINITY CHURCH
140 BROOKE STREET | THORNHILL

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HOLY TRINITY THORNHILL

OUR CODE OF CONDUCT IS BASED ON
CHRIST'S COMMAND "LOVE ONE ANOTHER
AS I HAVE LOVED YOU." JOHN 15:12

We seek to create a Christian environment that is welcoming, respectful, and safe for each and every member of our community. In worship, ministry, service, or as an employee, we are all protected by the human rights enshrined in the laws of this country and by our Christian values of fairness, decency and love.

This Code of Conduct applies to all Holy Trinity Thornhill staff, clergy, and parishioners. Everyone is expected to read, accept and abide by the provisions of the Code to:

- Treat others as we want to be treated, understanding that all individuals are unique and have different needs.
- Listen actively and communicate (verbally and non-verbally) courteously and respectfully.
- Support a safe, positive, healthy and respectful community free of violence and all forms of harassment, bullying and discrimination.
- Be nonjudgmental toward others and behave in a manner free from bias, false assumptions and stereotypes.
- View all work undertaken by volunteers and employees as valued and worthy of honesty and respect.
- Not make disparaging comments about others, whether direct or veiled, in their presence or with others.

Demeaning, discriminatory, or harassing behaviour and speech will not be tolerated. We each have a moral obligation to speak up if we hear words or witness actions that are discriminatory, unkind, or disrespectful.

WE ARE A VIBRANT,
WELCOMING
CHRISTIAN
COMMUNITY
FLOURISHING IN GOD'S
LOVE THROUGH
FELLOWSHIP,
OUTREACH, WORSHIP
AND SPIRITUAL
GROWTH, IN AN
ATMOSPHERE OF
COMPASSION AND
MUTUAL RESPECT.

WE ASK OURSELVES,
"DO MY WORDS AND
ACTIONS REFLECT THE
LOVE OF GOD?"

The College of Bishops Pastoral Letter to Vestries, 2023



Diocese of Toronto
Anglican Church of Canada

To the clergy, churchwardens, and parishioners of the Diocese of Toronto:

Dear friends,

Grace to you and peace from God our Father and the Lord Jesus Christ (2 Cor. 1:2)

As we come to our Annual Vestry Meetings, it is a good time for us to reflect with thanksgiving on the past and look with a sense of hopefulness to the year ahead.

The past year was significant in many ways in the life of our Diocese. First, we have been returning to some sense of normalcy after two years of Covid lockdowns and restrictions. While we continue to urge parishes to exercise caution, many of our communities have returned to something that resembles our pre-pandemic life together. We thank God that the worst of the pandemic now seems behind us.

Of course, parishes are continuing to grapple with the effects of Covid. Many of our churches continue to experience a decrease in Sunday attendance, fewer volunteers to fill key parish roles, and a diminished number of regular financial givers. Clergy and lay leaders also continue to experience a deep sense of fatigue and anxiety about the future. In that light, we continue to encourage a gentleness with one another and a renewed commitment to self-care as we navigate post-pandemic realities. Over the past year, we have been pleased to offer a mini-Sabbatical opportunity for clergy. These ten days – taken together or broken up – are intended for rest and renewal. We have been delighted to hear that many clergy have already taken a mini-Sabbatical or have made plans to do so in 2023.

The past year also saw the launch of “Cast the Net”, a strategic visioning process for our Diocese. Ably led by the Very Reverend Peter Elliott, Canon Ian Alexander and Dr Anita Gittens, ODT, the Cast the Net team has surveyed the clergy in the Diocese in various consultations, and is now engaging lay people from every parish across the Diocese. Based on John 21, this Biblically-grounded initiative is seeking to help us chart of path forward as a Diocese. We eagerly anticipate a full report from the Cast the Net team at our Synod next November.

Our restructuring of episcopal leadership also continued through 2022. The Episcopal Leadership Implementation Team followed up the good work of the Episcopal Leadership Working Group and brought forward a model for raising up and deploying territorial archdeacons and canon administrators to assist the bishops in their work. Interviews took place in November, leading to the appointment of four new archdeacons and one new canon administrator. Many of you were present at the Cathedral on January 15 as Archdeacon John Anderson, Archdeacon Theadore Hunt, Archdeacon Steven Mackison and Archdeacon Cheryl Palmer and Canon Laura Walton were collated. They have now begun their work and are already helping to share ministry with the College of Bishops.

After twenty years of service, Canon Clare Burns also retired as our Chancellor and is now Chancellor Emeritus. We are grateful for Clare’s ministry and are also delighted to welcome Marg Creal our new

Chancellor. Those of you who were present at the New Year's Levee on January 1 will remember the joy of Chancellor Creal's installation.

Our work in the area of anti-bias and anti-racism (ABAR) also continued in 2022. The workshops for clergy concluded last year and we began to roll out the parish-based program. Clergy and lay facilitators are now trained to visit parishes and lead this important work. The ABAR Pod has also been formed to lead the ongoing work of dismantling bias and racism in our structures. May God continue to bless our efforts and encourage us in this vital work.

As we look ahead to a new year, we do so with a sense of great hope. Our beloved Church has changed dramatically over the past few years and will continue to change. But God is present and faithful, and our proclamation and sharing in the redemptive love of God in Christ continues to be the mission to which we are called.

Be assured of our prayers for each of you as you meet for your Annual Vestry Meeting. We want to express our profound thanks to all who exercise leadership in the Diocese of Toronto. Whether you are stepping down from a particular ministry, or continuing on, or taking up a new role this year, thank you for your commitment and faithfulness. You are a blessing to the Church in our Diocese.

We write this letter on the Feast of the Conversion of St. Paul. As the Church celebrates the beginning of Paul's evangelistic ministry to the Gentiles, please join us in praying and working for the extension of the Gospel in every place, and for the renewal of the Church in our midst.

Yours faithfully in Christ Jesus,

The Right Rev. Andrew J. Asbil
Bishop of Toronto

The Right Rev. Riscylla Shaw
Suffragan Bishop of Toronto

The Right Rev. Kevin Robertson
Suffragan Bishop of Toronto

MOTIONS FOR VESTRY 2023

1. Approval of Agenda
 - a. *That the agenda for this meeting be approved*
2. Appointment of Vestry Clerk
 - a. *That Sharon McNelles be appointed to serve as Vestry Clerk*
3. Confirmation of Minutes
 - a. Annual Vestry: *That the Minutes of the Annual Vestry of February 27, 2022 be approved*
 - b. Special Vestry Envelope Secretary: *That the Minutes of the Special Vestry of October 16, 2022, be approved*
 - c. Special Vestry Endowment Fund: *That the Minutes of the Special Vestry of November 13, 2022 be approved*
 - d. Special Vestry Endowment Fund: *That the Minutes of the Special vestry of December 14, 2022 be approved*
4. Ministry Reports
 - a. *That the Reports for Administration and Ministry be accepted as presented in the Vestry Report*
5. Financial Statements
 - a. *That the Vestry receive the Financial Statements dated December 31, 2022*
6. Appointment of Auditor
 - a. *That the accounting firm of Walsh and Company Professional Corporation be appointed as the auditors of Holy Trinity Church, Thornhill, the Endowment Fund and the Margaret Harding Memorial Garden Fund for the year 2023*
7. Approval of the Budgets
 - a. *That Vestry approves the 2023 Operating Budget as recommended by the Wardens for HTC's ministry*
 - b. *That Vestry approves the 2023 Capital Budget as recommended by the Wardens for HTC's ministry*
8. Diocesan Motion – Raise the Rates
 - a. We, the parish of Holy Trinity Anglican Church, Thornhill, call on the Province of Ontario to double social assistance rates for both Ontario Works and the Ontario Disability Support Program, and thereafter to index these rates to inflation, so as to provide a safety net that enables people to meet their most basic needs.
9. Elections and Appointments
 - a. Signing Officers: *That the Wardens, Deputy Wardens, Dave Bezant, Ed Carter, and Ron Tolhurst be appointed as signing officers for 2023*
 - b. Nominating Committee Report: *That the recommendations of the Nominating Committee be accepted*
 - c. Eva Rea Committee: *That Pat Burton, Gloria Downey and Dianne Rimmer be appointed to serve with the Wardens as members of the Eva Rea Committee for 2023*

AGENDA FOR VESTRY 2023

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Test Electronic voting
4. Minutes
 - i. Annual Vestry: That the Minutes of the Annual vestry of February 27, 2022 be approved
 - ii. Special Vestry Envelope Secretary: That the Minutes of the Special Vestry of October 16, 2022, be approved
 - iii. Special Vestry: Endowment Fund: That the Minutes of the Special Vestry of November 13, 2022 be approved
 - iv. Special Vestry: Endowment Fund: That the Minutes of the Special vestry of December 14, 2022 be approved
5. Presentation & Reception of Reports
 - A
 - i. Incumbent
 - ii. Wardens
 - iii. Advisory Board
 - iv. Lay Members of Synod
 - v. Envelope Secretary
 - vi. Cemetery - Holy Trinity Church
 - vii. Property Committee (Building & Garden)
 - viii. Lay Pastor
 - ix. Director of Music
 - x. Church School Coordinator
 - xi. Healing & Wellness Committee
 - xii. Other Ministry Committees & Groups
 - B
 - i. Presentation & Approval of Financial Statements for 2022
 - ii. Appointment of Auditor for 2023
6. Looking to the Future
 - I. Presentation of Budgets 2023
 - II. Motions/Matters for Discussion
 - Social Justice: **Raise the rates**
7. Elections & Appointments
 - I. Appointment of Signing Officers
 - II. Nominating Committee Report: Election and Appointment of Officers for 2023
 - III. Eva Rea Committee
8. Other Business
9. Appreciations and Acknowledgements
10. Closing Prayers

Adjournment

MINUTES OF ANNUAL AND SPECIAL VESTRIES 2022

Annual Vestry: February 27 2022

MINUTES OF THE ANNUAL VESTRY MEETING FEBRUARY 27, 2022

The Meeting was held using ZOOM because of the “lockdown” imposed because of the COVID-19 outbreak. There were 63 members present on zoom and in person.

1. Opening Prayer: Canon Barbara Hammond

The meeting opened at 10:32 with a welcome and prayer.

The parishioners were informed that the session was being recorded.

2. Appointment of Vestry Clerk

On a motion by Ed Carter and seconded by Nancy Cutler, Sharon McNelles was appointed as Vestry Clerk. All in favour. CARRIED

3. Adoption of Minutes

3.1 Annual Vestry Meeting: February 28, 2021 - Motion by Ruth Staples and seconded by Dianne Rimmer. No errors or omissions. CARRIED

3.2 Special Vestry (Endowment Fund): November 23, 2021 - Motion by Pat Johnson and seconded by Maurice Corbett. No errors or omissions. CARRIED.

3.3 Adoption of Minutes of Special Vestry – November 14, 2021 – Motion by Barry Pipes and seconded by Pat Burton. No errors or omissions. CARRIED

4. Presentation & Reception of Reports

Pat Burton, supported by Gloria Downey, spoke regarding the length of time a person may volunteer on any of the Church boards. Clarification as to how long a term is needed to be made known to all parishioners. Nancy Cutler spoke regarding Pat Burton comments. She noted that the Warden's Report on Term Limits was only referring to the three committees appointed by Vestry. She agreed that finding people for the committees does take a lot of time but dealing with the funds is important and it is equally important to build knowledge of and experience with these committees within the Parish. Staggered dates allow for continuity within the committees, while if someone has this position for many years and then leaves, no one is trained to do the job. Pat suggested that longer term be used for the Eva Rea Millennium Fund Committee.

Endowment Fund: Miriam Irving mentioned that the Trustees set a five-year term or less.

Gloria Downey was asked to be on Eva Rea committee many years ago and there were no time limits on some committees.

Enid Corbett mentioned the Endowment Fund trust deed states:

- 4.1** The Trust Fund shall be administered by a board of five trustees to be elected at the Annual Meeting for a term of one year.

- 4.2** All Trustees shall be members of Vestry and once elected are eligible for re-election. Hence there is no fixed term, but tradition/practice has been that trustees serve for five years and there is one new trustee each year. (for continuity)

The Eva Rea Millennium Fund by-laws state:

- 4.3** The Eva Rea Millennium Fund shall be administered by a committee of five members two of whom shall be Wardens of Holy Trinity Church and three of whom shall be members of Vestry, but not Wardens, as elected from time to time at the Annual Vestry.

Dirk Driberg advised we can always change the length of terms for positions. We need to provide for continuity – leave for one year and then come back for a three to five year term.

The Wardens will take the above into consideration and will work with the various committees to determine the best implementation of term limits.

Ray Burton asked – regarding the Endowment Fund – could the money be invested into banks, etc to different to generate more income for the Fund.

Motion by Pat Merchant and seconded by Malcolm Shiner to receive reports. CARRIED

Motion by Ed Carter and seconded by Nancy Cutler to receive the 2021 Audited Financial Statements. CARRIED

Motion by Ed Carter and seconded by Nancy Cutler that Walsh and Company, Professional Corporation, CPA be appointed auditors for the year 2022. CARRIED

5. Looking to the Future – Ed Carter – Financial Statements

- 5.1.1 Presentation of Budget 2022. Vestry approves the 2022 Operating Budget as recommended by the Wardens. Motion by Ed Carter and seconded by Pat Burton. CARRIED

- 5.1.2 Vestry approves access to capital from the Eva Rea Millennium Fund up to a maximum of \$25,000.00 for the purchase of an audio visual system as permitted in the Eva Rea Millennium Fund By-laws. Motion by Edward Carter and seconded by Kim Gordon. CARRIED.

- 5.1.3 Vestry approves 2022 Capital Budget. Motion by Ed Carter and seconded by Malcolm Shiner. CARRIED.

5.2. Motions/Matters for Discussion

- 5.2.1 5.2.1 Eva Rea Millennium Fund Motion: to access the fund up to a maximum of \$10,000.00 per year. Motion by Dianne Rimmer and seconded by Gloria Downey. CARRIED

- 5.2.2 Justice for Workers – Rebecca Jones

Social Justice Vestry Motion 2022: Justice for Workers

The Social Justice & Advocacy Committee of the Diocese, with the support of the College of Bishops, asks that parishes support their 2022 social justice motion and, more importantly actions. The focus is on those who work in precarious employment, meaning jobs that are part-time, short-

term or contract – for minimum wage, with no set hours of schedule. As we've seen through Covid, many workers in health care are in precarious work situations, as are those working in long-term care, personal care workers, public libraries, service and retail and food establishments.

- Ten days sick leave
- Minimum hours – work schedules
- Equal pay and benefits – all workers

Motion by Rebecca Jones and seconded by Cassandra Culpepper. CARRIED

6. Elections and Appointments

Signing Officers

That the Wardens, Deputy Wardens, Dave Bezant and Ron Tolhurst be appointed signing officers for 2022. Moved by Ed Carter and seconded by Nancy Cutler. CARRIED.

Nominating Committee's Report was accepted. The following were elected to serve for the year 2022:

| | |
|--------------------------|---|
| People's Warden | Nancy Cutler |
| Deputy Warden | Cassandra Culpepper |
| Lay Member of Synod: | Jewell Coy, Cathy Walker-Pilgrim |
| Alternate | |
| Lay Member of Synod: | Edmund Baumann |
| Advisory Board Members: | Edmund Baumann, Rebecca Jones, Princewill Uzoukwu, Pat Burton, Linda Robertson |
| ACW President | Ruth Staples |
| Advisory Board Secretary | Volunteer (to be appointed by Advisory Board) |

Positions that are not members of the Advisory Board

| | |
|--------------------|--|
| Envelope Secretary | Pat Nielsen |
| Parochial Tribunal | Edmund and Cathy Baumann (elected), Churchwardens, Incumbent |
| Archivist | Vacant |

For Appointment by Incumbent

| | |
|------------------------|--|
| Rector's Warden | Edward Carter |
| Deputy Warden | To be identified |
| Advisory Board Members | Pat Merchant, Cathy Walker-Pilgrim, Leanda Kirwan, Delene Tang |

Moved by Nancy Cutler and seconded by Enid Corbett. CARRIED

Eva Rea Millennium Fund Committee members will be as follows:

MOTION That Dianne Rimmer, Gloria Downey and Pat Burton be appointed to serve with the Wardens as members of the Eva Rea Millennium Fund Committee for 2022.

Moved by Nancy Cutler and seconded by Ed Carter. CARRIED

Canon Barbara Hammond noted that the members now elected/appointed will be sworn in during the 10 am service on March 13th, 2022.

7. Appreciations & Acknowledgements

- 7.1 Nancy Cutler and Ed Carter presented Dirk Driberg with his Warden's pin as he rotates out of the Warden's duties. They noted with particular appreciation Dirk's attention to detail and his ability to succinctly summarize any issue and suggest the follow-on actions. Over and above this, they enjoyed their time together – the difficulties and the laughter and looked forward to continuing to work with him on the Re-imagining Project and, of course the Parish Selection Committee.

8. Adjournment

On a motion by Nancy Cutler and Ed Carter, the meeting was adjourned.

The Grace was said and meeting ended at 11:57 am

— END OF MINUTES ANNUAL VESTRY 2022 —

Special Vestry: Appointment of Envelope Secretary

Minutes of the Special Vestry Meeting Appointment of an Envelope Secretary Sunday, October 16, 2022

The meeting was held using live-stream & ZOOM. Online attendees registered before entering the Virtual Chapel. Canon Barbara Hammond chaired the meeting. There 8 attendees online and 24 persons in the church.

1. **Opening Prayer** – Canon Barbara Hammond.

2. **Appointment of Vestry Clerk**

Motion: That Nancy Cutler be appointed as Vestry Clerk.

Motion by Maurice Corbett and seconded by Malcolm Shiner. CARRIED

3. **Statement of Purpose for the Vestry**

- a) Canon Barb reminded attendees that a special agenda can only have one agenda item and that, in this case, it was to appoint an Envelope Secretary for Holy Trinity.

4. **Test Vote:**

- a) To confirm that all online could vote, a trial question was asked and answered successfully.

5. **Motion:**

- a) It was duly moved that Cathy Walker-Pilgrim be appointed as Envelope Secretary for Holy Trinity

i. Moved by Ed Carter & seconded by Nancy Cutler – CARRIED

- b) Discussion & Questions:

- i. Dianne Rimmer suggested that in recognition of her long service as the former Envelope Secretary, Holy Trinity should invite Pat Neilson back one Sunday to celebrate her ministry much as we had for Judith Sinclair earlier this Fall. The suggestion was accepted and passed to the Wardens to action.
6. **Closing Prayer** – Canon Barbara Hammond thanked Cathy for her willingness to serve and closed the meeting with the Doxology.
7. **Vestry adjourned**

— END OF MINUTES SPECIAL VESTRY OCTOBER 2022 —

Special Vestry: Endowment & M.H. Memorial Funds

Minutes of the Endowment & Margaret Harding Memorial Garden Funds

Special Vestry Meeting

Sunday, November 13, 2022

The meeting was held using live-stream & ZOOM, on-line attendees registered before entering the Virtual Chapel. Canon Barbara Hammond chaired the meeting. There were 9 attendees on-line and 16 persons in the church

1. **Opening Prayer** – Canon Barbara Hammond.
2. **Approval of Agenda**
 - a. Motion: That the agenda be approved as presented. Moved Malcom Shiner and seconded by Dianne Rimmer. **Carried**
3. **Appointment of Vestry Clerk**

Motion: That Bonnie Kennedy be appointed as Vestry Clerk. Moved by Nancy Cutler and seconded by Ed Carter. **CARRIED**
4. **Statement of Purpose for the Vestry**
 - a. Canon Barb reminded attendees that a special vestry can only have one agenda item and that, in this case, it was to accept the audit reports and the disbursements for the Endowment Fund and Margaret Harding Memorial Garden Fund and the nominees for 2022/23 Trustees.
5. **Test Vote**
 - a. To confirm that all on-line could vote, a trial question was asked and answered successfully.
6. **Treasurer's Report**
 - a. Susan Preston presented the two financial reports, noting the changes in the audit guidelines and how the calculation of the possible disbursements had changed. Several members asked for a more detailed explanation and it was agreed that the detailed

comparison of the two year's calculations would be presented as part of HTC's Vestry report in February. Motion that the two statements be accepted was moved by Susan Preston and seconded by Nancy Cutler. **CARRIED**

7. Appointment of Auditor

- a. Discussion on the audit reports led to some concern over the cost of the audits. Ed Carter noted that the Wardens and the Endowment Trustees were exploring with the Diocese how to move these two funds under the main church audit. Moved by Susan Preston and seconded by Ed Carter that the auditor for the two Funds be the same as that accepted for Holy Trinity Church. **CARRIED**

8. Recommendations for Disbursements

- a. There was significant discussion over the proposed disbursements from the Endowment Fund. Several points were raised including whether funds could be made available for housing for the potential new incumbent if needed. Several members pointed out that, according to the Trust document, Endowment funds could not be used for HTC operating funds but only for capital or property improvement. Dianne Rimmer moved and Moe Corbitt seconded that the \$20,560.00 be made to HTC Capital Projects. **CARRIED.** Wardens agreed to consult with the Diocesan Trust Committee as to whether funds could be put towards housing if needed. Moved by Susan Preston and seconded by Dianne Rimmer That the disbursements be approved as amended. **CARRIED.**
- b. There was no distribution for the Margaret Harding Garden Fund as there was a net loss for the year due to the cost for the audit.

9. Nominations for Trustees for 2022/23

- a. Susan Preston moved and Ed Cater seconded that the nominations for Trustees be approved as presented
 - i. Susan Preston, Treasurer (term)
 - ii. Lindsay Allison (returning)
 - iii. Steven Law (returning)
 - iv. Jennifer Kennedy (returning)

CARRIED. Susan Preston will be moving out of the Treasures position and the Wardens will bring nominations for her position and the other vacancy to HTC Vestry in February.

10. Closing Prayer – Canon Barbara Hammond closed the meeting with the Doxology.

11. Ed Carter moved adjournment.

— END OF MINUTES SPECIAL VESTRY NOVEMBER 2022 —

Special Vestry: Endowment & M.H. Memorial Funds

Holy Trinity Church Endowment Fund and Margaret Harding Memorial Garden Fund

SPECIAL VESTRY MEETING

Wednesday, December 14, 2022

The meeting was held using live-stream & Zoom. On-line attendees registered before entering the Virtual Chapel. Canon Barbara Hammond chaired the meeting. There were ?? attendees on-line and 18 persons in the church.

1. Canon Barbara Hammond opened the meeting with a prayer and noted that as it was a Special Vestry there was only one agenda item – to change the fiscal-year definition of these funds and thus the timing of their Vestries. There were 18 parishioners in attendance in the church and ??? on line.
2. Approval of Agenda: Motion that the agenda as presented be approved was made by Nancy Cutler and seconded by Ed Carter. **CARRIED**
3. Appointment of Vestry Clerk: Motion that Nancy Cutler be appointed as Vestry Clerk was made by Marlee Tolhurst and seconded by Ed Carter. **CARRIED**
4. Holy Trinity Endowment Fund (HTEF):
 - a. Susan Preston moved and Ron Tolhurst seconded the motion that this Vestry amends the following articles as set out in the Fund deed:
 - i. The definition of “fiscal year” as set out in Article 1.6 to read as follows: “FISCAL YEAR – a twelve-month period ending on the 31st day of December in each year.”
 - ii. The duties and responsibilities of the Trustees as set out in Article 9.1 to read as follows: “The Trustees shall convene an Annual Meeting on a day and time to be determined before the end of February in each year.”
 - b. Ed Carter spoke to the motion, noting that currently the state of the Endowment Fund was reported neither to the Canadian Revenue Agency (CRA) nor the Diocese. The Fund is audited on an annual basis but only reported to Vestry. He also noted that the Fund does not have a charitable donation number — only the church does. The proposed change is to bring the Fund into alignment with HTC’s fiscal year and its audit.
 - c. Motion was **CARRIED**.
5. Margaret Harding Memorial Garden Fund (MHMGF):
 - a. Susan Preston moved and Marlee Tolhurst seconded that this Vestry amends the following article as set out in the Fund deed:
 - i. The definition of “fiscal year” as set out in Article 1.6 to read as follows: “FISCAL YEAR – a twelve-month period ending on the 31st day of December in each year.”
 - b. Ed Carter again spoke to the motion, noting this Fund was in the same situation *vis a vis* reporting. Bari-Lynne Butters ask if there would be any repercussions from the proposed changes. Ed replied that he had spoken to our auditor who said there would be no repercussions. Another question: Will it change our assessment from the diocese? Ed

responded that he was not sure but it didn't look like it. Canon Barb added that the diocese has rules for funds like this, especially as it comes to HTC as capital.

- c. After further discussion, Ed moved a "friendly" amendment: That Article 9 of the MHMGF be amended to agree with the Endowment Fund. **CARRIED**
 - d. Main motion was **CARRIED**
 - e. Ed Carter advised Vestry that as a result of these decisions, the two funds would have a 6-month audit at the end of December.
- 6. Adjournment: The meeting was adjourned
 - 7. Canon Barb closed the Vestry with a prayer.

— END ALL MINUTES 2022 —

GOVERNANCE AND MINISTRY REPORTS

Interim-Priest-in-charge

Delivered as a sermon by The Rev'd Canon Barb Hammond
on Transfiguration Sunday, February 19
as a charge to Vestry

Get up and do not be afraid.

Our Gospel lesson this morning is from a critical point in Jesus' ministry. The account of the transfiguration takes us up on a mountain to join a small group of men, Jesus, Peter, James and John, in an experience that reveals Jesus as something more than a teacher and healer. He is transfigured — changed in appearance so that the glory of his divine nature shines through the humble human body by which he has been known. When Jesus comes down off the mountain he will begin his journey to Jerusalem and what awaits him there.

Next Wednesday, Lent begins and we turn our spiritual attention to Jesus' journey to Jerusalem and our preparations for Good Friday and Easter Sunday. Next Sunday we will gather for our annual vestry meeting as we turn our attention to preparing for a new life that comes after difficult decisions. At Vestry, we will be called to approve the financial situation and a budget for this year. We will also elect and appoint leaders for the mission and work we are called to do. It is an important time to commit the parish and yourself to follow Jesus down the mountain and into the complications of the real world. So *get up and do not be afraid.*

2022 will stay in many memories for the struggle and conflict that we faced in the world, this country, this community and even this parish. Many of our long-standing parishioners died and many more were seriously ill — including me. Many of you have had COVID or someone in your family has experienced a mild or more serious version of this pandemic virus; some have lingering problems from their illness. All is not dark: we baptized two infants and a family of recent arrivals in this country. We were entertained by the return of the Footlights Cabaret. We kept the church open to helping students, the homeless, the hungry and support for the families and individuals who joined us in prayer and sacrament, praise and thanksgiving. We served God by serving our neighbourhood and beyond most generously. I am going to mention a lot of names because it takes a lot of people to make a parish do the work that Jesus has called us to do. I can't name everyone and I am sorry for those who will not hear your name but I know you have contributed.

Perhaps our most difficult decision in the parish this year was to address problems in our office administration system. Many businesses, and the synod office, found themselves having to reorganize in light of shortcomings revealed by the new communication challenges of both technology and lack of face-to-face interaction. After Swan left, we found our problems were more serious than we thought and it has taken much work to fix things. Laura has proven very good at helping us to get to solutions

that allow us to work with greater efficiency. Nancy, Ed, Rebecca and Cathy donated long hours at this task.

The Virtual Chapel — our on-line service that attempts to allow people to not only see the regular worship services and other meetings but to participate in them from home — has been another project that has taken much money and creative energy on the part of many people. Since I have arrived, the system has been updated and improved. It still needs more attention, especially with the sound system. Our almost 200-year-old building was not designed for this. I foresee that by year end we will have solved many but maybe not all of the problems. Thanks to Rebecca , Andrew, Princewill, Gabriel and some of our youth for their persistence and help in this challenge. Also thanks to the team that prepared our successful request to the diocese for a grant.

The major concerns of my ministry with you is worship and pastoral care. With the loss of our parish nurse just before I arrived, pastoral care may be suffering. The wardens are doing their best to find a new person but this is proving difficult. I have continued to offer communion services at Glynnwood Senior's Residence but these have not been regular based on several lock-downs and ill health. Hazel, Delores, and Ruth have been helping with this.

The other major challenge we have been facing is our return to in-person worship. How do we do this safely, protecting ourselves and our neighbours from viral respiratory illnesses, and yet be welcoming? How do we get the children to come back to Sunday school in a way that they can be part of our worship and yet have their own program? How do we build up the fellowship activities that have been so meaningful in the past? There are some things we still do not do. We do not take communion at the rail yet. We do not congregate and exchange hugs during the exchange of the peace. Many people are still wearing masks and I would hope that anyone who has a cold will choose not to come to the in-person service.

Reg and I have been working on making the services more meaningful by dealing with issues from the problems of the world outside our doors. We tried a "Season of Creation" in September for five weeks. This is a season inside the Pentecost season of the church. Churches throughout the world are doing this to draw attention to environmental degradation and the climate change crisis that is wrecking havoc all around us. We had good feedback about this. This year we are going to try some services designed for children to help them understand and deal with important issues in their lives by following what Jesus has taught us. We think most adults will enjoy this too.

It was wonderful to have such a full choir so often on Sundays and the great job they did at the recent Lessons and Carols service before Christmas. Some of us love to sing and if you are one of those, join the choir. There is lots of room in the choir pews and singing is very helpful healthwise. Thank you Rachel for your leadership in our music program, filling our worship with music and hymns that fit with the lessons. We also encourage people to sign up to be greeters and sidespeople who take up the offering and help people climb up and down the steps during communion if we want to go back to serving at the rail. If we get enough you may be needed once a month. Thank you Peter for all you have been doing since we began to worship again in-person. We also need more servers, crucifers and acolytes. That may

let us do more processions. People over the age of 12 are welcome to sign up. Cassandra is eager to teach and prepare anyone who is prepared to serve at the altar. She does a great job. Malcolm is offering to do some training for the readers.

Hillary and Miriam have reopened the doors to Out from the Cold. We are exploring how to get more people involved. Rivera Glynnwood Seniors Residence has offered to help us by getting their residents involved and even to participate in the Coldest Night of the Year.

Another issue that has sparked some interest and disagreements has been the Code of Conduct. This project has been in the works for a number of years. When the sexual misconduct training program was introduced, every parish was encouraged to post a statement of good conduct behaviour. Like many parishes, this did not happen here. Over the years there has been discussion but only in the last two years has a committee been formed to produce a document. This has been approved by the Advisory Board including a trial period of time to assess. The advantage to having such a document is to assure newcomers of our policy of being sensitive to the rights of everyone to feel valued and heard fairly during times of disagreement. In the last month we have attempted to get feedback on how people feel about this in small group meetings.

Perhaps the biggest disappointment this past year was the failure to find a new priest. The committee has done some work on their profile document in the hopes of encouraging people to offer themselves to lead you. They also changed the prayer that is used every Sunday to reflect our need to attract someone. Hopefully, this year, you will begin a new era with a new priest.

As much as I like you and care about this parish, you need someone younger with more energy. I thank you for your prayers and support last summer and fall. I often fall into the dark pit of despair when I am recovering from surgery or serious illness. Although I slid in that direction a few times, I did not fall. Thank you. Especially Nancy.

Please read your Vestry report; it is full of accounts of the many wonderful things that are happening here thanks to your faithful support and work.

The transfiguration experience on the mountain was a way to encourage the quite ordinary men who would become the leaders of a movement to teach the world a new way to know God. Jesus gave them the courage to not be afraid even if they were confronted by what would seem an impossible task.

Jesus encourages us to trust in his presence with us and not be afraid. When we are faced with challenges, we are invited to see them as opportunities to try something new. Listen for the prompting of the Holy Spirit and get up to follow where faith will lead us without fear. That is the challenge before you here at Holy Trinity. The world needs to hear what scripture teaches through the prophets and the message of God's beloved Son. Do not let the difficulty of the task keep you from trying. *Get up and do not be afraid.* By working together with others, the task you have been given can be accomplished by the grace and power of God. **Amen**

Churchwardens

ADMINISTRATIVE MATTERS

Wardens for 2022: At Vestry, Ed Carter was appointed to the office of Rector's Warden, Nancy Cutler and Cassandra Culpepper were elected People's Warden and Deputy Warden respectively. Cassandra reluctantly stepped back from some of her duties in the Fall due to other personal responsibilities. She remained active with the Children & Youth and Liturgy files. Our portfolios are as follows:

| NANCY CUTLER | EDWARD CARTER | Cassandra Culpepper |
|---|--|--|
| 1. Community Linkages 2. Finances (Shared) 3. Footlights 4. Grounds 5. Healing/Health & Wellness 6. Personnel (Shared) 7. Eva Rea (Shared) 8. Outreach 9. Welcome/Hospitality 10. Seniors Luncheon | 1. ACW 2. Cemetery 3. Counters 4. Finances (Shared) 5. Greening Initiative 6. Seniors' Luncheon 7. Personnel (Shared) 8. Work Plan 9. Eva Rea (Shared) 10. Insurance Risk 11. Area & Synod Offices | 1. Children & Youth 2. Christian Education 3. Communications 4. Liturgy & Worship 5. Property 6. Tenants/License Agreements 7. Thornhill Nursery School & Kindergarten |

Secretary: Cathy Walker-Pilgrim was appointed to serve as secretary to the Corporation.

Treasurer: Edward Carter, as treasurer for 2022, will continue to serve in this role in 2023.

Envelope Secretary: We are sorry that Pat Nielsen resigned this year as Envelope Secretary. We appreciate her years of faithful service. We are pleased that Cathy Walker-Pilgrim was appointed as Envelope Secretary at a Special Vestry in November.

Diocesan Workshop: Some members of our Advisory Board and corporation attended the Parish Leadership workshop.

Screening: All volunteers must complete the diocesan Sexual Harassment Policy Training. As this training did not occur in 2022, it is scheduled for early 2023.

Vestry 2021: Social Justice Motion 2022: Justice for Workers was approved at the 2021 Vestry meeting and the Diocesan Bishop and synod office were informed of our vote on this motion.

FINANCES

Thornhill Nursey School & Kindergarten: Dirk Drieberg led the negotiations for a new five-year agreement with TNSK. In June the rate will be \$3,500 per month, rising by steady increments up to \$5,000 by the last year of the agreement.

Financial Statements: The statements for the period ended December 31, 2022:

- Income for the period ending December 31, 2022 was \$465,748.00, compared to budget of \$442,400.00

- Expenses were \$421,714.00, compared to \$442,400.00
- Surplus of \$35,090.00 compared to a budgeted deficit of \$0.00

Reach Grant: Ed Carter and Rebecca Jones with great assistance from Eric Preston secured a \$5,000 Diocesan Reach Grant to up-grade HTC's "Virtual Chapel."

Endowment Fund: We received a grant of \$20,000 from the Endowment Fund to assist with defraying the costs of property and grounds capital expenses. In addition, at a Special Vestry, the fiscal year for the Endowment Fund and the Margaret Harding Memorial Garden Fund was amended to align with that of the church, so that this year their audits could be conducted at the same time. We thank Susan Preston for all her work on this file.

Outreach: HTC's Outreach was set at \$8,000 out of the Operating Budget this year to keep it in line with the income available for disbursements. However, HTC 2022 total Outreach was actually \$32,600 as a result of contributions from the Eva Rea Millennium Fund, Footlights, the ACW, the Endowment Fund and parishioner donations to the Christmas Assistance Program.

Bequests: There were several larger bequests this year which added not only to the general revenue of HTC but also to the Eva Rea Millennium Fund, the Endowment Fund and the Cemetery Fund.

Rentals: Beyond the Thornhill Nursery School and the Korean Church, there were a few rentals of church/hall space but not as many as pre-Covid. We will be making efforts to improve that aspect in 2023.

PROPERTY

Church roof: A new roof was put on the church in May, nicely completed before a vicious wind storm came through on the last weekend. A large tree from the MacDonald property was toppled over, catching on the chimney and thereby not damaging the roof.

Trees: Several dead or dying trees were removed during the summer, leaving the large maple by the office for next year.

PERSONNEL

Incumbent: Canon Barb ably continues as our Interim. She has guided us through our reopening after COVID. In June, we were all devastated to hear that she had been diagnosed with breast cancer. We did our best to support her through her surgery, recovery, radiation and are thrilled that she has been able to resume many of her duties at HTC. In the resulting adjustment of duties, we have been joined by Rev Fran Kovar for 8:00 am services.

Parish Administrator: In May, after 22 years of service, Swan Li left the position of Office Administrator. We appreciate her contributions over the years and wish her well in all her future endeavours. Laura Peetoom was hired into the position in September on contract for 20 hours/week. She quickly seized the role and we appreciate her enthusiasm and creativity.

Other Parish Staff: Sunday School superintendent Judith Sinclair retired at the end of June; a celebration of her service was held on Welcome Back Sunday in September with our first Fellowship (coffee) Hour

since pre-Covid times. Parish staff Jesse Barbour, Jesus Cruz Arango and Rachel Yoon continue in their roles and admirably adjusted to changing rules and circumstances. We thank them for their dedication.

Lay Pastor: In addition to his liturgical role which helped enormously during Canon Barb's illness, Br. Reginald Crenshaw continues to assist the Wardens, Incumbent and a select group of members in our Re-Imagination Project. Among other things, he continues to:

- Engage the parish in how to tackle tough conversations and work through them, in a spirit of healthy dialogue when tough conversations are necessary.
- Engage in a renewal process as we find relevant ways to connect to the larger "non-Anglican" population we serve.

CORONAVIRUS PANDEMIC – YEAR TWO

In-Person Worship: We are fully reopened following Diocesan protocols, and the use of the chalice resumed in May.

Rebuilding Church Community

- **Picnic:** We celebrated Trinity Sunday with our first social gathering in the form of a picnic. Weather forced us inside but it was good to be greeting each other, socially, face to face.
- **Footlights:** In October, Malcolm Shiner ably led his energetic troupe of performers in developing and presenting two one-act plays at two sold-out shows. Stephanie Birrell and Rachel Yoon added wonderful music. Everyone thoroughly enjoyed themselves – though we may never look at some of the cast members or walkers in the same way again! We had the joy of laughing and talking face-to-face with friends, and the turnout enabled the Troupe to donate funds to both HTC's Outreach and the Operating budget. Well done all.
- **ACW Poinsettia Tea:** In November, the ACW ran a modified version of their Christmas Bazaar with a tearoom, baking, a Christmas Past room, a crystal & china room as well as an impressive raffle and a poinsettia sale. The auditorium resounded with conversation and laughter, and the marketing drew many non-parishioners. The hard work led to a sense of satisfaction which all the church shared.
- **"Trinity Today":** Taking advantage of the skills of Laura Peetoom and Rebecca Jones as well as our up-dated website, our newsletter became Trinity Today, complete with colour, photos, interesting tidbits, and letters to the parish as well as upcoming events.
- **Prepping a 192 Year Old Church:** After two years of Covid closures and many years of service and activity, a 192-year-old church building has cubbyholes and corners we are still discovering and in which treasures were stored and forgotten. To re-open the building for in-person worship and events, many groups and individuals cleaned — in some cases, scrubbing all cupboards, nooks and crannies. Treasures were found, shared, restored, recycled or, if all else failed, discarded. This work continues with Holy Trinity readying to put our best foot forward in 2030.

REIMAGINING HTC

As a result of 2021's Reimagining work and in support of our mission as a *vibrant, welcoming, Christian community... with an atmosphere of compassion and mutual respect* we identified four priorities to tackle in 2022:

1. Adopt technology for all our events.

With the help of the Reach Grant and the Eva Rea fund, HTC added two remotely controlled cameras and a new TV screen, and moved the system control desk from the church office to the balcony. (No more having to run up and down stairs during the service!) We especially wish to thank Les Jempson for his fine work in crafting the desk for the control system. From the feedback received, all this work has led to a great improvement in the virtual worship and removed the old screen, computer and camera from the nave. We continue to spread our wings in this area of creating community and try to learn and improve with every inevitable stumble.

2. Build our understanding and embracing of inclusivity, equity and diversity.

To begin to address this priority, Brother Reg led weekly sessions on the history of racism in Canada regarding Afro-Canadians, Indigenous people and Asians. More "conversations" are planned.

3. Develop individual and collective ways to address inappropriate behaviours which have led at times to a negative environment.

In June 2022 the Advisory Board approved a draft Code of Conduct to pilot until February 2023. In January 2023 a series of conversations were held to determine what the congregation like and/or didn't like about the Code and what, if any changes they would like to see. Based on this input the draft will be refined and rolled out to the parish in Spring 2023.

4. Engage the community to determine where and how we can best contribute.

While we recognize that any major initiative in this area depends on our new incumbent, we took small steps to engage with the wider Thornhill community:

Trinity Sunday: With thanks to Linda Robertson, we had coffee, tea and lemonade plus some of our historical booklets available for groups of walking tours being run by JEH MacDonald House volunteers.

Website: Rebecca Jones has been working at improving the look, feel and content of our website.

Advent Meditation (Blue Christmas): Small colourful cards were produced and distributed.

ACW Poinsettia Tea: Advertising in the local newspapers and on community websites and applications drew the community in.

THE PARISH SELECTION COMMITTEE

The PSC prepared the parish profile and recently up-dated it, given the delay in securing applications and the positive changes occurring in the life of HTC. The profile and position ad are posted on the diocesan and national church websites and other appropriate venues.

SUPPORT FOR REFUGEES

The dam in processing refugees coming to Canada caused by COVID and the various conflicts around the world finally gave way and as a result, Linda Gould has been very busy welcoming Jack, Zawuda, Merhawi and Amar and getting them settled.

EVA REA MILLENNIUM FUND BURSARIES

The Eva Rea Millennium Fund Committee, comprising Pat Burton, Gloria Downey, Dianne Rimmer and the wardens Ed Carter and Nancy Cutler, awarded 11 bursaries (\$2,200 each) to deserving students. These include four students from neighbourhood schools and seven who are either members of the parish or are related to a member.

THANKS

It has been a challenging, at times difficult, year. We are thankful to all who continue to support our ministry at HTC. We can never take their contributions for granted and could not, in fact, operate without them. We truly appreciate their dedication and thank them for their tireless efforts on your behalf.

They include, among many others:

- Ron Tolhurst and the Property Committee
- Finance Committee (names?)
- Advisory Board
- Altar Guild
- ACW, with particular thanks to Ruth Staples, the president
- Jesse, Rebecca and Cathy who helped out in the office during the summer
- Peter Paterson for his devoted attendance to all the day-to-day details of keeping the church open
- Special thanks to our virtual chapel volunteers, namely Rebecca, Princewill, Andrew Gould, Achebe and Gabriel
- Our staff: Swan Li, Jesus Cruz Arango, Judith Sinclair, Jessie Barbour, Laura Peetoom, Rachel Yoon, Br. Reg and Canon Barbara Hammond.

Respectfully submitted by

Edmund Carter (Rector's Warden)

Nancy Cutler (People's Warden)

Cassandra Culpepper (Deputy People's Warden)

Lay Members of Synod

Canon Barb, Cathy Walker-Pilgrim, and Edmund Baumann represented the Parish at the 161st regular session of Synod held November 17th to 19th 2022. The theme for this year's Synod was "Cast The Net," a new visioning process.

The session opened with evening worship and communion live-streamed from All Saints, Kingsway.

Bishop Asbil urged those in attendance to be guided by the message in John Chapter 21 which teaches us that God fills us even when we are empty, when we are hungry or are in need. He set the stage for the session by stating that we must do three things:

1. Renew our commitment to reconciliation with Indigenous people
2. Take climate change seriously
3. Commit to anti racism and anti bias

Day two opened with Morning Prayer from the Convent of the Sisters of St John the Divine followed by the business at hand. Eligible members voted electronically on several motions put forward.

In the afternoon, Synod members broke into small groups on Zoom to answer important questions related to what it would mean as a Diocese to cast our net on the other side of the boat. This is rooted in scripture John 21:1-14 where Jesus appeared to the seven disciples. We were asked to reflect on the passage and start to think of innovative ideas, new dreams, taking the needs of the Diocese and world around us and ask ourselves how can we serve?

The facilitator took notes of feedback from Synod members to take back to the "Cast the Net" consulting team.

The Bishop's Youth Ministry Committee led us in evening prayer to close out the day's session.

Day three opened with Morning Prayer from the Priory of the Order of the Holy Cross and the business matters concluded. In his closing remarks, Bishop Asbil spoke about "Cast the Net" and said that it is an opportunity for us to go out in uncharted waters together.

Throughout the sessions, videos were shared of **missional and outreach** moments:

- In the parish of Gillmore St Luke, Creemore runs a foodbank run that caters to the needs of families in the community. Their motto is that we are all one and are trying to help our brothers and sisters.
- At All Saints Whitby, the parish prepared garden beds and raised boxes, planted seeds, watered the soil, and waited for growth. The garden was created to express love towards those in the community in need.
- St. John Bowmanville has made a prayer labyrinth in the grass on the lawn of the church. It was not only created for parish members but for whoever walks by and needs to take a moment to pray.

Highlights from Synod shared with the congregation on November 27th, 2022, include:

1. Affordable Housing and Affordable Housing Plan:

The Property Committee singled out Affordable Housing as one of their targeted outcomes. They were five motions put forward about property, four of which were related to Affordable Housing. Synod Council is to be directed to facilitate parishes engaging in creative and innovative land uses, partnerships, and policies that give preference to the use of surplus Diocesan lands or the purpose of Affordable Housing. That the Affordable Housing plan is implemented in a way that prioritizes the wellbeing of our communities as well as our congregations.

2. Church Energy Management:

The Diocese of Toronto is to adopt the national Net Zero Churches Network approach as a model for management of diocesan property and that all projects must clearly demonstrate efforts to adopt energy solutions that will bring them closer to net zero greenhouse gas emissions.

3. Constitution Changes:

The constitution under section 22 is to be updated to also include the practice of electronic voting.

4. Changes to Canon 10:

Proposed changes would permit the Bishop to delegate the responsibility for non-disciplinary termination to a Suffragan Bishop.

5. Changes to Canon 14 Vestries Section 14 (4):

Considering the recent changes to the not-for-profit Corporation act which raised the audit requirement income threshold to \$500,000 the Finance committee recommended increasing threshold to \$200,000 versus \$500,000. This allows Vestry to pass a resolution with the permission of the Bishop to have a review or notice to reader instead of an Audit if the parish has annual revenues in that financial year of less than \$200,000. This would mean that 18% of parishes would require an audit.

6. The Parish Assessment rate remains unchanged at 24.7% for 2023.

Respectfully submitted by:

Cathy Walker-Pilgrim, Jewell Coy, Edmund Baumann

Advisory Board

The Advisory Board continued to support Canon Barb, Brother Reginald and the Wardens through a wonderful year full of challenges and joys. It has been an honour to serve as chair of a board with thoughtful, discerning members who are focused on keeping Christ at the centre of our work: Leanda Kirwin, Princewill Uzoukwu, Edmund Baumann, Pat Burton, ACW President Ruth Staples, Secretary Cathy Walker-Pilgrim.

The Board is a ministry team charged with the responsibility of providing parish leadership with respect to parish objectives. We rely on the commission of:

- Jesus to shape the Board's work;
- the Holy Spirit to guide the interactions;
- God's kingdom values and plans to form the context for all discussions.

We began our year by reviewing parish objectives:

1. Meet the continuing needs of the congregation for personal spiritual growth and development
2. Create an awareness in the congregation of the needs of the individual in the community and ways to respond to those needs
3. Meet the growth and change in the community
4. Fulfill our obligations as Christians to the world at large
5. Maintain, develop and improve the lands, buildings and furnishings of the Church
6. Provide the human and financial resources to meet these obligations
7. Support the four priorities identified during the 2021 Reimagining work

Supporting Parish Priorities: Addressing Inappropriate Behaviours

In 2022 the Board addressed one of the four priorities: *To develop individual and collective ways to address inappropriate behaviours which have led at times to a negative environment.* We addressed this in two ways: Shaping Board meeting protocols as a model for the parish, and piloting a draft code of conduct for the parish.

- I. We incorporated protocols for our meetings to ensure our discussions and decisions were productive and healthy. These protocols are integrated into our agendas:
 - No surprises for leaders at the Board meeting.
 - Don't contradict or criticize others to the parish.
 - When differences arise, commit to pray, interact, and find resolution in healthy ways, keeping discussions confidential as much as possible.
 - Take time to share each person's vision for the church's ministry, with freedom to disagree and interact in love, without defensiveness.
 - When an offense is committed or experienced, deal with it immediately, one on one.
 - Have one conversation at a time.
 - Actively listen rather than waiting to speak.
 - Once you've spoken, wait until everyone has had the opportunity to speak before speaking again.
- II. Advisory Board past-Chair, Robin Pacific, and Board member Leanda Kirwan drafted a Code of

Conduct for Holy Trinity. They based the draft on our parish mission, on our Christian values, and on the codes of other Anglican parishes and faith communities. They also sought input from respected parishioners who are very active in parish life.

In June 2022 the Board approved a draft Code to pilot until February 2023. In January 2023 we designed and conducted a series of conversations to gather parishioners' suggestions for refining the draft and integrating it into our parish. Based on this input the draft will be refined and rolled out to the parish in spring 2023.

Supporting Parish Priorities: Engaging the Broader Community

The Board also identified ways to support the priority of engaging the broader community. Thanks to Linda Robertson for her leadership in launching Caravan. On January 8, 2023 Caravan spotlighted some of the charities HTC supports through donations from its Outreach funds. Our hope was that the neighbourhood would attend the Caravan but, while this didn't happen for this Caravan, "We must accept finite disappointment but never lose infinite hope" (Martin Luther King Jr). We will try again.

Appreciation

Our thanks to Cathy for recording the minutes so loyally; to Wardens Ed and Nancy for modelling an incredible work ethic and for their guidance and ongoing, unbelievable support; to Board members who continued to meet on Zoom (after one rather clumsy attempt at a hybrid meeting); to all those who began our meetings with uplifting devotionals; and to all those who contributed their voices to drafting and refining the Code. There continues to be **"good things happening here."**

Respectfully submitted by Rebecca Jones, Chair

Finance Committee

The committee reviews the financial statements each quarter and the proposed budget for the following year. All meetings were held on Zoom. The committee questions and makes suggestions to the Corporation. In order to include the Endowment and Margaret Harding Funds in the total parish financial picture for Diocesan and CRA reporting it was required to change the year-end of these funds to December 31st. Audit fees for the combined parish package will be reduced.

The contract bookkeeper, Jessie Barbour, who keeps the books straight, is working out well. Ed Carter as Treasurer does a very good balancing the accounts.

The Finance Committee is currently composed of the two senior wardens (Ed Carter and Nancy Cutler), the treasurer (Ed Carter) and interested parishioners (Enid Corbett as Secretary, Murray Hogeboom, Dominic Parravano and Ron Tolhurst). We accepted the resignations of Pat Merchant and Lindsay Allison this year. We thank Pat and Lindsay for their contributions to the committee.

We are looking for volunteers interested in the financial affairs of the parish.

Respectfully submitted by Ron Tolhurst, Chair

Envelope Secretary

The primary responsibilities of the Envelope Secretary are

- To record the givings of parishioners
- To issue statements for envelope/account holders outlining contributions to date
- To issue tax receipts to all who have contributed over \$10.00 in the previous year

Pre-Authorized Giving (PAG)

The number of members in the program have decreased in 2022 due to the loss of parishioners — persons who have moved away, left the church or terminated their accounts.

| Year End | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| # of accounts | 106 | 97 | 94 | 90 | 84 | 78 | 91 | 90 | 90 | 86 | 76 |
| Total \$ Dec. | 14,491 | 13,626 | 13,245 | 12,763 | 11,908 | 11,387 | 12,611 | 13,353 | 14,120 | 13,322 | 13,069 |

Weekly (boxed) Envelopes

There was a significant reduction in the use of weekly envelopes due to the fact some parishioners still have not returned to in-person church or have chosen to worship with us virtually. Parishioners have the option of sending in their contributions through e-transfer as an alternative to mailing cheques.

By the end of 2022, there were:

- 34 weekly-envelope active accounts compared to 44 accounts in 2021 and 57 in 2020
- 76 members enrolled in the PAG program
- A number of “occasional” accounts — people who contribute occasionally and/or for special celebrations or purposes, including memorials/weekly flowers, ACW causes, the R.H. food bank and Out of the Cold

Respectfully submitted by Cathy Walker-Pilgrim

Parish Selection Committee

The Parish Selection Committee (PSC) was appointed by a Special Vestry on November 14, 2021. The purpose of the PSC is to conduct the process of selecting our new priest. The members of the Committee are Eric Preston (Chair), Ed Carter, Cassandra Culpepper, Enid Corbett, Nancy Cutler, Dirk Drieberg, Leanda Kirwan, and Malcolm Shiner, plus two coaches assigned by the diocese to guide us in the process.

The parish profile, which is in effect our advertisement for our new priest, was completed in June 2022 and posted on the Holy Trinity, diocesan and national church websites over the summer. Unfortunately, no suitable applications were received. The PSC has been meeting with Bishop Andrew since the fall to identify potential applicants whom the Bishop may approach directly. The parish profile has been updated to reflect recent developments at Holy Trinity and to incorporate testimonials recorded by various members of the congregation. Our thanks to John Carrington, Malcolm Shiner, Jacqui and Joaquim Getfield, Princewill Uzoukwu, Rebecca Jones, and Hillary Irving-Brown for their testimonials. The revised profile will be posted on the Holy Trinity, diocesan and national websites by the end of February.

The PSC is also developing a digital marketing approach that will be used to reach out to a broader audience in Canada, the US, and internationally. We will continue to explore any other opportunities that may assist us in the search.

Bishop Andrew also encouraged us to use prayer to guide us and help us with our discernment in this process. To that end, a new prayer for the parish selection process was written to reflect our new circumstances and has been used since November. We thank you for — and urge you to continue — your prayerful support.

The PSC will continue to search for our new priest, but it is not possible to predict when we will be successful. This is not an unusual situation and several parishes in the diocese are in a similar position. Should you be aware of a clergyperson, Anglican or Lutheran, whom you think might be a potential candidate, you can provide the name to the wardens or a member of the PSC, and it will be forwarded to Bishop Andrew. In order to maintain the integrity and confidentiality of the process, members of the congregation must not approach any potential candidates directly.

While this lengthy search process may be somewhat frustrating for all of us, the good news is that Holy Trinity can handle the challenge. We remain a healthy parish, and many of our community outreach, ministerial collaboration and church fellowship activities continue to flourish. With Canon Barb's help, we will persevere until we reach a successful outcome. We will keep you posted on any developments when we can and as we can.

Respectfully submitted by Eric Preston, Chair

Cemetery

2022 was a busy year for the Holy Trinity Cemetery.

There were five interments of cremated remains and two Memory Garden interments. One monument was installed. There are several interments of cremated remains planned for next spring.

We continue to sell interment rights for the few remaining burial plots, as well as the single cremation, double cremation and the Memory Garden lots. Our bi-monthly meetings continue to be held by Zoom. We received regular Covid 19 updates from the BAO and the Diocese as restrictions were gradually lifted. The BAO raised the Perpetual Care fee for monument installations as of January 1, 2022. Also, many of the interment fees increased in 2022 due to increases in prices by our supplier.

We are extremely grateful for a generous bequest this year, the income from which will allow us to be pro-active with maintenance. A formal assessment was done for the 106 trees on our property. Three need to be removed and another 6 need extensive pruning.

During the year, the Cemetery Committee has been diligent in managing and caring for our historic cemetery. Each month from May to October, a member of the committee has made a weekly visit to the cemetery to collect litter and other debris. The 15 helpers for the spring cleanup (held over two days) produced 58 yard waste bags. The fall cleanup saw 18 helpers (including 10 Pathfinders) work diligently to fill 52 yard waste bags. We thank all these volunteers for their time and efforts.

The Cemetery Committee was started as an official committee in 1995 with Fred Winters, Trevor Payne and Anne Barwell as inaugural members. Anne faithfully served on the committee, undertaking numerous tasks, until 2017 at which time she retired for health reasons. We were saddened by her death this year but know that she will rest in peace in her beloved cemetery. Don Daly served on the Cemetery Committee 2008 to 2012. He also will rest in peace in our cemetery.

A big thank you is extended to the Cemetery Committee who have diligently carried out their mandate during the past year. We extend a big thank you and regretful farewell to Danielle Terbenche (since 2012) and June Alexander (since 2008) who have served so faithfully on this committee for so many years. We welcome new members who are interested in task of keeping our historic cemetery beautiful and safe.

Respectfully submitted by Enid Corbett

Committee Members: Hilary Brown, Ed Carter, Enid Corbett (chair), Gloria Downey, Diane Maines, Lois Symons.

Lay Pastor of Discipleship

But seek the welfare of the city where I have sent you into exile, and pray to the Lord on its behalf, for in its welfare you will find your welfare. (Jeremiah 29:7)

The Jeremiah verse above represents our deepest commitment to our baptismal promises. The post-pandemic reality has created a new social, behavioural, and spiritual space that calls us to renew our commitments to each other, our church, our diocese and our world. We must see God fully in our neighbour and in ourselves. An enriched life means we live an affirming and meaningful life.

We are here in Thornhill, a place where God has sent us to pray and work on behalf of the people here in York. In doing that prayer and work, we find ourselves, and discover the significance of Christ in our lives, in our mutual welfare and ultimately our salvation. We are a community; as I have said many times before and will continue to say, we are becoming an environment where the deepening learning of our faith, our corporate worship, and our emerging covenant of living together more creatively is re-shaping our focus and ministry for the present and future.

One example was the anti-racism conversations and films we experienced together last year from January to May. They were tough conversations, and we will continue them in the future. The conversations shaped our ongoing discernment as we asked: Who are we? How do we do Gospel in Thornhill and the entire York region? How do our answers help us to become the eyes, ears, and feet of God in our time and place?

I continue to preach every other Sunday, do some pastoral counselling, and make myself available for conversation for anyone who desires a discerning ear to listen. Canon Barb has asked me to work with the Christian education teachers to strengthen and expand program options for the children and youth of our parish.

Without a diocesan Black History Celebration this year, I will be included on our web page resources which include meditations, book recommendations and suggested videos for you to watch and ponder. This will continue through the month of March. I hope that in April we can gather to reflect on the resources presented and how we can use them at Holy Trinity. Meanwhile, let us continue our Black History Celebration using this prayer of affirmation and diversity as the context for our ongoing life as a community of faith.

We believe God created all people equal in worth and dignity, that differences of gender, culture, race, religion, and sexual identities are gifts of God for the people of God. We believe that the nature of God is multi-dimensional and that we are made in God's image. We believe that the miracle of God's creation is manifested through many differences. We believe that to embrace diversity; we must empty a place within our self, so there is room for others. We believe that our transformation rests in openness to the gifts and perspectives of others. We believe embracing diversity requires a means to becoming a new community. We believe God's love is perfected in our collective communal experiences of diverse peoples. (Trinity-St Paul United Church, Toronto, 2002)

Be blessed and faithful,
Br Reginald Martin Crenshaw, OHC, Lay Pastor

Bible Study

The Holy Trinity Bible Study Group continued to meet weekly throughout 2022 except for summer and Christmas breaks. Our format has been to read and discuss the lectionary selections for the coming Sunday. Our discussions may include some background context for the reading in question, what it may have meant to the people for whom it was written, what it might mean for us today, plus anything else that comes to mind. We endeavour to make our meetings warm and welcoming, and encourage each other to ask questions and offer comment. It never ceases to amaze what new perspectives emerge with this group.

We continue to meet on Zoom each Tuesday afternoon from 1:30 pm to 3:00 pm. Typically, the group numbers 10 to 12 participants each week. Should you be interested and have questions please contact me.

Submitted by John Carrington

Church School

There have been many changes in the Sunday School since last year's Vestry Report. First, Judith Sinclair, the former Sunday School Coordinator, retired at the end of June 2022. Her faithful service was celebrated on Sunday, September 18, 2022. Linda Archibald, one of the helpers, is now a Zoom attendee. Thank you for your help, Linda. Ian Downer, the tech person, a faithful helper in the Sunday School for many years, has gone to his heavenly home. We are grateful to God for Ian's life and faithful service. The current volunteers in the Sunday School include Cassandra Culpepper, Rebecca Jones, Leanda Kirwan and Hazel Ogilvie.

The Ade-Akhani triplets, who were part of the Sunday School and Youth Group for many years, have now moved to Edmonton. We miss them and thank God for their participation and contributions over those years.

At present there is a core group of youth who attend regularly. The focus in our sessions is on becoming familiar with the Bible. Every week we find and read the Old Testament lesson assigned for that Sunday. The youth take turns reading the verses and at the end there is a discussion based on what we have read. For example, Isaiah 58:7: What does it mean today "to share your bread with the hungry"? How could we do that? Sometimes we deviate from the routine and discuss topics such as identity and vocation (a suggestion of Brother Reg), a series of lessons sent from the diocese (given to us by Canon Barb), or the story behind the current musical "Joseph and the Amazing Technicolor Dreamcoat."

The youth took part in the 5 pm service on Christmas Eve. They sang the first verse of the processional, "Adeste Fidelis", in Latin, and during communion they sang Calypso Carol by Michael Perry. We thank God for the youth as they are the future of the Church and we continue to pray that God will send some younger children to Sunday School, so that Parmis won't be alone.

Respectfully submitted by Hazel Ogilvie

Director of Music

As I look back at the things that happened in 2022, I want to start my report with many thanks to choir members, staff, wardens and other volunteers who have supported the music ministry at HTC.

2022 was another year of ongoing challenges and changes, one apparent and wonderful change being the new cameras and screen installed (June 5). This new technological addition has enhanced our worship experience, especially for those worshipping virtually. Using the technology, it was great to broadcast not only the 10 o'clock Sunday services but also funerals in the fall. Thanks to those volunteers working to make this possible.

As for the choir, in-person Thursday practices resumed on January 27 (choir meetings on Zoom on Jan 6, 13, 20). We recorded choir anthems or hymns together, and seven video clips of the choir were presented at the 10 o'clock Sunday service from February to April. On March 3 four singers from the choir resumed singing in person in the chancel on Sundays; and since then we had 5 to 10 singers every Sunday except for the summer months. I am very grateful for the dedicated choir members. When the choir resumed in September after the summer break, we were glad to welcome new members, including three of our youth: Aase, Efe and Makayla.

Our soloist Stephanie Birrell continued to lead hymn singing in the spring and summer months and enriched the services with her solos, including three music videos of her songs. She has been supporting the choir with her talent for many years.

On December 18, we had Advent Lessons and Carols service. I was happy that after the virtual carol services for two years, we could have Carols Service in person and sing live. For this service, we had 16 singers including two guests and a violinist, Irina Pradidenko who beautifully enriched our music. Also, seven singers including two guests sang in the choir at the 8 o'clock Christmas Eve service. Although the congregation was small in number, it was so wonderful to sing "Silent Night" together with the candles lit. Also, youths presented a carol at the 5 o'clock Christmas Eve service.

We had few individual presentations. Anita, a HTS student, sang for us on April 10, and our own Leandra Culpepper recorded her trumpet playing for the Easter Sunday service. We had a guest trumpeter for our Remembrance service on Nov 13, and Sydney Rowles shared her talent with her delightful carols at the 5 o'clock Christmas Eve service.

Besides the Sunday services, I played for Ash Wednesday service (March 2), and Holy Week services; the Advent Meditation service (Dec. 6), and a few families' life events, 1 wedding and 4 memorial services/funerals. On October 28 and 29, I enjoyed playing for the Footlights' Cabaret night.

We learned the Ade-Akhani family were moving away; sadly, this means the choir is losing three young members. We wish them well in their new home. New members are always welcome to join the choir. I look forward to continuing the music ministry in 2023 and thank God for giving new hopes and joys of serving Him in the new year.

Respectfully submitted by Rachel Yoon

Property Committee

The major building item this past year was reshingling of the church roof. After 15+ years it was pushed to the limit. It started leaking over the font and pulpit in February, so required a tarp until spring! A very favourable contract was obtained and the job well done in April.

The control desk in the balcony for the new video system in the church was designed and beautifully crafted by Les Jempson. Ed Carter and Rebecca Jones worked with the system contractor on the purchase and installation of the video equipment (85" screen, 2 cameras, controller and cabling).

A strong windstorm brought down a large tree in McDonald Park on the roof of the vestry and reception rooms. The City of Vaughan had a tree contractor come to remove the fallen tree. No damage was done to the roof.

We spent an afternoon picking up fallen branches and repositioning the concrete curbs in the parking lot, which are pushed off position by the snow plow. Several committee members trimmed the accessible branches on the trees on the lawns and parking lots. A contractor was hired to do a major trim of the Red Maple on the lawn and cut down a dead Norway Maple in the parking lot. The city removed a dead spruce on the front boulevard.

Several committee members disposed of surplus Footlights props with trips to the Habitat Restore Centre and the regional recycling centre.

In August, TNSK (Trinity Nursery School & Kindergarten) completely revamped their kitchen to accommodate their lunch program. An electric range, commercial dishwasher, washing machine and dryer were added. To support the extra electrical load a larger 100 amp switch and cable feed was added. The sewer sump was also enlarged for the increased water loads. These infrastructure upgrades were paid by HTC.

Respectfully submitted by Ron Tolhurst, Chair

Nominating Committee

FOR ELECTION BY VESTRY

The following parish members have agreed to serve in the positions listed below:

2023 Officers

| | | Years served | Term Ends (end of) |
|--|----------------------|-----------------|-----------------------|
| Warden | Robin Parravano | New | 2023 |
| Deputy Warden | Cassandra Culpepper | 1 | 2025 |
| Lay Members of Synod (3 2-year terms) | Jewell Coy | 2 | 2025 |
| <i>(2 to be elected)</i> | Cathy Walker-Pilgrim | 1 | 2026 |
| Alternate Lay Member of Synod | Ed Baumann | 1 | 2026 |
| Advisory Board Members | 3-Year Term | | |
| | Pat Burton | 1 | 2024 |
| | Linda Robertson | 1 | 2024 |
| | Susan Hogeboom | New | 2025 |
| | Hazel Ogilvie | New | 2025 |
| | Malcolm Shiner | New | 2025 |

Anglican Church Women President Marlee Tolhurst/Ruth Staples
 Advisory Board Secretary - volunteer (To be appointed at Advisory Board)

POSITIONS WHICH ARE NOT MEMBERS OF THE ADVISORY BOARD

Envelope Secretary Cathy Walker-Pilgrim
 Parochial Tribunal Ed and Cathy Baumann (elected)
 Archivist Vacant

Respectfully submitted, The Nominating Committee

FOR APPOINTMENT BY INCUMBENT

The following parish members have agreed to serve in the positions listed below:

| | | Years served | Term Ends (end of) |
|-------------------------------|--------------------|-----------------|-----------------------|
| Warden | Nancy Cutler | 3 | 2023 |
| Deputy Warden | Princewill Uzoukwu | New | 2026 |
| Advisory Board Members | 3-Year Term | | |
| | Leanda Kirwan | 2 | 2023 |
| | Osaro Ekim-Aigbede | New | 2025 |
| | Jacque Gettfield | New | 2025 |
| | Bonnie Kennedy | New | 2025 |

Liturgy & Worship

Liturgical Assistants

Lay assistants, lectors, intercessors, eucharistic ministers, crucifers and servers have once again served faithfully both in person and virtually over this past year at both the 8 am and 10 am services. There are approximately 22 parishioners involved in these duties and on any given Sunday there are up to 7 participants involved in the services. We read the word of the Lord assigned each Sunday. We read the Old Testament, New Testament and the Gospel. We also lead the Prayers of the People.

We are a caring group of parishioners who enjoy participating in the service each Sunday. We have six youths as part of the group who faithfully read lessons, serve and are crucifers at the 10 am services.

We are grateful for the ability to provide our services both in person and virtually at the 10 am service allowing us all to reach out to many of our parishioners locally and beyond.

Respectfully submitted by Patricia Johnson

Welcome Team

THANK YOU to the Welcome Team members who contributed and assisted with the 8 and 10 am services during 2022. Thanks also to the team members and volunteers who assisted with, and contributed to, Easter, Christmas and special services. Much APPRECIATED!

For more information about the Welcome Team, please speak to Peter Paterson. New members are most welcome!

Respectfully submitted by Peter Paterson

Altar Guild

The Altar Guild is a group of 23 dedicated women who prepare the sanctuary for regular worship services and for special services such as baptisms, weddings, funerals and memorials. The members care for the vessels and linens used for these services and order the necessary supplies.

The Flower Committee of the Altar Guild is a small group of talented women who make beautiful floral arrangements for the altars and the memorial table. They also decorate the church for Easter, Thanksgiving and Christmas.

Our membership has declined this past year. We would welcome any members of the congregation who would like to join our group. The Flower Committee is particularly in need of new members. No experience is necessary; training will be provided.

Thank you to all members of the guild for their dedication to this ministry. Thank you also to the clergy for their support and guidance.

Respectfully submitted by Marlee Tolhurst

Virtual Chapel

Our Virtual Chapel changed significantly in 2022. From January to May we operated the Virtual Chapel on Zoom in the church office. Services were live-streamed to YouTube, but with our rather weak internet connections, the production was sometimes shaky.

The camera, computer and sound system (I use the term loosely) were in the nave, having been moved from the front aisle to the north-side front pew, with a free-standing screen positioned diagonally by the small altar. We positioned the computer on large books to get it to the appropriate height, and taped the webcam to a microphone stand to capture the service in the chancel. It was rudimentary but we kept trying and we certainly kept learning. We covered the many cables connecting the equipment to the Internet and electrical outlets, but we were always worried about these potential tripping hazards. Each time a wedding or funeral was held we dismantled the equipment and reassembled it in time for the 10:00am Sunday worship.

Our thanks to Leáandra and Achebe Culpepper for operating the Virtual Chapel on many Sundays during this period.

New Equipment

In May 2022 the Virtual Chapel received a complete make-over. We transitioned from duct-taped webcams and laptops perched on textbooks to the latest technologies and equipment being used in other churches. New equipment was installed by Audio Operations Ltd., including:

- a large screen on the north front pillar
- cameras on the pillars throughout the nave; these pivot to various angles to capture different areas of the nave and chancel
- high-speed internet connections to the balcony
- two laptops in the balcony connected to a StreamDeck and HDMI and ATEM Switchers

Our thanks to Les Jepson who designed and constructed a custom cabinet to house the equipment and at which the Virtual Chapel is operated in a very small area of the balcony.

Ed Carter and I talked frequently about our significant trepidation that we would have this technology and yet not be able to operate it. And then God answered us.

Andrew Gould offered to help with the new equipment. If it had not been for Andrew, we would not be where we are today. I cannot overstate the importance of his contribution in operationalizing the technologies and training us. Even today he continues to follow-up with us as we trouble-shoot bugs and problems. We are indebted to Andrew. He also helps when he can by livestreaming funerals. Thank you, Andrew.

Today the Virtual Chapel is operated by Princewill Uzoukwu and Gabriel Aigbede. Technology is constantly being upgraded causing problems for the people using Zoom or viewing on YouTube. We do our best to find solutions that accommodate a range of devices of varying capabilities.

Virtual Chapel Attendance

The nature of the Virtual Chapel differs from the physical church in that people can engage with the services, music, homilies and funerals any time on YouTube. We “count” the number of worshippers on Zoom and on the live-stream of YouTube during worship, but we also count the views of the recordings on YouTube long after the service is finished.

While Virtual Chapel attendance seemed to diminish once the physical church was fully open, there has been an upsurge in YouTube views in January-February 2023. This report is to comment only on 2022, but as I reviewed the statistics I could not help but see the numbers climbing for 2023. During the past six weeks the Holy Trinity Thornhill Channel has eight new subscribers, bringing our total subscribers to 142, and there have been 602 views of our channel videos. It will be interesting to see if this trend holds.

The most viewed service to date has been the funeral for Dr. Robert Ogilvie: 68 devices were on the YouTube livestream, but since then the recording has been viewed 367 times.

Virtual Chapel: Average Weekly Attendance and Views 2022

| | Jan | Feb | Mar | Apr | May | June | Jul | Aug | Sept | Oct | Nov | Dec |
|-----------------------|-----|-----|-----|-----|-----|------|-----|-----|------|-----|-----|-----|
| Zoom (live) | 78 | 75 | 73 | 70 | 40 | 28 | 25 | 35 | 34 | 36 | 28 | 38 |
| YouTube (live) | 2 | 2 | 2 | 1 | 1 | 4 | 4 | 3 | 4 | 4 | 4 | 6 |
| YouTube views (after) | 25 | 30 | 28 | 31 | 45 | 56 | 30 | 10 | 40 | 35 | 30 | 50 |
| Total | 103 | 107 | 103 | 102 | 86 | 88 | 99 | 48 | 78 | 75 | 62 | 94 |

New Website

We also launched a new website in May 2022. The website is our Holy Trinity communication hub. The worship services livestreamed on YouTube are automatically sent to the website’s main page. We encourage parishioners to check the website for Trinity Today, announcements and the parish profile.

Our thanks to Neda Dalir, a very talented photographer, for capturing many of the parish moments that are the stunning photos on the website.

Submitted by Rebecca Jones

Outreach

Coldest Night of the Year

For the fourth year, HTC participated in the Coldest Night of the Year. This national event is a key fundraising event for Blue Doors/Out of the Cold, raising \$131,252. At HTC two teams (10 walkers) raised over \$12,300, the second-highest at an event fundraiser for Blue Doors. Due to Covid, the event was again a virtual one; HTC walkers met at the church on the day and walked together.

Submitted by Miriam Irving

Richmond Hill Community Food Bank

During 2022, there were 45 deliveries of non-perishable food and personal use items to the R.H.C.F.B. On some occasions deliveries included fresh fruit and vegetables, as well as food requiring refrigeration. In addition, some parishioners provided financial assistance for the purchase of needed items by the R.H.C.F.B. Director Lee Reynolds and her staff. THANK YOU for your contributions and support. MUCH APPRECIATED! If you would like more information, please call Peter Paterson.

Submitted by Peter Patterson

Prayer Shawl Ministry

The Prayer Shawl Ministry continued in 2022 – silent and determined – not even COVID could keep knitters from their passion! Approximately 52 shawls were distributed to the HTC family and beyond.

There's nothing like stories to bring the ministry to life, so I've chosen two to update with photos from Facebook.

On the Fourth of July, in their home town of Highland Park, Illinois, 8-year-old Cooper, his twin brother Luke and their mom Keeley attended an Independence Day parade. Their life changed forever when Cooper and his mom were hit by bullets, while Luke watched. All three received prayer shawls.

After countless surgeries, Cooper reunited with his dog, George, in August 2022, to begin working on his healing process. Paralyzed from the waist down, the little boy will be in a wheelchair for the rest of his life. His mom has undergone much medical therapy as well.

In a recent post on a GoFundMe page, Keeley writes "Thank you to every one of you who has helped us get to this place in our survival journey. February 1st – February 7th, 2023 is the 5th Annual National Gun Violence Survivor's Week. The important reason February 1st each year marks the beginning of this week of critical recognition is that this is the date that represents the approximate time in which gun deaths in the US will exceed the number of gun deaths experienced by all peer countries within an entire calendar year."



ADDENDA TO THE 2022 VESTRY REPORT

Outreach - Out of the Cold

Out of the Cold (OOTC) has continued to operate through Covid but because of restrictions from Public Health it is very different from how it originally operated.

During the 2021-2022 season, we were only allowed to have two sites, with no volunteers and a maximum of 20 guests a night. We at HTC continued to stay involved. Our kitchen is regularly inspected and approved by York Region Public Health, which we took advantage of by providing packed lunches four days a week. The parish and community donated funds and food products that enabled us to provide approximately 1600 lunches. The sandwiches were made in the kitchen and lunch bags packed in the reception room. A dedicated group from the church and community came out every week to make this all possible.

This season, there has been some relaxation of the Covid rules. The shelter now operates out of five sites. We are able to provide shelter to up to 25 individuals a night, and our guests are no longer required to stay in plexi-glass boxes. We still cannot serve meals and sit together at large tables, family-style; dinners are catered and must come in individual sealed servings and be eaten at individual TV-style tables. Some volunteers are allowed but it is still very restrictive.

HTC provides shelter on Friday night. Miriam and Hillary are there each week to help with the set up and provide a presence from the church. We offer an emergency clothing and hygiene items table for our guests from 5 to 7 pm, and a cold breakfast in the morning before they leave. Rebecca is there in the morning to ensure that everything is okay with the space and see that the church is locked up.

HTC has continued with the lunchbag ministry, providing lunch for our guests on Saturday morning, as well as Sunday and Monday, as there was no caterer willing to do lunches over the weekend. Currently we are providing 60 lunches a week, once again with a dedicated group of volunteers from the parish and the community.

The generosity of the parish has made it possible for us to help meet the needs of those without homes in our community.

Submitted by Hilary Brown

Passed Away in 2022

Gilbert Wong

FINANCIAL STATEMENTS

See following pages

HOLY TRINITY CHURCH
2023 Operating Budget

| INCOME | NOTES | 2023 Budget | 2022 Actual | 2022 Budget |
|--------------------------------------|-------|-----------------|----------------|----------------|
| <i>Envelopes Receipts</i> | | 224,800 | 240,813 | 266,400 |
| <i>Open Receipts</i> | | 10,300 | 17,126 | 4,500 |
| <i>Property</i> | | 52,500 | 49,588 | 46,200 |
| <i>Housing Income (Rectory Fund)</i> | | 48,340 | 47,884 | 46,000 |
| <i>Mission & Ministries</i> | 1 | 32,000 | 40,767 | 36,000 |
| <i>Organizations</i> | 2 | 4,000 | 2,000 | - |
| <i>Bequests</i> | | 5,000 | 17,500 | 7,500 |
| <i>Endowment Fund</i> | | 10,000 | 20,560 | 10,000 |
| <i>HST Refund</i> | | 10,000 | 12,103 | 9,000 |
| <i>Other</i> | 3 | 12,340 | 17,406 | 16,800 |
| TOTAL INCOME | | 409,280 | 465,747 | 442,400 |
| EXPENSES | | | | |
| <i>Administration</i> | 4 | 39,090 | 49,718 | 32,431 |
| <i>Building</i> | 5 | 57,040 | 68,873 | 62,100 |
| <i>Diocesan Allotment</i> | | 58,210 | 57,276 | 60,516 |
| <i>Programs</i> | 6 | 51,800 | 51,824 | 57,255 |
| <i>Staff</i> | 7 | 241,500 | 194,025 | 230,100 |
| TOTAL EXPENSES | | 447,640 | 421,716 | 442,402 |
| Income over Expense | | - 38,360 | 44,031 | - 2 |

CAPITAL EXPENDITURE BUDGET 2023

| Expenditure | Project | Amount |
|---------------------------|---|---------------|
| | Auditorium rear stairs - New treads/landing | 10,000 |
| | Improve boiler temperature control | 5,000 |
| | Repaint front doors on church | 5,000 |
| | Kitchen Stove | 1,500 |
| Total Expenditures | | 21,500 |

| Source of Funds | Account | Amount |
|----------------------|-----------------|---------------|
| | Capital Reserve | 21,500 |
| Total Funding | | 21,500 |

2023 Operating Budget

[illegible]

HOLY TRINITY ANGLICAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2022

DRAFT

HOLY TRINITY ANGLICAN CHURCH
FINANCIAL STATEMENTS
DECEMBER 31, 2022

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INDEPENDENT AUDITORS' REPORT

To the Members of Holy Trinity Anglican Church

Qualified Opinion

We have audited the financial statements of Holy Trinity Anglican Church (the "church"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the church as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the church derives part of its revenue from the public in the form of donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the church. Therefore, we were unable to determine whether any adjustments might be necessary to donations, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2022, current assets and net assets as at December 31, 2022. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of The Financial Statements* section of our report. We are independent of the church in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the church or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the church's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered

material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Toronto, Ontario

Chartered Professional Accountants
Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF FINANCIAL POSITION

As at December 31, 2022

| | 2022 | 2021 (Note 11) |
|--|--------------|-------------------|
| ASSETS | | |
| Current assets | | |
| Cash | \$ 141,203 | \$ 177,542 |
| Other receivables | - | 167 |
| HST receivable | 6,651 | 3,814 |
| Prepaid expenses and deposits | 813 | 1,110 |
| Total current assets | 148,667 | 182,633 |
| Capital assets (Note 3) | 365,747 | 362,793 |
| Investments (Note 4) | 3,180,835 | 2,292,948 |
| | 3,546,582 | 2,655,741 |
| | \$ 3,695,249 | \$ 2,838,374 |
| LIABILITY | | |
| Current liability | | |
| Accounts payable and accrued liabilities | \$ 42,852 | \$ 6,735 |
| FUND BALANCES | | |
| Operating fund | 562,881 | 576,939 |
| Internally restricted fund (Note 5) | 755,891 | 728,520 |
| Externally restricted fund (Note 6) | 1,481,415 | 1,526,180 |
| Endowment funds (Note 7) | 852,210 | - |
| | 3,652,397 | 2,831,639 |
| | \$ 3,695,249 | \$ 2,838,374 |

Approved on behalf of the Church Wardens

_____ People's Warden

_____ Rectory's Warden

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF OPERATIONS

For the year ended December 31,

| | Operating fund 2022 | Internally restricted funds 2022 | Externally restricted funds 2022 | Endowment funds 2022 | December 31 2022 | December 31 2021 |
|---|---------------------------|---|---|----------------------------|---------------------|---------------------|
| Revenue | | | | | | |
| Bequests | \$ 17,500 | \$ 15,000 | \$ - | \$ - | \$ 32,500 | \$ 6,000 |
| Diocese grant | 4,773 | 10,000 | - | - | 14,773 | 15,000 |
| Donations - directed | - | 300,518 | 9,671 | - | 310,189 | 30,425 |
| Donations - envelope receipts | 240,813 | - | - | - | 240,813 | 275,102 |
| Donations - open receipts | 17,126 | - | - | - | 17,126 | 6,909 |
| Endowment fund | 20,560 | - | - | - | 20,560 | 12,000 |
| Fundraising and other income | 31,859 | 13,787 | - | - | 45,646 | 36,243 |
| Government subsidy | 3 | - | - | - | 3 | 18,115 |
| Investment income | 11,408 | (61,307) | (94,661) | 25,402 | (119,158) | 318,838 |
| Rental | 49,588 | - | - | - | 49,588 | 44,666 |
| | 393,630 | 277,998 | (84,990) | 25,402 | 612,040 | 763,298 |
| Expenses | | | | | | |
| Administration | 56,214 | - | - | 2,010 | 58,224 | 34,805 |
| Amortization | 34,521 | - | - | - | 34,521 | 22,031 |
| Church premises | 68,875 | 1,740 | - | - | 70,615 | 58,423 |
| Diocesan allotment (Note 8) | 57,276 | - | - | - | 57,276 | 60,514 |
| Distribution | - | - | - | 20,560 | 20,560 | - |
| Donation | - | - | - | 9,000 | 9,000 | - |
| Human resources | 230,874 | - | - | - | 230,874 | 254,672 |
| Ministry and missions | 50,606 | 62,012 | 55,972 | - | 168,590 | 111,347 |
| | 498,366 | 63,752 | 55,972 | 31,570 | 649,660 | 541,792 |
| Excess of (expenses over revenue) revenue over expenses | \$ (104,736) | \$ 214,246 | \$ (140,962) | \$ (6,168) | \$ (37,620) | \$ 221,506 |

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CHANGES IN FUND BALANCES

For the year ended December 31,

| | Operating fund 2022 | Internally restricted fund 2022 | Externally restricted fund 2022 | Endowment funds 2022 | December 31 2022 | December 31 2021 |
|--|---------------------------|--|--|----------------------------|---------------------|---------------------|
| Fund balances, beginning of year | \$ 576,939 | \$ 728,520 | \$ 1,526,180 | \$ - | \$ 2,831,639 | \$ 2,610,133 |
| Endowment funds transfer in | - | - | - | 858,378 | 858,378 | - |
| Excess of (expenses over revenue) revenue over expenses | (104,736) | 214,246 | (140,962) | (6,168) | (37,620) | 221,506 |
| Interfund transfers | 90,678 | (186,875) | 96,197 | - | - | - |
| Fund balances, ending of year | \$ 562,881 | \$ 755,891 | \$ 1,481,415 | \$ 852,210 | \$ 3,652,397 | \$ 2,831,639 |

HOLY TRINITY ANGLICAN CHURCH

STATEMENT OF CASH FLOWS

For the year ended December 31,

| | 2022 | 2021 |
|---|-------------|------------|
| Operating activities | | |
| Excess of (expenses over revenue) revenue over expenses | \$ (37,620) | \$ 221,506 |
| Adjustments for non-cash items: | | |
| Amortization | 34,521 | 22,031 |
| Unrealized loss (gain) on investments | 208,370 | (239,574) |
| | 205,271 | 3,963 |
| Change in non-cash working capital items | | |
| Other receivables | 167 | 10,466 |
| HST receivable | (3,333) | 2,199 |
| Prepaid expenses and deposits | 297 | (342) |
| Accounts payable and accrued liabilities | 36,116 | (1,354) |
| | 33,247 | 10,969 |
| Investing activities | | |
| Endowment funds contribution | 3,005 | - |
| Purchase of capital assets | (37,477) | - |
| Purchase of investments | (240,385) | (3,658) |
| | (274,857) | (3,658) |
| (Decrease) increase in cash | (36,339) | 11,274 |
| Cash, beginning of year | 177,542 | 166,268 |
| Cash, end of year | \$ 141,203 | \$ 177,542 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

1. Nature of operations

Holy Trinity Anglican Church ("Church") was formed in 1830 and is a separate legal corporation organized as a parish of the Incorporated Synod of the Diocese of Toronto, part of the Anglican Church of Canada.

The Church exists to pursue the principles of mutual support and encouragement in ministry, recognizing that the ministry is shared with the members of the Church in the name of Jesus Christ and with each other under the guidance of the Bishop.

The Church is a tax-exempt registered charity under Section 149(1)(f) of the Income Tax Act (Canada) and as such is exempt from income taxes and is able to issue tax-deductible receipts to donors.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Capital assets

The Church buildings are not accounted for in these financial statements. The Church holds these properties in trust for the Incorporated Synod of the Diocese of Toronto. Approval from the Diocese is required for the sale, disposition, use or pledging as security of these assets.

Capital assets are recorded at cost and are amortized as follows. Amortization is not charged in the year of acquisition.

| | | |
|-----------------------------------|---------------|----------|
| Accessibility projects - elevator | Straight-line | 40 years |
| Church improvements | Straight-line | 25 years |
| Church siding | Straight-line | 20 years |
| Computer equipment | Straight-line | 3 years |

Fund accounting

The activities of the Church are accounted for using the concepts of restricted fund accounting.

The operating fund is an unrestricted fund that reports revenues and expenses and resources available for ongoing Church activities.

The internally restricted fund includes a number of internally restricted funds established for particular programs and activities. Revenues, including certain directed donations, relating to internally restricted funds are recognized in the general fund. The capital fund sets aside funds, for major capital projects as may arise from time to time. The cemetery

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

2. Significant accounting policies, continued

Fund accounting, continued

maintenance fund accounts for cemetery maintenance and includes 60% of revenue from cemetery plot sales. The Eva Rea Millennium fund was established as a repository for undesignated bequests, and retains or distributes its net income in accordance with guidelines established by the Vestry, including in particular the giving of annual bursaries. The operating reserve represents the fund sets aside to ensure that the Church is able to meet its ongoing operating expenditure requirements while meeting the requirements of other financial obligations that may arise.

A number of smaller funds, as detailed below in Note 6, are also included in the Internally Restricted Fund.

The externally restricted fund reports resources received subject to specific restrictions as to their uses. The assets of the externally restricted funds are held and invested by the Consolidated Trust Fund of the Dioceses of Toronto.

The cemetery perpetual fund, which includes 40% of revenue from cemetery plot sales not included in the internally restricted cemetery maintenance fund. The Church receives the income from the cemetery perpetual fund and applies it to cemetery maintenance.

The glebe & thorne trust, which is an endowment established at the time the parish began, to provide income for certain expenses.

The rectory fund, which includes funds received from the sale of the rectory at 2 Marie Court. The Church receives income from the rectory fund and applies it to incumbent's housing allowance. No capital or capital gain may be withdrawn unless it is for the purpose of buying a new rectory.

The endowment funds include Holy Trinity endowment fund and Margaret Harding memorial garden fund. They are unincorporated trusts established in 1980 by the Vestry of Holy Trinity Church. The fund trustees are elected annually from the parishioners of the Church at an Endowment Fund Special Vestry. Up to 90% of annual net income is available for distribution. In the event that additional funds are required, the trustees are authorized to use the remaining 10% to contribute to these expenditures.

2. Significant accounting policies, continued

Revenue recognition

Donations are recorded as revenue when received, or when they may be reasonably estimated and collection is reasonably assured.

The Church accepts donations in kind; donated services are not recorded in these financial statements. The value of pledged donations is not recorded in these financial statements unless the amount and terms have been specifically agreed and receipt is reasonably assured.

Rental and other revenue are recorded on an accrual basis.

Cash

Cash consists of cash and balances with banks, all of which are readily convertible to cash and subject to an insignificant risk of change in fair value.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires the Churchwardens to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Such estimates include useful lives of capital assets. On an ongoing basis, management reviews its estimates, and, as adjustments become necessary, they are reported in statement of operations in the period in which they become known. Actual results could differ from those estimates.

Contributed services

Volunteers contribute significant time to assist the Church in carrying out its mandate. Because these services are not normally purchased by the Church and due to the difficulty in determining their fair value, donated services are not recognized in the financial statements.

Employee future benefits

The clergy and full-time lay employees are eligible to become members of the pension and benefits plans sponsored and administered by the Pension Office of the Anglican Church of Canada, and receive long-term disability and health plan benefits from it. Contributions to these plans are made by the Church and by the employees.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

2. Significant accounting policies, continued

Financial instruments

Measurement of financial instruments

The Church initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions. Transaction costs related to financial assets are recognized in the statement of operations in the year in which they are incurred. The Church subsequently measures its financial assets and financial liabilities at amortized cost. Investments are measured at fair value. Change in fair value are recognized in the statement of operations.

Financial asset measured at amortized cost includes HST receivable. Financial liabilities measured at amortized cost includes accounts payable and accrued liabilities.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. The amount of the write-down is recognized in the statement of operations. Any previously recognized impairment loss may be reversed to the extent of any improvement, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. Capital assets

| | Cost | Accumulated amortization | 2022 Net carrying value | 2021 Net carrying value |
|-----------------------------------|-------------------|-------------------------------------|--|--|
| Accessibility projects - elevator | \$ 157,289 | \$ (76,547) | \$ 80,742 | \$ 84,675 |
| Church improvements | 452,466 | (192,446) | 260,020 | 278,118 |
| Computer equipment | 43,572 | (18,587) | 24,985 | - |
| | \$ 653,327 | \$ (287,580) | \$ 365,747 | \$ 362,793 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

4. Investments

The Diocese holds certain financial assets that belong to the Church in the Consolidated Trust Funds and pays dividend income quarterly on the investments. The investments are measured at fair value. The endowment funds also hold certain investments with TD Wealth, including a GIC with 2.4% interest rate per annum, maturing April 3, 2024 and other mutual funds which are measured at fair value as well. Changes in fair value are recognized in the statement of operations.

| | 2022 | 2021 |
|------------------------------------|---------------------|---------------------|
| Externally restricted | | |
| Cemetery perpetual fund | \$ 249,851 | \$ 126,233 |
| Glebe & thorn trust | 23,518 | 25,765 |
| Rectory fund | 1,181,947 | 1,301,782 |
| | <u>1,455,316</u> | <u>1,453,780</u> |
| Endowment funds | | |
| Endowment fund | 258,597 | - |
| GIC, 2.40%, maturing April 3, 2024 | 15,000 | - |
| TD Wealth mutual funds | 575,112 | - |
| | <u>848,709</u> | <u>-</u> |
| Internally restricted | | |
| Cemetery maintenance | 130,166 | 8,166 |
| Eva Rea Millennium fund | 465,060 | 520,869 |
| | <u>595,226</u> | <u>529,035</u> |
| Unrestricted | | |
| Operating revenue | 281,584 | 310,133 |
| Total | <u>\$ 3,180,835</u> | <u>\$ 2,292,948</u> |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

5. Internally restricted funds

| | December 31 2021 | Revenue 2022 | Expenses 2022 | Fund transfer 2022 | December 31 2022 |
|----------------------|-----------------------------|-------------------------|--------------------------|-----------------------------------|-----------------------------|
| ACW | \$ 2,828 | \$ 10,124 | \$ (9,883) | \$ - | \$ 3,069 |
| Altar Guild | 5,768 | 910 | (1,500) | - | 5,178 |
| Capital reserve | 35,486 | 5,000 | (500) | (5,000) | 34,986 |
| Celebration garden | 1,505 | 3,219 | (633) | - | 4,091 |
| Cemetery | | | | | |
| maintenance | 5,670 | 286,496 | (13,855) | (271,618) | 6,692 |
| Cemetery | | | | | |
| maintenance care | - | 3,955 | - | 134,211 | 138,166 |
| Choir | 1,571 | - | (250) | - | 1,321 |
| Dioc Unrealized | 77,108 | (36,549) | - | (4,166) | 36,393 |
| Discipleship | | | | | |
| initiative | 45,688 | 10,000 | - | (25,000) | 30,688 |
| ER fund income | - | 19,160 | (26,577) | 7,417 | - |
| Eva Rea Millennium | 520,869 | (32,948) | - | (22,861) | 465,060 |
| Faithworks | - | 3,835 | (3,259) | (576) | - |
| Food bank | - | - | (705) | 705 | - |
| Footlights | 3,244 | 3,663 | (5,216) | - | 1,691 |
| Greening solution | 7,427 | - | - | - | 7,427 |
| Memorial | 9,078 | 1,133 | - | - | 10,211 |
| Ministry | 8,784 | - | - | - | 8,784 |
| Organ repair | 121 | - | (134) | 13 | - |
| Rector discretionary | 3,274 | - | (1,240) | - | 2,034 |
| Youth/children | 100 | - | - | - | 100 |
| | \$ 728,520 | \$ 277,998 | \$ (63,752) | \$ (186,875) | \$ 755,891 |

6. Externally restricted funds

| | December 31 2021 | (Unrealized loss) revenue 2022 | Expenses 2022 | Fund transfers 2022 | December 31 2022 |
|--------------|-----------------------------|---|--------------------------|------------------------------------|-----------------------------|
| Cemetery | | | | | |
| perpetual | \$ 126,232 | \$ (21,289) | \$ - | \$ 144,907 | \$ 249,850 |
| Glebe and | | | | | |
| thorn trust | 25,765 | (1,421) | - | (826) | 23,518 |
| Rectory fund | 1,301,782 | (71,951) | - | (47,884) | 1,181,947 |
| Refugee | 72,400 | 9,671 | (55,972) | - | 26,099 |
| | \$ 1,526,180 | \$ (84,990) | \$ (55,972) | \$ 96,197 | \$ 1,481,415 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

7. Endowment funds

| | December 31 2021 | Revenue 2022 | Expenses 2022 | Fund transfer in 2022 | December 31 2022 |
|---|---------------------|-----------------|------------------|-----------------------------|---------------------|
| Holy Trinity endowment fund | \$ - | \$ 25,228 | \$ (30,540) | \$ 835,511 | \$ 830,199 |
| Margaret Harding memorial garden fund | - | 174 | (1,030) | 22,867 | 22,011 |
| | \$ - | \$ 25,402 | \$ (31,570) | \$ 858,378 | \$ 852,210 |

8. Related party transactions

The Church is a parish of the Diocese of Toronto. During the year, the church paid an annual allotment of \$57,276 (2021 - \$60,514), payable monthly in advance. These payments are recorded at the exchange amount, which is the amount of consideration established and agreed upon by the related parties. At year end, the balance owed to the Diocese in respect of these amounts was nil (2021 - nil).

The Diocese holds and manages certain funds on behalf of the Church within the Diocesan Consolidated Trust Fund. During the year, the Church recognized \$89,211 (2021 - \$79,265) in realized revenue from these funds, and \$208,369 (2021 - \$239,573 unrealized gain) in unrealized loss on these funds.

9. Commitments/contingencies

The Church is committed to minimum annual payments on a photocopier lease as follows:

| | |
|------|-----------|
| 2023 | \$ 4,624 |
| 2024 | 4,624 |
| 2025 | 4,624 |
| 2026 | 4,239 |
| | \$ 18,111 |

The Church may be required to pay an additional retiring allowance of up to \$27,637. The potential cost of the expenses has not been recognized in these financial statements.

10. Financial instruments

The Church is exposed to various risks through its financial instruments. The following analysis provides a measure of the Church's risk exposure and concentrations at the statement of financial position date.

Liquidity risk

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Church is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is the Churchwardens' opinion that the Church has a low market risk based on the investments they hold.

11. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

Close to Saskatoon, on Sept. 4, 2022, at the James Smith Cree Nation and in a nearby village, 28 people were attacked, ten people were killed and both suspects also died. A sister of one of the victims and Kelly Taylor, Pastor of Kinistino Community Church (who shared his story on CBC radio) helped distribute prayer shawls sent to victim's families and those recovering, including Joyce Burns. After being placed on life support, to the surprise of everyone, in late September Joyce woke up and began her long road to recovery without her childhood sweetheart, husband Earl.

Already wounded that Sunday morning, he was in the school bus he had purchased to drive children to their Bernard Constant Community School when he died. Some say he was trying to chase down one of the suspects. Others think he was seeking help for those who'd been stabbed. Earl was a veteran of the Princess Patricia's Canadian Light Infantry.

Don't forget, it takes a community to make a ministry thrive. Please alert HTC clergy or me directly when you hear of folks could benefit from receiving a shawl. Thank you.

Respectfully submitted by Cathy Pearson, STKW (Still the Knit Wit)



Refugee Sponsorship

After a very long wait, our remaining three co-sponsored refugees arrived in Canada this summer. Merhawi Desbele, co-sponsored with CHAI, is attending ESL classes and working part-time in the restaurant industry. Mohamed "Jack" Eisa, co-sponsored with TRAC, is attending Toronto Metropolitan University and studying social work practices specific to Canada. He has already qualified as a social worker overseas and hopes to pursue the same career here. Zawuda Tesfai, co-sponsored with her brother in the U.S., is attending ESL daily and keeping in touch with family and friends already in Canada. Amar Ganga is coming to the end of his sponsorship period but will stay in contact with CHAI for friendship and support as he continues to adjust to life in Canada. All our newcomers feel safe, secure and happy with the opportunities in their new country. We extend many thanks to our congregation for their interest and support.

Hillary Irving-Brown and Linda Gould

Christmas Assistance Program

The Committee decided to give out only gift cards again this year to enable families to purchase the foods and children's gifts that suit their needs. On December 10, 2022 we delivered beautifully decorated envelopes of gift cards to 132 families, which included 231 adults and 139 teens/children, an increase of 35 families from last year. This included 20 families from the Yellow Brick House Women's Shelter. Sincere thanks go out to HTC parishioners for their generous contributions and to the members who volunteered their time to make the deliveries.

Linda Gould

Outreach Disbursement Summary for 2022

| CHARITIES | HTC ACW | HTC Outreach | HTC Other | Eva Rea Bursary Fund | Endowment Fund |
|---|---------------|--------------|-------------|----------------------|----------------|
| Anglican Church Can. Council of the North | | 1000 | | | |
| All Saints' Church | | 1000 | | | |
| Bereaved Families – York Region | | 500 | | | |
| Blue Door/Mosaic/OOTC | 200 | | | | |
| Canadian Food Grains Bank | | | | | 2000 |
| Comm. & Home Assist. to Seniors (CHATS) | | | | | 2000 |
| Diocese of the Arctic | 400 | | | | |
| Downsview Youth Covenant | 300 | | | | |
| Eva's Initiatives | 400 | | | | |
| Eva Rea Bursary | | | | 24 200 | |
| FaithWorks | | | | | |
| Flemingdon Park Ministries | 600 | | | | |
| Habitat for Humanity | | 500 | | | |
| Holy Trinity Church | 1000 | | 1000 | | 20 560 |
| Holy Trinity Cemetery | | | | | |
| Holy Trinity OOTC | 500 | | 2000 | | 5000 |
| Hospice - Hill House | | 1000 | | | |
| Jessie's June Callwood Centre | 400 | | | | |
| L'Arche Daybreak | 400 | | | | |
| LOFT - Bradford House | 400 | | | | |
| LOFT - Crosslinks | 400 | | | | |
| LOFT - Ingles House | 400 | | | | |
| Moorelands | 400 | | | | |
| PWRDF - Indigenous Water Program | | 500 | | | |
| Ratanak Foundation | 300 | | | | |
| Richmond Hill Food Bank | 800 | 500 | | | |
| Sandgate Shelter | 600 | | | | |
| Sleeping Children Around the World (SCAW) | 400 | | | | |
| SOS Children's Villages Canada | 400 | | | | |
| St. Bartholomews Breakfast Program | 500 | | | | |
| Stephen Lewis Foundation | | 500 | | | |
| Thornhill Christmas Assistance Program | 900 | 1000 | 1285 | | |
| Toronto Diocese/ACW Commitment | 1300 | | | | |
| Toronto Diocese/ ACW Special Projects | 400 | | | | |
| Toronto Urban Native Ministries | 500 | | | | |
| Trinity College | | 500 | | | |
| Wycliffe College | | 500 | | | |
| Yonge St. Mission | | 500 | | | |
| Total | 11 800 | 8000 | 4285 | 24 200 | 29 560 |

ACW (Anglican Church Women)

During 2022 we experienced uncertainties as we lived through the lasting effects of the Covid pandemic and adjusted to the new normal. The ACW groups continued to meet in person or on Zoom to enjoy a time of fellowship. The fundraising continued in a modest way: Diane Maines continued to make microwave bowl huggers, the treasure chest collected silver and a Sunday book sale was held.

We were able to host a Poinsettia Tea in November with a few favourites: a raffle, Christmas Past room, China and Gifts room, poinsettia sale, a very popular bake sale and afternoon tea with squares made by Elaine Hishon. The money raised over the year and from the tea allowed us to make donations to chosen charities supporting women and children. We are hopeful that 2023 will allow for more activities. We are especially delighted to hear the quilters are able to meet and are busy with needle and thread on a beautiful quilt.

I would like to invite all women of the church and parish to join an ACW group or event to enjoy the fellowship as we unite together with prayer, love and service, continuing God's work in the church and community.

Respectfully submitted by Ruth Staples, with financial statements submitted by Enid Corbett

| The ACW Executive of 2022 | |
|---------------------------|---|
| Past President | Linda Robertson |
| President | Ruth Stapled |
| Secretary | Anne Thompson |
| Treasurer | Enid Corbett, assisted by Gloria Downey |
| Auxiliary Positions | |
| Housekeeping | Linda Gould |
| Calendars | Susan Hogeboom |
| Raffle | Ruth Group |

ANGLICAN CHURCH WOMEN RECEIPTS & DISBURSEMENTS

January 1, 2022 - December 31, 2022

Year to
Date
Dec 31/22

RECEIPTS

| | |
|------------------------|-------------------|
| Ingathering | \$1,147.00 |
| Treasure Chest | \$1,217.15 |
| Party Lite | \$141.00 |
| Sales | \$232.85 |
| Book Sales | \$74.00 |
| Tea - Poinsettia Tea | \$970.00 |
| Sales - Poinsettia Tea | \$2,570.50 |
| Poinsettia Sales | \$1,165.00 |
| Calendars | \$185.00 |
| Quilters | \$511.00 |
| Designated Donations | \$850.00 |
| Donations | \$550.00 |
| Miscellaneous | \$0.00 |
| Total Receipts | \$9,613.50 |

DISBURSEMENTS

| | |
|-----------------------------------|-------------------|
| Holy Trinity Church | \$1,000.00 |
| Outreach Donations | \$4,160.00 |
| Designated Outreach donations | \$1,050.00 |
| Diocesan ACW | \$1,700.00 |
| Tea - Poinsettia Tea | \$249.60 |
| Sales - Poinsettia Tea | \$0.00 |
| Poinsettia Sale | \$775.75 |
| Calendars (22/23) | \$180.00 |
| Quilters | \$0.00 |
| Kitchen Supplies & cleaning | \$88.07 |
| Coffee, food supplies, receptions | \$0.00 |
| Ingathering | \$150.00 |
| Annual Meeting | \$0.00 |
| Administration | \$0.00 |
| Miscellaneous (memorials & gift) | \$20.00 |
| Total Disbursements | \$9,373.42 |

GAIN (LOSS) \$240.08

RAFFLE ACCOUNT

| | | |
|------------------------|------------|------------|
| Income | \$4,385.05 | |
| Expenses | | \$345.91 |
| Outreach Disbursements | | \$4,000.00 |

Enid Corbett

ACW - Holy Trinity Church, Thornhill

Outreach Disbursements - 2022

| | Prior to Dec | December 2021 | December 2022 | Total 2022 | |
|--|-----------------|------------------|------------------|------------------|--|
| O L'Arche Daybreak | Raffle | 400.00 | 400.00 | 400.00 | Provides community homes for the handicapped |
| C Jessies | | 400.00 | 400.00 | 400.00 | Provides help for pregnant youth and young parents (June Caldwell House) |
| W Ingles House | | 400.00 | 400.00 | 400.00 | Shelter for women with psychiatric needs whose families can not cope with them |
| F Richmond Hill Food Bank | Raffle | 800.00 | 800.00 | 800.00 | Provides food for needy families |
| C Sleeping Children Around the World | | 460.00 | 460.00 | 460.00 | Provides bed kits for children around the world |
| A TorDiocACW Commitment | | 1,300.00 | 1,300.00 | 1,300.00 | Diocese Commitment - Council of the North |
| A TorDiocACW Special Projects | | 400.00 | 400.00 | 400.00 | Special Projects of Diocesan ACW |
| H Holy Trinity Church | | 1,000.00 | 1,000.00 | 1,000.00 | Contribution to Church operations |
| H Toronto Urban Native Ministries | | 300.00 | 500.00 | 500.00 | Inner city ministry |
| C Eva's Initiatives | Raffle | 400.00 | 400.00 | 400.00 | Youth shelter |
| W/C Flemington Park Ministries | Raffle | 800.00 | 800.00 | 800.00 | Women and children |
| W/C Sandgate Shelter | Raffle | 800.00 | 800.00 | 800.00 | Women and children's shelter |
| F St. Bartholomews Church | | 800.00 | 500.00 | 500.00 | Breakfast program |
| W/C Ratanak Foundation | | 300.00 | 300.00 | 300.00 | Rescues young girls - Cambodia |
| O Diocese of Arctic | | 400.00 | 400.00 | 400.00 | General purposes |
| F Thornhill Christmas Assistance | 500.00 | 900.00 | 400.00 | 900.00 | Christmas baskets for needy Thornhill families |
| O Crosslinks - LOFT | Raffle | 400.00 | 400.00 | 400.00 | Housing and Support Services - Street Outreach Van-York Region |
| O Bradford House - LOFT | Raffle | 400.00 | 400.00 | 400.00 | Seniors with mental challenges |
| C Moorelands | | 400.00 | 400.00 | 400.00 | Camp for inner city youth |
| C SOS Children's Villages | | 400.00 | 400.00 | 400.00 | Creates homes and families for orphans |
| C The Downsview Youth Covenant | | 300.00 | 300.00 | 300.00 | Supports children and teenagers activities in Jane Finch area |
| C THPS Snack Programme | Raffle | 250.00 | | | provides healthy snacks for students |
| Blue Door Mosaic Out of the Cold | | 200.00 | 200.00 | 200.00 | York Region homeless men and women |
| Holy Trinity Out of the Cold (Designate) | 500.00 | | 500.00 | 500.00 | homeless men and women |
| TOTALS | | 1,000.00 | 11,700.00 | 10,960.00 | 11,960.00 |
| | | | | | Out of GTA - approximately 13.3% |

W: Women F: Food
A: ACW C: Children/Youth
O: Other H: Holy Trinity Church

**HOLY TRINITY CHURCH
 ANGLICAN CHURCH WOMEN
 YEAR END RECONCILIATION
 December 31, 2022**

| | | |
|--|------------|-------------------|
| Church Account Balance January 1, 2022 | | \$2,828.20 |
| Receipts | \$9,613.50 | |
| Disbursements | \$9,373.42 | |
| Total ACW Church Account Balance December 31, 2022 | | <u>\$3,068.28</u> |

Designated Funds

| | |
|------------------|-------------------|
| Contingency Fund | \$1,000.00 |
| Total | <u>\$1,000.00</u> |

Add: Outstanding Deposits

| | |
|-------------------------------------|-------------------|
| Operating Balance December 31, 2022 | <u>\$2,068.28</u> |
|-------------------------------------|-------------------|

Account Balance

| | | |
|-----------------|-------------------|-------------------|
| Account Balance | January 1, 2022 | \$ 2,828.20 |
| Gain (Loss) | December 31, 2022 | \$240.08 |
| | Account Balance | <u>\$3,068.28</u> |

| | | |
|--|------------|---------------|
| ACW Raffle Account Balance January 1, 2022 | | 424.59 |
| Income | \$4,385.05 | |
| Expenses | \$345.91 | |
| Outreach Disbursements | \$4,000.00 | |
| ACW Raffle Account Balance December 31, 2022 | | <u>463.73</u> |

Enid Corbett

Footlights Club

The Footlights Club has not been able to make a presentation since 2018, and so was delighted to be able to present a fun-filled evening, “Cabaret 2022” on Friday and Saturday night, October 28 and 29. The program consisted of two original skits, “Selling the Cottage and COVID 19” and “The Waltz of the Walkers.” In between the skits was a musical interlude featuring Rachel Yoon and Stephanie Birrell.

As usual with Cabaret, the format included a wine bar and some delicious nibblies. In view of COVID, fewer tickets than usual were made available (so as to space people further apart), but happily all 80 tickets were sold each night. All told, some 35 people were involved in the production. The critics declared the event to be a “smashing success” — a much-needed social outing.

Respectfully submitted by Malcolm Shiner

Financial Report Dec 2022

| | | | |
|--|----------|----------------------------|----------|
| | | BALANCE Jan 1 2022 | 3,243.57 |
| REVENUE (in \$) | | | |
| Ticket Sales | 3180 | | |
| Beverage Sales | 483 | | |
| Total | 3,663 | | |
| EXPENDITURES (in \$) | | | |
| Food | 499.37 | | |
| Beverages | 253.98 | | |
| LCBO License | 300 | | |
| Stage | 162.55 | | |
| Total | 1,215.90 | OPERATING SURPLUS (profit) | 2,447.10 |
| | | BALANCE Nov 30 2022 | 5,690.67 |
| TRANSFER TO WARDENS: \$4,000 (for dispersal as follows): | | | |
| Christmas Assistance | 1,000 | | |
| OOTC | 2,000 | | |
| HTC | 1,000 | | |
| | | BALANCE DEC 31 2022 | 1,690.67 |

Endowment and Margaret Harding Memorial Garden Funds

ENDOWMENT

Source of the Fund

The Holy Trinity Endowment Fund was established at the Annual Vestry Meeting in 1980 with the proceeds from the sale of the first rectory, in recognition of the sesquicentennial anniversary of the church.

Purpose of the Fund

The purpose of the Fund is to generate income which would be used for projects not ordinarily within the purview of the general funds of Holy Trinity Church. In particular, the income may be used to support Anglican and Christian work at the national, diocesan or parochial level and to ensure the appropriate upkeep of the lands and premises owned or maintained by Holy Trinity Church.

Summary of How the Fund Works

Five trustees who are elected at a Special Vestry meeting held each fall administer the Fund within the terms of the Trustee Act.

The returning trustees of the Fund for 2022-2023 are:

| | |
|-----------|------------------------------|
| Chair | Vacant |
| Treasurer | Susan Preston (retiring) |
| Secretary | Jennifer Kennedy |
| Members | Stephen Law, Lindsay Allison |

Parishioners and members of various organizations submit written requests for financial contributions to the Secretary or Chair of the Fund. We ask that requests be received prior to the Fund's year-end.

So as to not erode the capital of the Fund, the amount available for disbursement is calculated at 90% of the previous year's net income plus any new contributions received in the year, provided the total amount disbursed does not exceed 100% of the net income. Income for the purposes of disbursement is calculated on a cash basis. For financial reporting purposes, income is adjusted for unrealized gains/losses in the value of investments.

| Fund Activity | Endowment | Margaret Harding |
|-------------------------------|-----------|------------------|
| Opening Balance July 1, 2021 | \$651,354 | \$25,933 |
| Net Income(Loss) for the year | (104,029) | (3,066) |
| Contributions | 288,188 | |
| Balance June 30, 2022 | 835,513 | 22,867 |

Note: June 30, 2021 results have been restated to be consistent with accounting practices used for the June 30, 2022 year-end.

Net Income Year Ended June 30, 2022

| | Endowment | Margaret Harding |
|--|-----------------|------------------|
| Investment Income | \$33,098 | \$753 |
| Realized Loss on sale | 23 | -8 |
| Audit Fee | -3,500 | -2,500 |
| Bank Charges | -59 | -59 |
| Distributions | -15,845 | |
| Unrealized Loss (Revalue investments to MV) | <u>-117,746</u> | <u>-1,252</u> |
| Net Income per FS | -104,029 | -3,066 |
| Add back Unrealized Losses | 117,746 | <u>1,252</u> |
| Add back Distributions | <u>15,845</u> | |
| Net Income for calculating distributions | 29,562 | -1,814 |

As bequests were received during the year, 100% of the Endowment income is available for distribution. No funds were available from the Garden Fund.

HTC Endowment Fund - Disbursements

| | 2019 | 2020 | 2021 | 2022* |
|--|----------|----------|------------|--------------|
| HTC Capital Projects | \$18,146 | \$11,183 | \$12,000 | \$20,560 |
| HTC Cemetery Fund | 2,500 | 1,500 | 2,000 | |
| Canadian Food Grains Bank | 500 | 500 | 500 | 2000 |
| Blue Door(formerly Mosaic Out of the Cold) | 2,500 | 1,500 | 675 | 5,000 |
| CHATS | | | <u>670</u> | <u>2,000</u> |
| Total | \$23,646 | \$14,683 | \$15,845 | \$29,560 |

*approved at the November 13, 2022 Endowment Fund Special Vestry

Endowment Fund Investment Summary June 2022

| Investment | Coupon | Maturity | Book | Book | Market | Market |
|------------|--------|----------|------|------|--------|--------|
|------------|--------|----------|------|------|--------|--------|

THE MARGARET HARDING MEMORIAL GARDEN FUND

The Margaret Harding Memorial Garden Fund was established in 1997 through a donation from Merrit Harding in memory of his wife. The Endowment Fund trustees manage this fund in accordance with its agreement. Generally, the agreement provides for 90% of earnings to be paid out annually and the difference added to capital.

The investment income from the fund is used to help pay for the creation and planting of the church gardens, and maintenance of the trees and shrubs on the grounds of the church. The fund operated at a loss for the year ended June 30, 2022. As a result, there are no funds available for distribution.

| Current Cash and Investments | Book Value | Market Value |
|------------------------------|---------------|--------------|
| RBC GIC 204% 3 April 2024 | 15,000 | 15,000 |
| PIMCO Monthly Income Fund | <u>11,155</u> | <u>9,903</u> |
| | 26,115 | 24,903 |

Subsequent Events

At a Special Vestry Meeting convened on December 14, 2022, the fiscal year for both funds was changed to be a twelve-month period ending on the 31st day of December in each year. At the same meeting, Article 9.1 of the deed was changed to read as follows: The trustees shall convene an Annual Meeting on a day and time to be determined before the end of February in each year.

Commencing on July 1, 2022 the assets and results of operations of the Endowment Fund and the Garden Fund will be included with the accounts for the corporation. The purpose and operation of each fund will remain unchanged.

Respectfully submitted Susan Preston, Treasurer

Eva Rea Millennium (Bursary) Fund

Overview of the Eva Rea Millennium Fund

The Eva Rea Millennium Fund came into existence in 2001 through a portion of a bequest to Holy Trinity Church from a long-time and much beloved parishioner, Eva Rea. The Fund began with working capital of \$122,807.93 initially invested in a GIC and later moved into the Diocesan Consolidated Investment Fund. As much as we will always be grateful to Eva Rea for the Fund's creation, we are also thankful to many parishioners who, over the years through their bequests of amounts from wills and estates, have been responsible for the growth of the Fund to an amount of \$513,008.13 as of December 31, 2022. Pursuant to the by-laws of the Fund, each year the accrued interest or "income" of the Fund becomes the amount designated for disbursement. In 2021, the bursary awarded, which had been \$1,000 for the past twenty years, was increased to \$2,000. To ensure that there would be sufficient funds to provide this amount to each student a motion was passed at the February, 2022 Vestry Meeting to allow the Eva Rea Millennium Fund Committee to access from the Capital Fund up to a maximum of \$10,000 per fiscal year for such charitable purposes as stated in the Eva Rea Millennium Fund without having to call a Special Vestry Meeting.

To provide you, the congregation, with a complete overview of the purpose of this Fund, it is important that we state that the income from the Fund was not intended to be only a bursary fund but to have a much broader scope for ministry. There are four charitable purposes listed in the by-laws of the Fund: 1) supporting any Christian endeavour; 2) ensuring the appropriate upkeep of lands and premises owned or maintained by our parish; 3) supporting annual bursaries for students; and 4) serving as a reserve for the church.

Distribution of Bursaries

Bursaries for students entering university or college are provided to children and/or grandchildren of our parishioners each year. As of 2017, the bursaries were extended to students of four high schools in the Thornhill community as well as to any student of Holy Trinity School. While scholarships are awarded to students for their academic abilities, bursaries are provided where there is financial need. Students who are entering college or university in the fall can request a bursary application from the church office in early April. Each year, the Committee advertises the bursary through the HTC newsletter, Sunday bulletins and announcements at Sunday church services. Children and grandchildren of HTC members can apply for bursaries each year that they are attending college or university; local high school students or those from Holy Trinity School can only apply for a bursary for their first year of higher education. The bursary monies are paid directly to the university or college of the student's choice.

We are pleased to advise that in 2022, we were able to provide bursaries to eleven students in the amount of \$2,200. We also paid for the purchase of a fire-proof office cabinet for the Cemetery Committee, financially assisted a parishioner and provided monies to the Thornhill Christmas Assistance Program.

I would like to take this opportunity to thank the members of the Committee, Gloria Downey, Pat Burton, Nancy Cutler (Warden) and Ed Carter (Warden). Without their dedication, the administration of the Fund would not be possible.

Respectfully submitted by Dianne Rimmer, Chairman, with the Financial Statement by Pat Burton, Treasurer on behalf of the Eva Rea Millennium Fund Committee

| Eva Rea Millennium Fund – 2022 Financial Statement as of December 31, 2022 | | | |
|---|----------------------|--------------|---------------------|
| Opening Balance – January 1, 2022 | \$520,869.48 | | \$520,869.48 |
| Additional monies: Designated Bequest | | \$ 15,000.00 | 15,000.00 |
| | | | |
| Deductions: | | | |
| Purchase of audio-visual system for church | | (12,861.35) | (12,861.48) |
| Withdrawal for Student Bursaries (re: \$10,000) | (\$ 7,861.35) | (2,128.65) | (10,000.00) |
| Net Balance | \$513,008.13 | \$ 0.00 | \$513,008.13 |
| Valuation Change – December 31, 2022 | -\$47948.09 | | -\$47948.09 |
| Balance – December 31, 2022 | \$ 465,060.04 | | \$465,060.04 |
| | | | |
| | | | |
| Eva Rea Millennium Fund Account | | | |
| Opening Balance | | | \$ 0.00 |
| Investment Income | | | \$ 19,159.44 |
| Transfer from Capital | | | \$ 10,000.00 |
| Subtotal | | | \$ 29,159.44 |
| Bursary Disbursement | | \$ 24,200.00 | |
| Paid Cemetery Committee- fire-proof cabinet | | 2,264.12 | |
| Parishioner Assistance | | 2,000.00 | |
| Thornhill Christmas Assistance | | 356.43 | |
| Accrual, 2023 Outreach | | 338.89 | \$29,159.44 |
| Balance – December 31, 2022 | | | \$0.00 |

PARISH STATISTICS

| | 2018 | 2019 | 2020* | 2021* | 2022* |
|------------------------|---------|---------|---------|--------------|----------------|
| Baptisms | 1 | 5 | 3 | 3 | 5 |
| Funerals | 7 | 20 | 6 | 12 | 7 |
| Confirmations | 0 | 7 | 0 | 0 | 0 |
| Weddings | 1 | 2 | 2 | 1 | 1 |
| Sunday School | 15 | 15 | 15 | 9 | not counted |
| Parish Families | 230 | 202 | 191 | 185 | 200 households |
| Parish Roll | 338 | 300 | 276 | 192 | 297 adults |
| Easter Attendance | 330 | 340 | 100 | 108 | 78 |
| Easter Communicants | 318 | 330 | 0 | 2 | 71 |
| Christmas Attendance | 604 | 544 | 166 | 56 in person | 153 |
| Christmas Communicants | 405 | 312 | 4 | 28 | 144 |
| Avg Sunday Attendance | 122 | 123 | 118 | 82 incl VC | 43 |
| Avg Weekly Attendance | 142 | 144 | 126 | | 55 |
| Avg Communicants | 138 | 137 | 117 | not counted | 42 |
| Envelope Offerings | 284,692 | 286,090 | 283,245 | 275,102 | 13,069 |

*COVID-19 in-person gathering limits in effect for part or all of the year; VC = Virtual Chapel

Those Who Passed Away Since Vestry 2021

| | | | |
|---------------|--------------|-----------------|---------------|
| Fred Blaine | Eva Spafford | Barry Pipes | Don Daley |
| Anne Barwell | Doreen Marks | Gail Thompson | Ivy Speiran |
| Doreen Marks | Bart Kwan | Robert Ogilvie | Paul Woolston |
| Paul Woolston | Ian Downer | Barbara Hiscock | |

Those Baptized Since Vestry 2021

| | | | | |
|-----------------------------|----------------------------------|----------------|-----------------|------------|
| Emma-Rose Birrell Maddin | Lucas Robert William Minicuci | Ehsan Esmaeeli | Parmis Esmaeeli | Neda Dalir |
|-----------------------------|----------------------------------|----------------|-----------------|------------|

DIOCESAN SOCIAL JUSTICE MOTION 2023

RAISE THE RATES

We, the Parish of Holy Trinity Thornhill, call on the Province to double social assistance rates for both Ontario Works and the Ontario Disability Support Program, and thereafter to index these rates to inflation, so as to provide a safety net that enables people to meet their most basic needs.

To demonstrate our commitment to this motion, we commit to:

- 1. a letter-writing campaign as voters and Christians to our elected officials at the municipal, provincial and federal levels, urging them to actively work with the Government of Ontario to implement these social assistance rates*
- 2. continue our support of individuals in our local area with very basic needs through Out of the Cold, Christmas Assistance and other outreach programs.*

Rationale

Since 1995, when the provincial government of the day cut social assistance rates by 21.6% for recipients considered employable (a program now called Ontario Works or OW), to live on social assistance in this province has been to live in increasingly deep poverty. The modest rate increases applied to both Ontario Works and the Ontario Disability Support Program between 2003 and 2018 did not even keep pace with inflation over that period, and after a 1.5% increase in fall of 2018, rates for both OW and ODSP were frozen for the next four years. Thus, even before the COVID-19 pandemic, single people receiving ODSP were 40% below the poverty line, while those receiving OW were more than 60% below the poverty line. Both rates fall well within what is considered “deep poverty”, or an income 75% of (25% below) the official poverty line.

As inflation has climbed, the poverty gap has only widened. In September 2022, the current provincial government followed through with its campaign promise to raise ODSP rates by 5%. While this is a welcome step after a four-year rate freeze, it is still far from adequate. The increase will only give single ODSP recipients \$59 more per month, nowhere near enough to lift them out of deep poverty.

Meanwhile, those on Ontario Works receive no increase at all. While people receiving Ontario Works are considered employable, the abysmally low rates of assistance drive them deeper into destitution, making it more and more difficult for them to lift themselves out of poverty. Nowhere in Ontario is the \$733 per month received by a single person on OW adequate to meet their needs for food, shelter, and clothing. It is hardly surprising that homelessness is increasing everywhere in our Diocese, with shelters overflowing from Peel to Peterborough and Collingwood to Cobourg, while food banks and other food security programs are reporting a huge spike in the numbers of people accessing their services for the first time. In 2019, the Daily Bread Food Bank, which distributes food to nearly 200 programs in Toronto served 60,000 clients per month across Toronto. That number doubled to 120,000 during the pandemic.

Now, 182,000 clients use their services every month - and if current trends continue, the number is expected to rise to 225,000 by March 2023.¹

Some ODSP recipients have even sought medical assistance in dying (MAiD) – not because they are dying of their disabilities, nor because they do not wish to live, but because their income is too meagre to allow them to live with their disabilities in dignity. For such people, the recently expanded access to MAiD may at least allow them to die with dignity.² We recognize that MAiD is meant to enhance personal agency and freedom of choice. However, when people who would rather live are put in a position where their lives are intolerable to them not because of their condition, but because society refuses to provide adequate levels of support, choosing assisted death in such circumstances is the opposite of a free decision. As Canon Douglas Graydon has noted, this is an indictment against a society that has “determined that [disabled people] are not worthy of sufficient resources to ensure a quality of life.”³

This past summer, the Income Security Advocacy Centre (a branch of Legal Aid Ontario) released an open letter calling on the provincial government to double social assistance rates and index them to inflation.⁴ This letter has been endorsed by more than 250 community organizations and social service providers, including food banks and legal clinics across the province, faith communities such as the Salvation Army and Mennonite Central Committee – Ontario, and coalitions such as the Interfaith Social Assistance Reform Coalition (ISARC), of which our Diocese is a member. A number of our FaithWorks partner ministries, including the Orillia Christian Centre – Lighthouse and the Dam, have also endorsed the letter.

It is true that doubling the rates of social assistance would present a significant cost outlay. However, the provincial government is already in an advantageous financial position. Lower social assistance caseloads during the pandemic have resulted in a savings of nearly \$800 million for the Ministry of Children, Community and Social Services, and the provincial government currently has a \$2.1 billion surplus.⁵ The province can thus readily afford a significant increase in social assistance rates, if not the full cost of doubling the rates. Moreover, a substantial increase in social assistance rates would reduce the externalized costs of poverty – the increased burdens on our healthcare, emergency services and criminal justice systems, which Ontarian taxpayers are already shouldering. Indeed, even before the

¹ <https://www.thestar.com/news/gta/2022/10/08/daily-bread-food-bank-ceo-says-2023-is-looking-grim.html?fbclid=IwAR3vNg8fsJLmGwd4zwMh1GumMsd5gXeY0iCON5p8Br-rJn6rhzSgAecp0zw>

² Doctor-patient confidentiality means that we do not know how many social assistance recipients have sought MAiD due to a lack of adequate income and other supports, beyond those cases which have been reported in the news. However, the UN special rapporteur on the rights of people with disabilities has expressed “extreme concern” that disabled people seeking MAiD are not always able to access viable alternatives, including adequate social supports. <https://www.thestar.com/2022/assisted-death.html>

³ <https://anglicanjournal.com/justice-and-the-new-assisted-death-maid-is-now-easier-to-get-should-anglicans-be-concerned/>

⁴ <https://incomesecurity.org/open-letter-premier-ford-double-social-assistance-rates-now/>

⁵ <https://budget.ontario.ca/2022/fallstatement/pdf/2022-fall-statement-en.pdf>.

pandemic it was conservatively estimated that poverty costs Ontario between 27 and 33 billion dollars per year.⁶

This year's Vestry Motion offers our parishes the chance to add our voice to this growing call for income support levels that allow people on social assistance to meet their most basic needs.

This is surely one of our most fundamental obligations as a society. Disabled people on social assistance should not be driven to seek "death with dignity" because we fail to provide them with enough to live life with dignity. Those who are down on their luck should be supported to rise out of poverty rather than pushed deeper into destitution.

More importantly, it is one of our obligations as followers of Jesus to care for the most vulnerable in our society. To fail to respond to the needs of the poor in our midst is to be like the rich man in Luke 16, who enjoyed the good things of life while ignoring Lazarus at his gate. We are called instead to recognize in our neighbour the face of Christ, and to work together to ensure all have enough.

Submitted by Rebecca Jones

⁶ <https://feedontario.ca/wp-content/uploads/2019/09/Feed-Ontario-Cost-of-Poverty-2019.pdf>

HTC ENDOWMENT FUND & MARGARET HARDING MEMORIAL GARDEN FUND SPECIAL VESTRY MEETING

Sunday, February 26, 2023

AGENDA



1. Opening Prayer
2. Approval of Agenda
Motion: *That the agenda as presented be approved.*
3. Appointment of Vestry Clerk
Motion: That Sharon McNelles be appointed as Vestry Clerk
4. Recommendations for Disbursements

a. HTC Endowment Fund — Proposed Disbursements

Funds available for distribution: \$ **TBD**

| | 2023 | 2022 | 2021 | 2020 | 2019 |
|-----------------------|------|--------|--------|--------|--------|
| | | \$ | \$ | \$ | \$ |
| HTC Capital Projects | | 20,560 | 12,000 | 11,183 | 18,146 |
| HTC Cemetery | | | 2,000 | 1,500 | 2,500 |
| CHATS | | 2,000 | 670 | | |
| ,Cdn Food Grains Bank | | 2,000 | 500 | 500 | 500 |
| Blue Door (OOTC) | | 5,000 | 675 | 1,500 | 2,500 |
| Total | | 29,560 | 15,845 | 14,683 | 23,646 |

b. Margaret Harding Memorial Garden Fund — Proposed Disbursement

Funds available for distribution: \$ **TBD**

5. Nominations for Trustees 2023
Motion: *That the list of nominations be approved as presented.*
 - a. Lindsay Allison (returning)
 - b. Steven Law (returning)
 - c. Jennifer Kennedy (returning)
 - d. Edward Carter (New)
 - e. Eric Preston (New)
6. Adjournment & Closing Prayer

HOLY TRINITY CHURCH
2023 Operating Budget

| INCOME | NOTES | 2023 Budget | 2022 Actual | 2022 Budget |
|--------------------------------------|-------|-----------------|----------------|----------------|
| <i>Envelopes Receipts</i> | | 224,800 | 240,813 | 266,400 |
| <i>Open Receipts</i> | | 10,300 | 17,126 | 4,500 |
| <i>Property</i> | | 52,500 | 49,588 | 46,200 |
| <i>Housing Income (Rectory Fund)</i> | | 48,340 | 47,884 | 46,000 |
| <i>Mission & Ministries</i> | 1 | 32,000 | 40,767 | 36,000 |
| <i>Organizations</i> | 2 | 4,000 | 2,000 | - |
| <i>Bequests</i> | | 5,000 | 17,500 | 7,500 |
| <i>Endowment Fund</i> | | 10,000 | 20,560 | 10,000 |
| <i>HST Refund</i> | | 10,000 | 12,103 | 9,000 |
| <i>Other</i> | 3 | 12,340 | 17,406 | 16,800 |
| TOTAL INCOME | | 409,280 | 465,747 | 442,400 |
| EXPENSES | | | | |
| <i>Administration</i> | 4 | 39,090 | 49,718 | 32,431 |
| <i>Building</i> | 5 | 57,040 | 68,873 | 62,100 |
| <i>Diocesan Allotment</i> | | 58,210 | 57,276 | 60,516 |
| <i>Programs</i> | 6 | 51,800 | 51,824 | 57,255 |
| <i>Staff</i> | 7 | 241,500 | 194,025 | 230,100 |
| TOTAL EXPENSES | | 447,640 | 421,716 | 442,402 |
| Income over Expense | | - 38,360 | 44,031 | - 2 |

CAPITAL EXPENDITURE BUDGET 2023

| Expenditure | Project | Amount |
|---------------------------|---|---------------|
| | Auditorium rear stairs - New treads/landing | 10,000 |
| | Improve boiler temperature control | 5,000 |
| | Repaint front doors on church | 5,000 |
| | Kitchen Stove | 1,500 |
| Total Expenditures | | 21,500 |

| Source of Funds | Account | Amount |
|----------------------|-----------------|---------------|
| | Capital Reserve | 21,500 |
| Total Funding | | 21,500 |

2023 Operating Budget

| Notes to Budget | | 2023 Budget | 2022 Actual | 2022 Budget | | | 2023 Budget | 2022 Actual | 2022 Budget |
|-----------------|------------------------------|----------------|----------------|----------------|------|---------------------------|----------------|----------------|----------------|
| NOTE | INCOME | | | | NOTE | | | | |
| 1 | Mission & Ministries | | | | 4 | Administration | | | |
| | OFOH-Discipleship Initiative | 26,000 | 25,000 | 30,000 | | Bank Charges | 900 | 938 | 900 |
| | Outreach Income | | | | | Insurance | 20,990 | 18,843 | 17,531 |
| | Other | 6,000 | 15,767 | 6,000 | | Office | 17,200 | 29,937 | 14,000 |
| | | 32,000 | 40,767 | 36,000 | | | 39,090 | 49,718 | 32,431 |
| 2 | | | | | 5 | Building | | | |
| | Organisations | | | | | Gas | 12,500 | 12,920 | 9,000 |
| | ACW | - | 1,000 | - | | Hydro | 8,500 | 8,122 | 8,400 |
| | Footlights & Fundraiser | 4,000 | 1,000 | - | | Maintenance | 34,000 | 45,996 | 42,000 |
| | Eva Rea | | - | | | Major Repairs | | - | |
| | | 4,000 | 2,000 | - | | Telephone | 2,040 | 1,835 | 2,700 |
| | | | | | | | 57,040 | 68,873 | 62,100 |
| | HST Refund | 10,000 | 12,103 | 9,000 | 6 | Ministry/Missions | | | |
| | | | | | | Christian Ed/Discipleship | 26,000 | 25,000 | 30,000 |
| | | | | | | Children's Ministry | - | - | 500 |
| 3 | Other | | | | | Communications | 1,200 | 2,240 | 1,000 |
| | Interest | 12,340 | 12,233 | 11,760 | | Music | 2,500 | 182 | - |
| | Diocese Jubilee Credit | | - | 5,040 | | Sunday Worship | 6,000 | 5,156 | 6,400 |
| | CEWS | - | 4,773 | - | | Outreach | 8,000 | 8,500 | 10,000 |
| | Stole Fees | - | 400 | - | | Health Ministry | 1,000 | 802 | 2,000 |
| | | 12,340 | 17,406 | 16,800 | | Seniors' Ministry | 100 | | 100 |
| | | | | | | General Ministry | 1,000 | 233 | 1,255 |
| | | | | | | Other | 6,000 | 9,711 | 6,000 |
| | | | | | 7 | | 51,800 | 51,824 | 57,255 |
| | | | | | | Personnel | | | |
| | | | | | | Salaries & Stipends | 192,400 | 176,052 | 213,400 |
| | | | | | | Housing Allowance | 15,000 | - | 9,600 |
| | | | | | | Salaries (Other) | 30,000 | 12,658 | 2,700 |
| | | | | | | Travel Allowance | 4,100 | 5,315 | 4,400 |
| | | | | | | | 241,500 | 194,025 | 230,100 |

HOLY TRINITY ANGLICAN CHURCH

FINANCIAL STATEMENTS

DECEMBER 31, 2022

HOLY TRINITY ANGLICAN CHURCH
FINANCIAL STATEMENTS
DECEMBER 31, 2022

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INDEPENDENT AUDITORS' REPORT

To the Members of Holy Trinity Anglican Church

Qualified Opinion

We have audited the financial statements of Holy Trinity Anglican Church (the "church"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the church as at December 31, 2022, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, the church derives part of its revenue from the public in the form of donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the church. Therefore, we were unable to determine whether any adjustments might be necessary to donations, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2022, current assets and net assets as at December 31, 2022. Our audit opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of The Financial Statements* section of our report. We are independent of the church in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the church's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the church or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the church's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered

material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Church's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Church's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Church to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Toronto, Ontario

Chartered Professional Accountants
Authorized to practise public accounting by
The Chartered Professional Accountants of Ontario

HOLY TRINITY ANGLICAN CHURCH

STATEMENT OF FINANCIAL POSITION

As at December 31, 2022

| | 2022 | 2021 (Note 11) |
|-------------------------------|----------------|-------------------|
| ASSETS | | |
| Current assets | | |
| Cash | \$ 141,203 | \$ 177,542 |
| Other receivables | - | 167 |
| HST receivable | 6,651 | 3,814 |
| Prepaid expenses and deposits | 813 | 1,110 |
| Total current assets | 148,667 | 182,633 |
| Capital assets (Note 3) | 365,747 | 362,793 |
| Investments (Note 4) | 3,180,835 | 2,292,948 |
| | 3,546,582 | 2,655,741 |
| | \$ 3,695,249 | \$ 2,838,374 |

LIABILITY

| | | |
|--|-----------|----------|
| Current liability | | |
| Accounts payable and accrued liabilities | \$ 42,852 | \$ 6,735 |

FUND BALANCES

| | | |
|-------------------------------------|--------------|--------------|
| Operating fund | 562,881 | 576,939 |
| Internally restricted fund (Note 5) | 755,891 | 728,520 |
| Externally restricted fund (Note 6) | 1,481,415 | 1,526,180 |
| Endowment funds (Note 7) | 852,210 | - |
| | 3,652,397 | 2,831,639 |
| | \$ 3,695,249 | \$ 2,838,374 |

Approved on behalf of the Church Wardens

_____ People's Warden

_____ Rectory's Warden

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF OPERATIONS

For the year ended December 31,

| | Operating fund 2022 | Internally restricted funds 2022 | Externally restricted funds 2022 | Endowment funds 2022 | December 31 2022 | December 31 2021 |
|---|---------------------------|---|---|----------------------------|---------------------|---------------------|
| Revenue | | | | | | |
| Bequests | \$ 17,500 | \$ 15,000 | \$ - | \$ - | \$ 32,500 | \$ 6,000 |
| Diocese grant | 4,773 | 10,000 | - | - | 14,773 | 15,000 |
| Donations - directed | - | 300,518 | 9,671 | - | 310,189 | 30,425 |
| Donations - envelope receipts | 240,813 | - | - | - | 240,813 | 275,102 |
| Donations - open receipts | 17,126 | - | - | - | 17,126 | 6,909 |
| Endowment fund | 20,560 | - | - | - | 20,560 | 12,000 |
| Fundraising and other income | 31,859 | 13,787 | - | - | 45,646 | 36,243 |
| Government subsidy | 3 | - | - | - | 3 | 18,115 |
| Investment income | 11,408 | (61,307) | (94,661) | 25,402 | (119,158) | 318,838 |
| Rental | 49,588 | - | - | - | 49,588 | 44,666 |
| | 393,630 | 277,998 | (84,990) | 25,402 | 612,040 | 763,298 |
| Expenses | | | | | | |
| Administration | 56,214 | - | - | 2,010 | 58,224 | 34,805 |
| Amortization | 34,521 | - | - | - | 34,521 | 22,031 |
| Church premises | 68,875 | 1,740 | - | - | 70,615 | 58,423 |
| Diocesan allotment (Note 8) | 57,276 | - | - | - | 57,276 | 60,514 |
| Distribution | - | - | - | 20,560 | 20,560 | - |
| Donation | - | - | - | 9,000 | 9,000 | - |
| Human resources | 230,874 | - | - | - | 230,874 | 254,672 |
| Ministry and missions | 50,606 | 62,012 | 55,972 | - | 168,590 | 111,347 |
| | 498,366 | 63,752 | 55,972 | 31,570 | 649,660 | 541,792 |
| Excess of (expenses over revenue) revenue over expenses | \$ (104,736) | \$ 214,246 | \$ (140,962) | \$ (6,168) | \$ (37,620) | \$ 221,506 |

HOLY TRINITY ANGLICAN CHURCH
STATEMENT OF CHANGES IN FUND BALANCES

For the year ended December 31,

| | Operating fund 2022 | Internally restricted fund 2022 | Externally restricted fund 2022 | Endowment funds 2022 | December 31 2022 | December 31 2021 |
|---|------------------------------------|--|--|-------------------------------------|-----------------------------|-----------------------------|
| Fund balances, beginning of year | \$ 576,939 | \$ 728,520 | \$ 1,526,180 | \$ - | \$ 2,831,639 | \$ 2,610,133 |
| Endowment funds transfer in | - | - | - | 858,378 | 858,378 | - |
| Excess of (expenses over revenue) revenue over expenses | (104,736) | 214,246 | (140,962) | (6,168) | (37,620) | 221,506 |
| Interfund transfers | 90,678 | (186,875) | 96,197 | - | - | - |
| Fund balances, ending of year | \$ 562,881 | \$ 755,891 | \$ 1,481,415 | \$ 852,210 | \$ 3,652,397 | \$ 2,831,639 |

HOLY TRINITY ANGLICAN CHURCH

STATEMENT OF CASH FLOWS

For the year ended December 31,

| | 2022 | 2021 |
|---|------------------|----------------|
| Operating activities | | |
| Excess of (expenses over revenue) revenue over expenses | \$ (37,620) | \$ 221,506 |
| Adjustments for non-cash items: | | |
| Amortization | 34,521 | 22,031 |
| Unrealized loss (gain) on investments | 208,370 | (239,574) |
| | 205,271 | 3,963 |
| Change in non-cash working capital items | | |
| Other receivables | 167 | 10,466 |
| HST receivable | (3,333) | 2,199 |
| Prepaid expenses and deposits | 297 | (342) |
| Accounts payable and accrued liabilities | 36,116 | (1,354) |
| | 33,247 | 10,969 |
| Investing activities | | |
| Endowment funds contribution | 3,005 | - |
| Purchase of capital assets | (37,477) | - |
| Purchase of investments | (240,385) | (3,658) |
| | (274,857) | (3,658) |
| (Decrease) increase in cash | (36,339) | 11,274 |
| Cash, beginning of year | 177,542 | 166,268 |
| Cash, end of year | \$ 141,203 | \$ 177,542 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

1. Nature of operations

Holy Trinity Anglican Church ("Church") was formed in 1830 and is a separate legal corporation organized as a parish of the Incorporated Synod of the Diocese of Toronto, part of the Anglican Church of Canada.

The Church exists to pursue the principles of mutual support and encouragement in ministry, recognizing that the ministry is shared with the members of the Church in the name of Jesus Christ and with each other under the guidance of the Bishop.

The Church is a tax-exempt registered charity under Section 149(1)(f) of the Income Tax Act (Canada) and as such is exempt from income taxes and is able to issue tax-deductible receipts to donors.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

Capital assets

The Church buildings are not accounted for in these financial statements. The Church holds these properties in trust for the Incorporated Synod of the Diocese of Toronto. Approval from the Diocese is required for the sale, disposition, use or pledging as security of these assets.

Capital assets are recorded at cost and are amortized as follows. Amortization is not charged in the year of acquisition.

| | | |
|-----------------------------------|---------------|----------|
| Accessibility projects - elevator | Straight-line | 40 years |
| Church improvements | Straight-line | 25 years |
| Church siding | Straight-line | 20 years |
| Computer equipment | Straight-line | 3 years |

Fund accounting

The activities of the Church are accounted for using the concepts of restricted fund accounting.

The operating fund is an unrestricted fund that reports revenues and expenses and resources available for ongoing Church activities.

The internally restricted fund includes a number of internally restricted funds established for particular programs and activities. Revenues, including certain directed donations, relating to interestnally restricted funds are recognized in the general fund. The capital fund sets aside funds, for major capital projects as may arise from time to time. The cemetery

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

2. Significant accounting policies, continued

Fund accounting, continued

maintenance fund accounts for cemetery maintenance and includes 60% of revenue from cemetery plot sales. The Eva Rea Millennium fund was established as a repository for undesignated bequests, and retains or distributes its net income in accordance with guidelines established by the Vestry, including in particular the giving of annual bursaries. The operating reserve represents the fund sets aside to ensure that the Church is able to meet its ongoing operating expenditure requirements while meeting the requirements of other financial obligations that may arise.

A number of smaller funds, as detailed below in Note 6, are also included in the Internally Restricted Fund.

The externally restricted fund reports resources received subject to specific restrictions as to their uses. The assets of the externally restricted funds are held and invested by the Consolidated Trust Fund of the Dioceses of Toronto.

The cemetery perpetual fund, which includes 40% of revenue from cemetery plot sales not included in the internally restricted cemetery maintenance fund. The Church receives the income from the cemetery perpetual fund and applies it to cemetery maintenance.

The glebe & thorne trust, which is an endowment established at the time the parish began, to provide income for certain expenses.

The rectory fund, which includes funds received from the sale of the rectory at 2 Marie Court. The Church receives income from the rectory fund and applies it to incumbent's housing allowance. No capital or capital gain may be withdrawn unless it is for the purpose of buying a new rectory.

The endowment funds include Holy Trinity endowment fund and Margaret Harding memorial garden fund. They are unincorporated trusts established in 1980 by the Vestry of Holy Trinity Church. The fund trustees are elected annually from the parishioners of the Church at an Endowment Fund Special Vestry. Up to 90% of annual net income is available for distribution. In the event that additional funds are required, the trustees are authorized to use the remaining 10% to contribute to these expenditures.

2. Significant accounting policies, continued

Revenue recognition

Donations are recorded as revenue when received, or when they may be reasonably estimated and collection is reasonably assured.

The Church accepts donations in kind; donated services are not recorded in these financial statements. The value of pledged donations is not recorded in these financial statements unless the amount and terms have been specifically agreed and receipt is reasonably assured.

Rental and other revenue are recorded on an accrual basis.

Cash

Cash consists of cash and balances with banks, all of which are readily convertible to cash and subject to an insignificant risk of change in fair value.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires the Churchwardens to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Such estimates include useful lives of capital assets. On an ongoing basis, management reviews its estimates, and, as adjustments become necessary, they are reported in statement of operations in the period in which they become known. Actual results could differ from those estimates.

Contributed services

Volunteers contribute significant time to assist the Church in carrying out its mandate. Because these services are not normally purchased by the Church and due to the difficulty in determining their fair value, donated services are not recognized in the financial statements.

Employee future benefits

The clergy and full-time lay employees are eligible to become members of the pension and benefits plans sponsored and administered by the Pension Office of the Anglican Church of Canada, and receive long-term disability and health plan benefits from it. Contributions to these plans are made by the Church and by the employees.

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

2. Significant accounting policies, continued

Financial instruments

Measurement of financial instruments

The Church initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions. Transaction costs related to financial assets are recognized in the statement of operations in the year in which they are incurred. The Church subsequently measures its financial assets and financial liabilities at amortized cost. Investments are measured at fair value. Change in fair value are recognized in the statement of operations.

Financial asset measured at amortized cost includes HST receivable. Financial liabilities measured at amortized cost includes accounts payable and accrued liabilities.

Impairment

Financial assets measured at amortized cost are tested for impairment when there are indicators of possible impairment. The amount of the write-down is recognized in the statement of operations. Any previously recognized impairment loss may be reversed to the extent of any improvement, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

3. Capital assets

| | Cost | Accumulated amortization | 2022 Net carrying value | 2021 Net carrying value |
|-----------------------------------|-------------------|-------------------------------------|--|--|
| Accessibility projects - elevator | \$ 157,289 | \$ (76,547) | \$ 80,742 | \$ 84,675 |
| Church improvements | 452,466 | (192,446) | 260,020 | 278,118 |
| Computer equipment | 43,572 | (18,587) | 24,985 | - |
| | \$ 653,327 | \$ (287,580) | \$ 365,747 | \$ 362,793 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

4. Investments

The Diocese holds certain financial assets that belong to the Church in the Consolidated Trust Funds and pays dividend income quarterly on the investments. The investments are measured at fair value. The endowment funds also hold certain investments with TD Wealth, including a GIC with 2.4% interest rate per annum, maturing April 3, 2024 and other mutual funds which are measured at fair value as well. Changes in fair value are recognized in the statement of operations.

| | 2022 | 2021 |
|------------------------------------|---------------------|---------------------|
| Externally restricted | | |
| Cemetery perpetual fund | \$ 249,851 | \$ 126,233 |
| Glebe & thorn trust | 23,518 | 25,765 |
| Rectory fund | 1,181,947 | 1,301,782 |
| | <u>1,455,316</u> | <u>1,453,780</u> |
| Endowment funds | | |
| Endowment fund | 258,597 | - |
| GIC, 2.40%, maturing April 3, 2024 | 15,000 | - |
| TD Wealth mutual funds | 575,112 | - |
| | <u>848,709</u> | <u>-</u> |
| Internally restricted | | |
| Cemetery maintenance | 130,166 | 8,166 |
| Eva Rea Millennium fund | 465,060 | 520,869 |
| | <u>595,226</u> | <u>529,035</u> |
| Unrestricted | | |
| Operating revenue | 281,584 | 310,133 |
| Total | <u>\$ 3,180,835</u> | <u>\$ 2,292,948</u> |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

5. Internally restricted funds

| | December 31 2021 | Revenue 2022 | Expenses 2022 | Fund transfer 2022 | December 31 2022 |
|------------------------------|-----------------------------|-------------------------|--------------------------|-----------------------------------|-----------------------------|
| ACW | \$ 2,828 | \$ 10,124 | \$ (9,883) | \$ - | \$ 3,069 |
| Altar Guild | 5,768 | 910 | (1,500) | - | 5,178 |
| Capital reserve | 35,486 | 5,000 | (500) | (5,000) | 34,986 |
| Celebration garden | 1,505 | 3,219 | (633) | - | 4,091 |
| Cemetery maintenance | 5,670 | 286,496 | (13,855) | (271,618) | 6,692 |
| Cemetery maintenance care | - | 3,955 | - | 134,211 | 138,166 |
| Choir | 1,571 | - | (250) | - | 1,321 |
| Dioc Unrealized | 77,108 | (36,549) | - | (4,166) | 36,393 |
| Discipleship initiative | 45,688 | 10,000 | - | (25,000) | 30,688 |
| ER fund income | - | 19,160 | (26,577) | 7,417 | - |
| Eva Rea Millennium | 520,869 | (32,948) | - | (22,861) | 465,060 |
| Faithworks | - | 3,835 | (3,259) | (576) | - |
| Food bank | - | - | (705) | 705 | - |
| Footlights | 3,244 | 3,663 | (5,216) | - | 1,691 |
| Greening solution | 7,427 | - | - | - | 7,427 |
| Memorial | 9,078 | 1,133 | - | - | 10,211 |
| Ministry | 8,784 | - | - | - | 8,784 |
| Organ repair | 121 | - | (134) | 13 | - |
| Rector discretionary | 3,274 | - | (1,240) | - | 2,034 |
| Youth/children | 100 | - | - | - | 100 |
| | \$ 728,520 | \$ 277,998 | \$ (63,752) | \$ (186,875) | \$ 755,891 |

6. Externally restricted funds

| | December 31 2021 | (Unrealized loss) revenue 2022 | Expenses 2022 | Fund transfers 2022 | December 31 2022 |
|--------------------------|-----------------------------|---|--------------------------|------------------------------------|-----------------------------|
| Cemetery perpetual | \$ 126,232 | \$ (21,289) | \$ - | \$ 144,907 | \$ 249,850 |
| Glebe and thorn trust | 25,765 | (1,421) | - | (826) | 23,518 |
| Rectory fund | 1,301,782 | (71,951) | - | (47,884) | 1,181,947 |
| Refugee | 72,400 | 9,671 | (55,972) | - | 26,099 |
| | \$ 1,526,180 | \$ (84,990) | \$ (55,972) | \$ 96,197 | \$ 1,481,415 |

HOLY TRINITY ANGLICAN CHURCH
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2022

7. Endowment funds

| | December 31 2021 | Revenue 2022 | Expenses 2022 | Fund transfer in 2022 | December 31 2022 |
|---|---------------------|-----------------|------------------|-----------------------------|---------------------|
| Holy Trinity endowment fund | \$ - | \$ 25,228 | \$ (30,540) | \$ 835,511 | \$ 830,199 |
| Margaret Harding memorial garden fund | - | 174 | (1,030) | 22,867 | 22,011 |
| | \$ - | \$ 25,402 | \$ (31,570) | \$ 858,378 | \$ 852,210 |

8. Related party transactions

The Church is a parish of the Diocese of Toronto. During the year, the church paid an annual allotment of \$57,276 (2021 - \$60,514), payable monthly in advance. These payments are recorded at the exchange amount, which is the amount of consideration established and agreed upon by the related parties. At year end, the balance owed to the Diocese in respect of these amounts was nil (2021 - nil).

The Diocese holds and manages certain funds on behalf of the Church within the Diocesan Consolidated Trust Fund. During the year, the Church recognized \$89,211 (2021 - \$79,265) in realized revenue from these funds, and \$208,369 (2021 - \$239,573 unrealized gain) in unrealized loss on these funds.

9. Commitments/contingencies

The Church is committed to minimum annual payments on a photocopier lease as follows:

| | |
|------|-----------|
| 2023 | \$ 4,624 |
| 2024 | 4,624 |
| 2025 | 4,624 |
| 2026 | 4,239 |
| | \$ 18,111 |

The Church may be required to pay an additional retiring allowance of up to \$27,637. The potential cost of the expenses has not been recognized in these financial statements.

10. Financial instruments

The Church is exposed to various risks through its financial instruments. The following analysis provides a measure of the Church's risk exposure and concentrations at the statement of financial position date.

Liquidity risk

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Church is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

Market risk

Market risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether the factors are specific to the instrument or all instruments traded in the market. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is the Churchwardens' opinion that the Church has a low market risk based on the investments they hold.

11. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.