



Holy Trinity Church, Thornhill

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“Something good is happening here!!”

MEETING OF THE ADVISORY BOARD

Tuesday, June 18, 2019 – 7:30pm

AGENDA

	Issue/Action
1. Opening	<i>(a) Opening Devotions – Edward Carter (b) Identify devotion leader for next meeting (c) Approval of Agenda</i>
2. Minutes	Review of Minutes (May 21, 2019) <i>(a) Confirmation (b) Matters Arising</i>
3. Deputations & Correspondence	
4 Items for Discussion	<ul style="list-style-type: none"> • Outreach Committee Report • 190th Anniversary (1830-2020) – continued discussion
5. Reports & Discussion	<i>(a) Churchwardens & Incumbent (b) Committees & Ministry Areas</i> <ul style="list-style-type: none"> • <i>The ACW</i> • <i>Other</i>
6. Other Business	<i>(a) Election of Robin Pacific (to succeed Barry Pipes, Chair) (b)</i>
7. Closing	<i>Adjournment & Closing Prayer</i>

OUR MISSION STATEMENT

We are a vibrant, welcoming, Christian community, flourishing in God's love through fellowship, outreach, worship and spiritual growth in an atmosphere of compassion and mutual respect.

**HOLY TRINITY CHURCH THORNHILL
MINUTES OF ADVISORY BOARD MEETING
MAY 21, 2019**

Present: Edward Carter, Jewell Coy, Bobbie Creber, Nancy Cutler, Gloria Downey, Canon Stephen Fields, Miriam Irving, Christine Ivy, Bonnie Kennedy, Sharon McNelles, Barry Pipes, Dianne Rimmer

Regrets: Robin Pacific

Guests: Hillary Brown and Rehana Sumar

1. Opening: Chair: Barry Pipes

- a) Devotion & Opening Prayer: Canon Stephen Fields
- b) Devotion for June: Edward Carter
- c) Welcome: to Hillary Brown and Rehana Sumar (MOSAIC)
- d) Approval of the Agenda: Motion by Nancy and seconded by Dianne
Canon Stephen suggested that Rehana Sumar should do her presentation first and then we will have the rest of the meeting. With this suggestion, the motion was carried.

2. Presentation: MOSAIC/Out Of The Cold – Rehana Sumar

Rehana is the Executive Director for MOSAIC in York Region. She has worked in the area for 14 years. She said that there are approximately 1,400 people, in different faiths and communities, with whom she works. MOSAIC has grown from four to sixteen communities.

She thanked the church for all the support that we have been giving. She made copies of the booklet “York Region on a Limited Budget” available to members and offered to provide more for the wider church community. In the program:

- There are shelter beds in York Region every night of the week.
- Most have 30 beds and are always full
- The overflow comes to the MOSAIC
- When services are not running they would sleep outside

She said that she does all the accounting, PR work, and almost everything in the office that needs to be done and spoke of the challenges facing the program. The government is cutting funding across the board and so all budgets are in jeopardy.

- OOTC – needs to build within the community.
- There was a \$70,000 short fall last year.
- The Walk-a-thon which raised \$46,000 helped this short fall.
- The MOSAIC is looking to fund raise in the communities.
- Government funding is not reliable.
- The long term goal is to have a daytime drop in center. She is looking for a place to have this service.
- The average time for each of the shelters is 10 weeks – after that they are sleeping outside.
- A new space for Friday night has been arranged.
- She would like to expand the current OOTC to the end of April instead of the middle of March.
- Miriam asked where is the most help needed. She answered all organizations need support, especially now with the government cut-backs.
- OOTC currently runs out of Thornhill United Church, St. Luke's Catholic Church, St. Mary's Church, Jaffari Islamic Center, and Vaughan Community Church
- In Vaughan, Richmond Hill and Markham – more people need help. The average used to be 30 people

- sleeping at the shelters and it is now up to 50 per night.
- Food subsidies, childcare services are being cut.
- Many of the Guests who were coming for the meal only, no longer are given a bus token when they leave. Budget restrictions make this too expensive to continue. This has dropped the numbers down for these people which is disappointing. The evening out to eat with other people is a social for them and needed.
- All Mayors and Regional Council get a report of which is happening in York Region.
- The Mayor from Richmond Hill has been very supportive and arranges a donation.

Nancy asked – should there be a letter writing campaign to assist with fund raising?

Does Mosaic keep demographics – e.g. special dietary needs for diabetics, etc?

Is there any information regarding age, how long they have been on the street, ethnic groups? In her response, she shared the following.

- 30% of legal aid budget is canceled
- Rehana would like to have a gathering of all the Faith based communities, to talk, get together, share experiences and invite politicians to come and hear what everyone is trying to do.
- Coldest Night of the Year – another group help with all the set-up, organization, tax receipts, etc. Now that York Region has participated we have someplace to build on to increase for next year.
- Extra money could re-instate the bus tokens for the guests.

Coalitions and a Partnership for MOSAIC can help in the following areas

- a) Capacity – Advertising helping with events, resources and development communities.
- b) Shelter space – looking for more space and volunteers
- c) Financing – fund raising and a continual finance.

Christine asked if there a list of volunteer rolls or duties, for those who want to help, but not necessarily at the shelters? As an example, Hillary and Miriam spoke of selling “Raising the Roof” hats, mitts and socks which helped to generate money for the church as well as the OOTC.

We thanked Rehana for her presentation and then continued with the meeting.

2. Minutes

- a) Approval of Minutes: Motion by Gloria and seconded by Miriam. Carried.

3. Deputation and Correspondence – None

4. Items for Discussion

a) MOSAIC/OOTC

The church needs to participate in MOSAIC at the level of its Board – There is a need to have a voice on the committee. Hillary and Miriam have been asked by Rehana to be on the committee and will keep us informed. They also agreed to be on a new Outreach Committee at the church to meet with the different groups.

Nancy mentioned that establishing partnership with MOSAIC and our church would be a good idea. Perhaps there are two or three organizations in the booklet which was handed out could use our help. She wondered how best we could be of assistance to them and asked if would be possible to have a couple of the groups come to the church to speak about their work and how we could share in that work.

Jewell is the warden that is responsible for our Outreach ministry. Nancy, Christine, Hillary, Miriam and

Bonnie agreed to meet to consider issues relating to our outreach report back to the Advisory Board.

b) 190 Anniversary (1830 – 2020)

Enid Corbett had submitted three suggestions to Dianne.

- Dinner and an updated version of the “Waiting Room” by Malcolm and the Footlights Club
- Invite parishioners & former parishioners to participate in “I remember”
- Invite former parishioners/curates who have become priests to speak.

How many events does the church to host for the celebration? Ask for more suggestions from the Parish.

5. Reports and Discussion:

a) Church Wardens and Incumbent

- i. Eva Rea committee: Letters were sent to the school regarding the Bursary to students. Currently 14 applications have been received.
- ii. Thornhill Nursery School It is proposed that the rent will be increased by \$2,000.00 per month at the end of their lease in 2021.
- iii. We need someone to maintain the church Archives. A notice will be posted in the church bulletin inviting volunteers and an announcement will be made during a Sunday service.
- iv. As of today we have received funds for the 50K/50 days in the amount of \$42,000.

Incumbent Report

- The special Vestry called for May was cancelled. There will be town hall in the Fall to discuss matters related to the use of the church as a venue for the MOSAIC/OOTC shelter.
- Our guest speaker on May 26, at the 10 a.m. Service will be Danny Child of **Canadian Helping Asylum Seekers in Israel (CHAI)**. We are partnering with them in the sponsorship of two asylum seekers currently in Israel.

b) ACW Report

Dianne presented:

- ACW donated \$1,000.00 for the 50K in 50days.
- The Fashion show was well-attended.
- Advertising on the church website was discussed. Some events are well advertised and some are not. Canon Stephen replied that he posts all events on the church website if he is asked to do so. Committees must advise him, not just presume it will be done. He said that the reason why the Fashion Show was not posted because he was advised that it was an internal affair.

6. Other Business

Barry asked about the success of the last coffee hour for Advisory board. Notwithstanding the fact that members forgot that it was the Board’s turn, it went very well. The Advisory Board is scheduled again on **October 9, 2019 for coffee hour**

7. Closing

The meeting was adjourned on a motion by Barry. **The Grace was said.**

Next Meeting: Tuesday June 19, 2019

Report of the Meeting of The Corporation held on June 3, 2019

FINANCES

- The Statement of Revenue and Expenses for two months ended May 31, 2019. The Corporation recorded a deficit of \$25,671; this was due to expenses associated with the building. Total revenue at the end of reporting period was \$194,274, and the total expenses at the end of the reporting period was \$210,765. The statement is below.

REVENUE AND EXPENSE STATEMENT					
FOR THE FIVE MONTHS ENDED MAY 31, 2019					
			ACTUAL	BUDGET	PRIOR
	REVENUES				
	ENVELOPES		119,866	116,667	119,767
	OPEN		4,783	5,417	7,170
	ACW/FOOTLIGHT/Rea INCOME		2,000	3,333	-
	PROPERTY		30,857	25,000	21,250
	HOUSING		11,354	14,666	10,970
a)	MINISTRY&MISSION		23,500	17,375	24,441
	Other		1,914	2,916	2,150
	TOTAL REVENUE		194,274	185,374	185,748
	EXPENSES				
	ADMINISTRATION		10,978	13,125	15,564
b)	BUILDING		44,778	31,042	37,223
	DIOCESAN ALLOTMENT		26,196	26,195	32,177
	PROGRAMMES		7,257	8,252	7,402
	STAFF		121,556	129,850	156,687
	TOTAL EXPENSES		210,765	208,464	249,053
	AMORTIZATION		9,180	9,180	9,175
	EXCESS REVENUES/EXPENSES		\$ (25,671)	\$ (32,270)	\$ (72,481)
NOTES					
a)	Ministry & Mission				
	Transfer from Discipleship		15,055		
	Jazz Show		2,110		
	Lent collection		1,623		
b)	Expenses				
	Button's Heating		2,843		
	Salto Grande(Replace Jesus)		10,678		
	GreenBlock Snow removable		11,006		
	Crown Fire Service		3,051		
	Tyco Integrated Fire &Secu.		1,872		

- Cemetery:** The Cemetery committee has requested \$1,500 from the Endowment Fund to assist with the landscaping.

PROPERTY

- **Capital Campaign** – Over \$47,000 in pledges were received with over \$44,000 being collected as at the date of the meeting. The ACW made two (2) donations in the sum of \$2,000 to the Wardens and \$1,000 towards the 50K in 50 days. Letters of have been or are being sent to all donors.
- **Stair Railing at the Front of the Church** – Work continues on the stair railing and this area has been extended closer to the front of the church building to protect the flower garden. A temporary wooden fence was erected by Darryl Thompson to deter the nursery school children from cutting across the garden and down the hill which damages the plants.
- **New Foam Windscreens** – Foam windscreens were purchased for the pulpit microphone.
- **Reorganisation of the Church Office Photocopy & Supply Room and Storage of the Financial Records** – We continue to explore the cost of digitizing the church’s records.
- **Update Major Repairs List:** A building audit will be conducted on July 6, 2019 of the property and the report will be presented at the September 2019 Wardens’ meeting.
- **Climate Control/Green Initiative Committee:** The Green Team is scheduled to meet on Saturday, July 6, 2019 at 9:30 a.m. at the church to complete the required property audit of our church building.

Steven Law of HTC’s Green Committee attended the Climate Wise cocktail party on May 30, 2019. Holy Trinity School received an award for excellence in going Green.

HTC’s Green Kitchen proposed best practices were circulated and discussed. Some amendments were suggested which will be discussed at our next meeting

ADMINISTRATION

- **License Agreements Renewal:** It was noted that the Korean Church’s license will expire on June 30, 2019. We are working to determine the complete list of leases and users of the building.
- **Mid-Term Report** – The reports are to be presented on June 30, 2019. Dianne requested that the Wardens provide her with their individual reports as soon as possible but before June 14, 2019.
- **Special Vestry for Endowment Fund:** The vestry meeting is scheduled for September 29, 2019. IN addition to the request of the Cemetery committee, the Wardens have requested \$15,000 to support our operating expenses.
- **Parish Nurse:** The Parish has requested an adjustment in her hours beginning in September. This is to allow for participation in an ongoing accountability group and is beneficial for personal spiritual growth, and in the life of her own church community.

EVA REA COMMITTEE

- The following bursary recipients were chosen for 2019.

Students from area schools:

1) Holy Trinity School	Sophie Priddle
2) Vaughan Secondary School	Dina Gohary
3) Thornlea Secondary School	Carmen Zeng
4) Thornhill High School	Nathan Michael Bosco
5) St. Elizabeth Seton	Breanna Petrone
6) St. Robert Catholic High School	Tara Behtashi
7) Westmount Collegiate Institute	Namaya Barrelli

Students who are members, related to members or associated with Holy Trinity Church:

- 1) Egheghe Ade-Akhani
- 2) Bailee Cagney (granddaughter of Barb Howe)
- 3) Chase Drieberg
- 4) Jacqueline Getfield

- 5) Raban Nun Mustapha (second-year student, University of Windsor – letter from Linda Gould as Raban is the daughter of a Sudanese refugee sponsored by the Thornhill Ministerial Refugee Resettlement Committee)
- 6) Danielle Terbenche

HEALING & WELLNESS

- The Healing & Wellness Committee is planning to invite members to prepare frozen meals which could be delivered to housebound members. There was concern expressed around liability and issues related to food allergies and matters and are interrogating the issue of liability with our insurance brokers and the Parish Nurse.

THE INCUMBENT'S REPORT

- The Incumbent's report for May is attached.

Incumbent's Report

PASTOR of DISCIPLESHIP ON LEAVE

- Our Lay Pastor, Christine Ivy, has requested and has been granted leave from June 1 to August 13, 2019.

LAY ASSISTANT'S RESIGNATION

- Citing theological, practical and personal reasons, Jane Winstanley submitted her resignation as a "Lay Assistant" in our parish. She has served in this capacity for about 25 years and has made a significant contribution to our liturgical life. We are thankful for her ministry and pray God's continued blessings upon her.

PARISH NURSE

The parish nurse has requested a change in her working agreement, beginning in September, 2019. She has found that 21 hours a week is too many hours for her, given her other job. In addition, there is a spiritual formation group which meets every other Wednesday which she has formerly been part of. This is an accountability group and is beneficial for her personal spiritual growth. She was part of this group and would like to be a part of the group again.

1. She is requesting a reduction in her total number of hours per week from 21 to 18 or 19 hours maximum per week.
2. Instead of Monday and Wednesday, she will work Monday and Thursday every week.
3. She wants to be available to attend two services a month, or perhaps three if there is a need. For instance during Advent, Christmas, Easter, there may be more services to attend than ordinarily.
4. Her salary will be adjusted accordingly.

ARCHIVIST WANTED

- Up to the time of her illness and subsequent death, Judy Fleming served as the archivist for our church. There has been no successor in this ministry. If there is no interest in this work, a decision will be taken to move our archives to the Diocesan Archives department for storage and safe keeping.

SERVERS

- Recently we commissioned four new servers who attend the clergy during worship. We are seeking to increase the number of servers, as more young people are encouraged to share in the leadership of our liturgies.

TOWNHALL ON EMERGENCY SHELTER

- In light of several questions which were raised regarding our parish hosting an emergency shelter in collaboration with MOSAIC/Out of the Cold, the special vestry called to discuss the issue was cancelled. In the fall, there will be a town hall meeting to address issues relating to the suggestion. Rebecca Jones has accepted my invitation to facilitate the conversation on a Saturday in October or November. The Vestry will be invited to discuss the matter at its 2020 annual meeting.

SUMMER HOLIDAY

- I will be away on his annual holiday from July 21 to August 19. Fr. Brian Youngward will be the priest-in-charge during this time.