



Holy Trinity Church, Thornhill

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“Something good is happening here!!”

MEETING OF THE ADVISORY BOARD

Tuesday, April 16, 2019 – 7:30pm

AGENDA

	Issue/Action
1. Opening	<i>(a) Opening Devotions – Canon Stephen</i> <i>(b) Identify devotion leader for next meeting</i> <i>(c) Approval of Agenda</i>
2. Minutes	Review of Minutes (March 19, 2019) <i>(a) Confirmation</i> <i>(b) Matters Arising</i>
3. Deputations & Correspondence	
4 Item for Discussion	Outreach Motions from Vestry <ul style="list-style-type: none"> • <i>Standing In Solidarity With the Poor.</i> • <i>MOSAIC and Out of The Cold</i>
5. Reports & Discussion	<i>(a) Churchwardens & Incumbent</i> <i>(b) Committees & Ministry Areas</i> <ul style="list-style-type: none"> • <i>The ACW</i> • <i>Other</i>
6. Other Business	(a) (b)
7. Closing	<i>Adjournment & Closing Prayer</i>

OUR MISSION STATEMENT

We are a vibrant, welcoming, Christian community, flourishing in God's love through fellowship, outreach, worship and spiritual growth in an atmosphere of compassion and mutual respect.

Present: Bobbie Creber, Nancy Cutler, Gloria Downey, Canon Stephen Fields, Miriam Irving, Christine Ivy, Bonnie Kennedy, Sharon McNelles, Robin Pacific & Dianne Rimmer

Regrets: Jewell Coy, Dirk Drieberg, Robin Parravano, Barry Pipes

Guest: Rebecca Jones

1. Opening:

- **Chair:** Dianne Rimmer, senior warden took the chair
- **Welcoming:** Bonnie Kennedy and Robin Pacific were welcomed to the Advisory board. Jean Bryan has decided not to join the Advisory Board.
- **Devotion & Opening Prayer:** Christine Ivy
- **Devotion for April:** Canon Stephen Fields
- **Election** of Secretary for the Advisory board. Sharon McNelles was nominated by Miriam and seconded by Bobbie. Elected unopposed.

The meeting was informed that Barry had advised that he would accept a nomination to serve as chair until the June meeting. He was nominated by Nancy and seconded by Miriam. Elected unopposed.

2. Incumbent's Comments

Canon Stephen reminded the meeting of the Leader's workshop scheduled for Saturday, April 6, 2019 in Caledon. This is an orientation meeting for Wardens, Clergy and other members of parish leadership teams. Participants are introduced to diocesan staff, policies and other areas relating to diocesan and parish leadership.

He also drew member's attention to the orientation material that was circulated.

- Canons and Policies relevant to Wardens and Advisory board
- Holy Trinity church constitution and By-Laws
- Ministries and Programs
- Funds & Budgets

The wardens will meet on the 4th Monday of the month, except July, August and December. They report to the Advisory board, to inform them on what they are doing and to seek the Board's advice, where necessary. In June, the Wardens give the congregation a mid-year report.

The Advisory board meets with them on the 3rd Tuesday,s except July, August & December.

Dianne mentioned that, as the Rector's Warden she was disappointed that the other Wardens were not at the meeting. The Advisory Board needs to know if they will not be in attendance.

Members should advise the Chair or the Secretary of the Advisory Board if one is unable to attend.

Nancy, noting that there are always mitigating reasons, said that there is an expectation that all members are at every meeting.

The Wardens have two meetings a month so between them they should coordinate a schedule that at least two are present at Board meetings. The Wardens are important to the Parish and should be a presence to the parish.

It was suggested that the responsibilities of the Wardens be published in the Trinity News so that the parish may be aware of their responsibilities and whom they may approach with any concerns.

Dianne will be attending the Preparation Day with Jean Glionna and Bobbie Creber on Saturday, April 6, 2019 at Grace Anglican Church in Markham for the AWARE conference to be held in May.

3. Board Orientation: Rebecca Jones

Rebecca Jones gave a Board Orientation for the New Members of the Advisory board. It was also a refresher for the returning board members

Roles & A Few Rules

- Should be Fun
- Healthy and Happy
- Roles in a shared leadership

The Wardens have the biggest role and there are only 4 Wardens. The Advisory Board should support the Wardens.

Parish Advisory Board

1. Work for the Parish
2. Support each other
3. Mission Statement is missing. Mission Statement should be read, all together, at the start of the Advisory Board Meeting and should be in the minutes at the top of the page.

Our Mission

- (a) Compassion for each other
- (b) Compassion and understanding
- (c) What it takes to be a Warden & understand their responsibilities.

Christine thought the Mission Statement was too long and wordy. It currently reads:

We are a vibrant, welcoming, Christian community, flourishing in God's love through fellowship, outreach, worship and spiritual growth in an atmosphere of compassion and mutual respect.

It was pointed out that our statement was created after wide consultation in the parish. It was suggested that we should revisit the Mission Statement and see if it needs to be reworked. Canon Stephen said that the statement was revisited during a parish day event at the start of his incumbency and it was agreed that it was still appropriate and relevant for our work.

We should all know our Mission Statement – Living our Role.

Problem Solving

- Board Chair, Wardens & Clergy
- Need to have trust and clear communication – no surprises at meetings.

Ground Rules

- When you get mad or offended, rate it at a scale of 1 to 10 and take that many days to wait to discuss it.
- Members don't contradict or criticize one another to the parish
- Focus on what you want to talk about and what you want to do and how to do it.
- Put a notice in the weekly bulletin – invite the parish to come and see us, hear what we are doing.
- Look on the Website
- Look on the Bulletin board

We thanked Rebecca for her leadership in the orientation exercise. After she left we continued with the Advisory Meeting.

4. Other Business

a) Review and Confirmation of Minutes (January 22, 2019)

- * Section D – Gloria at meeting on affordable housing- 2nd line should read “she” not “should”
- * Approval of January Minutes – Gloria and 2nd by Bobbie. All in favour.

b) Business from Vestry: Deferred until next meeting of the Board.

c) Canon Stephen drew attention to the highlights of his report.

d) March 31, 2019 – We are hosting the March 31st Ministerial Lenten Service. Help is needed with the food and coffee, set-up and clean up.

e) Committees & Ministry Areas

ACW

- * Linda Robertson & Bonnie Kennedy will be the representatives from the ACW for the next three meetings.
- * Rummage Sale on April 6, 2019
- * There will be a Fashion Show on May 7, 2019
- * Before the next meeting, Christine suggested that we should pray for a new Chair for the Advisory Board to come forward.

5. Closing: The meeting was adjourned on a motion by Bonnie. **The Grace was said.**

Next Meeting: Tuesday, April 16, 2019. - 7:30 p.m.

OUTREACH MOTIONS

STANDING IN SOLIDARITY WITH THE POOR. In response to an invitation of our Area Bishop and Social Justice and Advocacy Committee of the Diocese, we passed a motion pledging our commitment to stand in solidarity with the poor and join the rest of our church in calling on all levels of government to fulfill their responsibilities to all our citizens. We committed to the following actions:

PRAYER –recognizing that we cannot solve this vexing issue with our own power and that we are dependent upon God in Christ, to refresh the spirit, embolden our efforts, and to lead us forward with hope, steadfastly holding on to God’s promise to be with us always;

OUTREACH – by researching and pursuing options to expand our outreach to our neighbourhood, with the initial focus being on housing, given the near crisis situation in the GTA, and reporting to the 2020 Vestry;

ADVOCACY – seeking to increase our advocacy efforts by building alliances with groups providing, and working for, housing for all.

MOSAIC and OUT OF THE COLD. Mindful of our human and physical resources, our current involvement, and the possibilities and opportunities available, we resolved to explore the ways we can become more involved in the work of Mosaic and Out of the Cold.

Report of the Meeting of The Corporation held on March 25, 2019

PERSONNEL

- **Treasurer:** Winston Holder was reappointed for the year 2019.
- **Secretary:** Cassandra Culpepper was appointed to serve as secretary to the corporation.
- The wardens' portfolios for 2019 are as follows

DIANNE RIMMER	JEWELL COY	DIRK DRIEBERG	EDWARD CARTER
1. ACW	1. Area & Synod Offices	1. Christian Education	1. Cemetery
2. Finances & Finance Committee (Shared)	2. Community Linkages	2. Communications	2. Children, Youth & Families
3. Greening Initiative (Shared)	3. Insurance/Risk Management	3. Counters	3. Finances & Finance Committee (Shared)
4. Personnel	4. Outreach	4. Eva Rea Committee	4. Footlights
5. Property	5. Welcome/Hospitality	5. Greening Initiative (Shared)	5. Healing/Health & Wellness
6. Tenants/License Agreements	6. Work Plan	6. Grounds	6. Seniors' Luncheon
7. Thornhill Nursery School & Kindergarten		7. Liturgy & Worship	

FINANCES

- The Statement of Revenue and Expenses for two months ended February 28, 2019. Income at the end of February totalled \$64,754 when compared to the year to date budget \$65,783 and the previous year's total of \$53,987. Expenses were \$76,069, compared to the budget of \$86,542 budget and previous year \$94,288. The statement is attached.
- The treasure is consulting with the auditor regarding the suggestion that we conduct a midterm audit of our finances

WORK PLAN

- The 2019 Workplan was reviewed and updated

PROPERTY

- **Conversion to Land Titles:** Our lawyers have advised us that this matter has been completed, so that **The Incumbent and Churchwardens of the Church of the Holy Trinity, Thornhill** is now the registered owner of PIN 03259-1880 (LT). Title to the cemetery property was first consolidated in the name of the Church, was then converted to the Land Titles system, and is now set out in the parcel register.

OUTREACH

- Linda Gould and Hilary Irving Brown updated the meeting on the three ongoing refugee sponsorships in which we are currently engaged. The committee was invited by AURA to consider acting as Church of Record in the sponsoring of Nabil in 2019. Nabil is also living in Israel
- We approved the request to act as Church of Record for the application of Nabil.

EVA REA COMMITTEE

- The committee is comprised as follows: Dirk Drieberg (Chair Dianne Rimmer, Gloria Downey, Barry Pipes, Robin Parravano
- The following decisions were taken
 1. Will review Bylaws between now and the fall

2. Thornhill (TH) community school list will remain the same as 2018. 6 schools plus HTS.
3. Bursary will remain \$1,000 for 2019
4. HTC candidates can receive the award for up to 4 years (4 times)
5. HTC applicants who are undertaking post-graduate studies would be considered for the bursary
6. As part of the award we will award a Framed Certificate to all recipients
7. Some changes made to the application: a) Disclaimer to use name and photo, b) Addition of School Applied to and Program of Study, c) Request of previous year (Grade 12 applicants) and current year (Grade 12 and University/College Students) transcripts, d) Disbursement to all recipients (educational institutions) to occur in July.
8. Any interest shortfall to fund bursaries to be funded out of HTC Operating Funds and reimbursed upon receipt of interest later in the year
9. Robin highlighted the need for at least 1 other member of the committee who is not a Church Warden. Robin offered to serve in that capacity for 2019 should another member not be identified.
10. Timeline: **Application Deadline: May 15, 2019**
Decision: May 25, 2019

MATTERS FROM VESTRY

- The outreach motions passed at Vestry will be discussed at the April meeting of the Advisory Board.

THE INCUMBENT'S REPORT

- The Incumbent's report for November is attached.

HOLY TRINITY CHURCH

REVENUE AND EXPENSE STATEMENT FOR THE TWO MONTHS ENDED FEBRUARY 28, 2019

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PRIOR</u>
REVENUES			
ENVELOPES	44,822	46,666	41,860
OPEN	1,177	2,167	499
PROPERTY	10,801	10,000	8,821
MINISTRY&MISSION	7,954	6,950	2,807
TOTAL REVENUE	<u>64,754</u>	<u>65,783</u>	<u>53,987</u>
EXPENSES			
ADMINISTRATION	4,503	5,250	5,673
BUILDING	13,557	12,417	21,051
DIOCESAN ALLOTMENT	10,478	10,478	16,014
PROGRAMMES	695	6,457	5,811
STAFF	46,836	51,940	45,739
TOTAL EXPENSES	<u>76,069</u>	<u>86,542</u>	<u>94,288</u>
AMORTIZATION	3,672	3,672	3,672
EXCESS REVENUES/EXPENSES	\$ (14,987.00)	\$ (24,431.00)	\$ (43,973.00)

Incumbent's Report

WELCOME

- I am pleased to welcome back returning members of the Advisory Board and welcome for the first time, Bonnie Kennedy and Robin Pacific. Welcome also to Edward Carter to the wardens' team.

LEADERSHIP WORKSHOP

- Jewell Coy, Edward Carter and Cassandra Culpepper attended the annual leadership orientation workshop in our Episcopal Area on Saturday, April 6 at St. John, East Orangeville.

BISHOP FENTY'S TEACHING SERIES

- During the Lenten season, Bishop Fenty led a 'reflection series' in each of the York Simcoe Deaneries. He is looking forward to sharing reflections with the clergy and laity in the deaneries on the theme, '*Give us this day our daily bread*'. The dates were March 13, 20, April 3 and 10. Holy Trinity hosted the final session. I was quite pleased with the attendance of our members.

WEDNESDAYS IN LENT

- So that we may be ready to engage Bishop Peter, when he comes, our Wednesdays in Lent will reflect on "*The Lord's Prayer for our Time*". Please join us in Room A at 7:30pm for these sessions, beginning March 20.

MINISTERIAL LENTEN SERIES

- We have just completed the 51st edition of our Ministerial Lenten Series. This year's theme was "**Answering God's Call**". The schedule was as follows.

March 10: Thornhill Presbyterian Church

The Rev. Paul Gibbon - *Answering God's Call to Forgive*

March 17: Thornhill Lutheran Church

The Rev. Henry Poutiainen - *Answering God's Call to Love*

March 24: Thornhill Baptist Church

The Rev. Peter Linsinkie - *Answering God's Call to Heal*

March 31: Holy Trinity Anglican Church

Mrs. Natalie Doucet - *Answering God's Call to Justice*

April 7" St. Luke's Roman Catholic Church

The Rev. Dr. Heather Vais - *Answering God's Call to Sacrifice*

VIDEOVOTIONS

- **viDEoVOTIONS:** During Lent, *Mondays to Thursdays at 8:00 am*, in our online devotions, we have been using a resource prepared by the Brothers of the Society of St. John the Evangelist, an Episcopal (Anglican) order of monks based in Boston, and the Virginia Theological Seminary. In seeking to *cultivate our relationships with God, Self, Others, and Creation* we are discussing what is involved in developing a "**Rule of Life**".

LENTEN READINGS & OFFERINGS

- This year we have been praying the scriptures, reading and reflecting on some of the prayers we find in Holy Scripture. Members were again invited to put aside a "loonie or toonie" each day (40 days) to support our Outreach work. Our offerings have been designated for our continuing support of the Pikangikum Water Project.

VISIT BY BISHOP ASBIL

- Our new Diocesan Bishop, The Rt. Rev. Andrew Asbil, made his first pastoral Bishop to our parish on Sunday, March 24. There was one service at **9:00 am**.

PASSOVER MEAL & LAST SUPPER

- On **Maundy Thursday Night (April 18)** we will meet in the auditorium for a **Passover Meal & Last Supper at 7:00 pm**. Just as he did, after the meal we will move to the “Garden of Gethsemane” for a brief watch before the Altar of Repose. Seating is limited and non-registrations will be able to participate on a limited basis. Food will only be prepared for persons who have registered.

BAPTISMS AT EASTERTIDE AND PENTECOST

- To facilitate families who desire to have their children baptized but scheduling makes for a challenge, there will be two baptism services during Eastertide and on The Feast of Pentecost. The dates are May 5 and June 9.

JAZZ @ HTC

- In Lieu of the Footlights Spring presentation, plans are being made for an evening of Jazz and other music genre on Saturday May 11 at 7:00p.m. The evening will feature “**KaLaBASH**”, a Jazz band in Toronto. Admission is \$20.

March 19, 2019