



Holy Trinity Church, Thornhill

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"Something good is happening here!!"

MEETING OF THE ADVISORY BOARD

Tuesday, April 16, 2019 – 7:30pm

AGENDA

	Issue/Action
1. Opening	<i>(a) Opening Devotions – Barry Pipes</i> <i>(b) Identify devotion leader for next meeting</i> <i>(c) Approval of Agenda</i>
2. Minutes	Review of Minutes (April 17, 2019) <i>(a) Confirmation</i> <i>(b) Matters Arising</i>
3. Deputations & Correspondence	
4 Items for Discussion	<ul style="list-style-type: none"> • Presentation: MOSAIC/Out Of The Cold – Rehanna Sumar (Tentative) • 190th Anniversary (1830-2020)
5. Reports & Discussion	<i>(a) Churchwardens & Incumbent</i> <i>(b) Committees & Ministry Areas</i> <ul style="list-style-type: none"> • <i>The ACW</i> • <i>Other</i>
6. Other Business	(a) (b)
7. Closing	<i>Adjournment & Closing Prayer</i>

OUR MISSION STATEMENT

We are a vibrant, welcoming, Christian community, flourishing in God's love through fellowship, outreach, worship and spiritual growth in an atmosphere of compassion and mutual respect.

**HOLY TRINITY CHURCH THORNHILL
MINUTES OF ADVISORY BOARD MEETING
APRIL 16, 2019**

Present: Edward Carter, Bobbie Creber, Nancy Cutler, Gloria Downey, Stephen Fields, Miriam Irving, Christine Ivy, Sharon McNelles, Robin Pacific, Barry Pipes, Dianne Rimmer

Regrets: Jewell Coy, Dirk Drieberg & Bonnie Kennedy

Guests: Hillary Irving-Brown

1. Opening: Chair: Barry Pipes

- a) Devotion & Opening Prayer: Canon Stephen Fields
- b) Devotion for May: Barry Pipes
- c) Welcoming: Edward Carter, who is a Warden, was welcomed to the Advisory Board
- d) Approval of the Agenda: Dianne and 2nd by Nancy. Motion carried

2. Minutes

- a) Approval of March Minutes – Nancy and seconded by Gloria. Motion Carried
- b) Matters Arising
 - * New Chair for the Advisory Board for September will be Robin Pacific.
 - * It was suggested that at least two members of the wardens team should be present at meetings of the Advisory Board.
 - * Dianne and Bobbie attended an AWARE information workshop. AWARE was scheduled to meet later in the spring.

3. Deputations & Correspondence - None

4. Items for Discussion

- * Standing in Solidarity with the Poor
 - Hillary Irving-Brown spoke about the OOTC Emergency shelter which ran during the months of November and December at Thornhill United Church. This is a “pared down” version of the main program which runs from January to March. She inquired if the church would consider hosting an emergency shelter in our auditorium. The program would run in November and December on Sunday nights and include dinner, overnight and breakfast. There would be a need for volunteers for dinner and clean up in the morning. Guests would arrive by bus approx. between 5:30 p.m. And 7:00 p.m. Some will arrive on foot. Mats and blankets, provided by the MOSAIC would be stored on the stage. The overnight will be for the homeless only, not the nearly homeless.
 - She also spoke about the **Coldest Night of the Year** fundraiser. Eight of the guests worked almost all of the day at the program in appreciation of all the help everyone is giving to them.
 - Miriam agreed to invite Rehana, who manages MOSAIC to come to the next Advisory Meeting to speak and answer any questions that are needed.
 - She said Rehana would like the OOTC to run for 24 weeks. Having three groups do eight weeks each.
 - Canon Stephen was in agreement with the shelter but mentioned that this would need to be presented to the parish.
 - It was agreed that there should be a Special Vestry on May 5, after services to discuss the matter with the parish. After the special Vestry, the Parish would need 2 weeks to decide. Hillary and Miriam will prepare a 1 page information page for everyone at the parish to read regarding this issue.

b) MOSAIC & OUT OF THE COLD (OOTC)

1. Robin Pacific asked for information about what other groups in the community are doing to help. Miriam said that Rehana would be able to provide such information.
2. Nancy said that there seems to be a “Patchwork” of what is happening. She asked where is the greatest need, what is best for us to do to help, and what could we do to help. She also said the parish should be kept informed by way of a quarterly activity report.
3. Our Resources and our involvement in the OOTC. We need to have someone from the Parish at the decision table.
4. Canon Stephen said that the current Outreach Committee only meets once a year to identify charities for funding. He said there was a need for an outreach committee to oversee our outreach ministry.

5. Reports & Discussion

a) Wardens and Incumbent

- **Consent Agenda.** There was a discussion about the concept of a “consent agenda”. In this context, only the Wardens' report will be discussed. Members were encouraged to read the Agenda and Minutes before the meeting and if there is anything to be discussed, members should come prepared.
- Dirk and Dianne are currently working on letters for the schools for the Eva Rea Bursaries.
- Dianne reported that the Nursery School is now paying for their own paper products. She has been researching churches in the area to ascertain the rates they charge for their tenant day care centers and discovered that the average rate is \$5,000.00 per month and our rate is \$2,778.00 per month. The current lease will be renewed in 2021.
- Filing cabinets – we need fireproof cabinets. How many and what size do we need.
- Climate Control initiative. Holy Trinity School is going green. Steven Law is assisting the school with their initiative.
- Canon Stephen presented his report. He highlighted, among other things, the Leadership Workshop, the Lenten Programs in the parish and Ministerial and Bishop Asbil's first visit to the parish as Diocesan Bishop.

b) Committees & Ministry Areas

* **ACW:** the following dates were announced

May 7 – Fashion Show

October 26 – Rummage Sale. Warm clothing, shoes, boots, linens only.

November 23 – Festival of Christmas

6. Other Business

- a) Accessibility for the Parish. Robin noted that the population at the church continues to age and expressed the view that much more can be done to make the building more accessible. This item will be put on the agenda.
- b) Barry enquired about the trucks parked nearer to the church in the parking lot. It was pointed out that, at the request of the neighbour, they were moved from backing onto the neighbour's property. .

7. Closing: The meeting was adjourned on a motion by Miriam. **The Grace was said.**

Next Meeting: Tuesday, May 21, 2019 – 7:30 p.m.

Report of the Meeting of The Corporation held on April 29, 2019

FINANCES

- The Statement of Revenue and Expenses for two months ended March 31, 2019. Expenses at the end of February totalled \$117,794 this reflected a decrease in expenses when compared to the previous year. The total revenue at the end of reporting period was \$116,342, this was an increase when compared to the said period of the previous year 8. The statement is attached.

PROPERTY

- **Thornhill Nursery School & Kindergarten:** A comparative study was conducted and it was noted that Holy Trinity Nursery School and Kindergarten's rental fees were significantly lower than their average counterparts. It was agreed that the rent would be increased by \$2,000 per month to bring their rent in line with other daycares within churches in the Thornhill area.
- **The Air-condition Unit:** We have been informed by Ron Tolhurst that the air condition unit was working and therefore there was no need to change it.
- **Contracts:** The snow removal and landscaping contracts are being renewed.
- **Fire Safety:** The annual equipment inspection has been completed
- **Cemetery:** The monthly cleaning has commenced. The fall cleanup is scheduled for September 28
The cemetery committee is preparing a list of veterans who were interred there
- **Endowment Fund Request:** A request \$15,000 will be sent to the Endowment Fund to support our operations budget.

THE GREEN INITIATIVE

- We learnt that Dianne Holy Trinity School will be receiving an award for excellence in going Green at the Climate Wise awards this month. Steven Law was very instrumental in getting the school involved in this project. He will be attend to support the School.

EVA REA COMMITTEE

- Dirk Drieberg was appointed chair of the committee.
The committee agreed to maintain bursaries at \$1,000 per student.
- *Letters will be sent to seven schools, including Holy Trinity School. Decisions will be made on this year's bursaries no later than May 25.*
Swan Li will create a certificate which will be given to the recipient.

CHURCH RECORDS

- **Records:** We are exploring the costs associated with digitizing the church's records.
- **Archives:** Since our last archivist's death, not much seems to have been done with our archives. A decision will have to be taken on it's future in consultation with the current members of the committee.

SPECIAL VESTRY

- In light of several questions which have been drawn to our attention, a decision was taken to cancel the proposed special vestry. In the fall, there will be a town hall meeting to address issues relating of hosting the emergency shelter. The Vestry will be invited to discuss the matter at its 2020 annual meeting

190TH ANNIVERSARY OF THE PARISH

- Next year is the 190th anniversary of our ministry in Thornhill. The Advisory Board is invited to make suggestions regarding a celebration.

THE INCUMBENT'S REPORT

- The Incumbent's report for April is attached.

REVENUE AND EXPENSE STATEMENT
FOR THE THREE MONTHS ENDED MARCH 31, 2019

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PRIOR</u>
<u>REVENUES</u>			
ENVELOPES	71,071	70,000	66,555
OPEN	3,091	3,250	856
PROPERTY	17,135	15,000	13,124
HOUSING	11,354	11,000	10,969
MINISTRY&MISSION	11,778	10,425	12,265
Other	1,914	1,750	2,450
TOTAL REVENUE	116,342	111,425	106,220
<u>EXPENSES</u>			
a) ADMINISTRATION	6,914	7,875	11,174
BUILDING	22,318	18,625	27,203
DIOCESAN ALLOTMENT	15,717	15,717	21,402
PROGRAMMES	2,673	4,949	4,577
STAFF	70,172	77,910	102,139
TOTAL EXPENSES	117,794	125,076	166,495
AMORTIZATION	5,507	5,507	5,508
EXCESS REVENUES/EXPENSES	\$ (6,959)	\$ (19,158)	\$ (65,784)
NOTES			
Heating	2,843		
Replacement for custodian	6,497		
Snow Removal	6,125		
	15,465		
April 17/2019			

Incumbent's Report

THANKS

- I extend thank to Robin Parravano & Kim Gordon who, once again, coordinated the Seder Meal on Maundy Thursday and to all who assisted them. Thanks also Our Altar and Flower Guilds, Music Director and choirs, Lay Assistants, Lectors, Eucharistic Ministers, Servers, Sidespersons and Greeters, Garden Committee, The Browns and Lucy (Easter eggs and Coffee Time), Swan and all who played their part in making this Easter another special one.

SERVERS

- I was pleased to commission Alec Beckstead, Cassandra, Leandra & Achebe Culpepper as servers on March 31.

SPECIAL VESTRY

- There will be a Special Vestry meeting on Sunday, May 12, 2019, at the end of the 10am service to consider the following motion. **(NOW CANCELLED)**
Further to this vestry's motion in Solidarity with the Poor at its regular annual general meeting, this vestry authorizes the use of our auditorium to host a Fall Shelter program, in partnership with Mosaic and Out of the Cold for one year in the first instance

50Ks in 50 Days

- Our Capital campaign to replenish our Capital Reserve Fund (CRF), the source of funding for major work, not provided for in our annual operating budget, is underway. It was launched o Easter. We are seeking to raise at least \$50,000 in pledges in the 50 days following Easter.

DIOCESAN CLERGY CONFERENCE

- I will join the rest of the clergy at the biennial diocesan clergy conference at Brock University from May 27-29. The theme for the conference is "Making Disciples in the Jesus Movement." The keynote speaker is Bishop Michael Curry, Presiding Bishop of the Episcopal Church of the USA.

BISHOP'S TOWN HALL MEETINGS

- Bishop Andrew Asbil is holding five town hall meetings at the beginning of May to hear from lay people in every episcopal area about their hopes, fears and dreams for their parishes and the diocese. With clergy gathering in late May at their Clergy Conference, Bishop Asbil says he wants to have a similar chance to get to know the laity. The dates and locations of the meetings are:

May 1 2 p.m. at St. James Cathedral (Cathedral Centre lecture room).
 7 p.m. at St. Bride, Clarkson
May 2 7 p.m. at St. Andrew, Scarborough
May 4 10 a.m. at St. Paul, Newmarket
 2 p.m. at St. Paul, Uxbridge

GUEST SPEAKER

- Our Refugee Sponsorship Committee has invited Danny Schild of **Canadians Helping Asylum Seekers in Israel (CHAI)** to be our guest speaker on May 26. CHAI is an organization of individuals, rabbis and leaders and a few congregations in the Jewish community in Toronto. They are interested in sponsoring asylum seekers currently in Israel who are at risk of being expelled from the country

April 29, 2019